

## Controller Transition to Recovery Manager Responsibilities – Quick Guide

Note that the following is taken from NEMA DGL as at 15 Oct 2021. Please check that this is the latest information:

<https://www.civildefence.govt.nz/assets/Uploads/recovery/DGL24-20/Recovery-DGL24-20-Full-Version.pdf>

**Table 3: Responsibilities of the Controller and Recovery Manager during the shift from response to recovery**

Action required	Lead	Support
Complete a Response to Recovery Transition Report.	Controller	Recovery Manager
Ensure that agencies, organisations and groups with a role in recovery are committed to their continuing role.	Recovery Manager	Controller
Prepare a Recovery Action Plan.	Recovery Manager	Controller
Prepare for and conduct a Transition Briefing.	Controller	Recovery Manager
Work with the Public Information Manager to prepare and hold media briefings and communications, and ensure messages are consistent and accurate across all agencies.	Controller	Recovery Manager