

Demobilisation Process

Demobilisation is the planned and coordinated process for releasing and returning resources and for ending processes that are finalized, or no longer required. Demobilisation generally occurs at the end of a response or as part of the transition to recovery. It may also occur as the scale of response decreases, or if the lead agency changes.

The roles of some of the functions in this process are detailed below

- Planning develops the demobilization plan in consultation with the Controller and the IMT
- The Controller approves the plan and communicates it with Governance
- Intelligence files and secures collected information and intelligence product
- Operations ensures tasks are completed, advises support agencies and liaison staff and releases resources (including personnel) that are no longer required
- Logistics releases facilities, returns resources, processes outstanding payments, and files documentation. Logistics also ensures personnel have adequate rest before traveling, are debriefed and are signed out. It also ensures records of all financial transactions are passed to the Recovery office
- PIM updates social media posts, sends out media releases and updates or removes community notices. PIM also remains available for Recovery messaging
- Welfare ensures outstanding or ongoing community needs have been met or referrals are made to the appropriate organisations. Welfare also remains available fo the Recovery team

Debrief