



AGENDA / PANUI

NGA POUTIRIAO O MAUAO (Mauao Joint Administration Board) MEETING

TUESDAY, 4 APRIL 2017

Commencing at 9.30 am

Tauranga City Council

Kaimai Room, 91 Willow Street (access off the Library Arcade),
Tauranga

Meeting No.16

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- 1. Karakia**
- 2. Apologies**
- 3. Acceptance of Late Items**
- 4. Confirmation of Minutes / Matters Arising**
 - (i) Previous Minutes for Confirmation dated 23 February 2017 (attached)
 - (ii) Matters Arising

4.1 Minutes - Mauao - 23 February 2017 - Meeting No.15



MINUTES

Ngā Poutiriao o Mauao

Mauao Joint Administration Board

Meeting No. 15

Thursday, 23 February 2017

Tauranga City Council Kaimai Room

OPEN SECTION

Members Present: s 7(2)(a) - Privacy (Chairperson)

s 7(2)(f)(ii)

Cr Steve Morris

Also Present: s 7(2)(a) - Privacy (NZ Historic Places Trust)

Apologies:

s 7(2)(f)(ii)

s 7(2)(a) - Privacy (Ngati Ranginui Iwi)

s 7(2)(a) - Privacy (Waitaha a Hei)

s 7(2)(a) - Privacy (Ngai Te Rangi)

In Attendance:

s 7(2)(f)(ii)

1. **Karakia**

s 7(2)(a) - Privacy welcomed those present with a Karakia.

2. The meeting **lapsed** due to a lack of quorum. A new meeting date would be identified as soon as possible.

The meeting lapsed at 9.35 am

5. Declaration of Conflicts of Interest

6. Business

6.1 MHMP Report - Nga Poutiriao o Mauao (Joint Admin Board) 4 April 2017 - Review of the Mauao Historic Management Plan pdf for agenda (A7823974)

Mauao Historic Reserve Management Plan

Ngā Poutiriao o Mauao (Mauao Joint Administration Board)

4 April 2017

Objective ID No: A7797019



Tauranga City

Purpose

1. To provide an update on progress with the preparation of the Mauao Historic Reserve Management Plan (RMP).
2. To consider the implications of the timeframes of the enactment of the Tauranga Moana Iwi Collective Redress and Nga Hapu o Ngati Ranginui Settlement Bill (Settlement Bill).
3. To agree on the next steps in relation to:
 - (a) Draft Mauao Historic RMP process.
 - (b) Engagement on the draft Mauao Historic RMP

Executive Summary

4. A Mauao Historic Reserve Management Plan has been drafted using:
 - (a) The reports and assessments previously provided to Nga Poutiriao o Mauao.
 - (b) Consultation with the community.
 - (c) Joint Board discussion on the content of the document.
 - (d) Feedback from the Mauao Trust.
5. Prior to finalising the RMP, the next step is to undertake a public consultation process.
6. The Settlement Bill has implications on the process for the RMP. The Settlement Bill is currently before select committee. The timeframes for enactment are unknown.

Decisions to be Made

7. Agree the process for the RMP going forward, in light of the unknown timing for the enactment of the Settlement Bill. Options are:
 - (a) Continue with the RMP process with Council as the administering body.
 - (b) Pause the RMP process until the Settlement Bill is enacted and the Joint Board is the administering body.
8. Agree the engagement and consultation process for the draft RMP.
9. Agree to the final draft text and design for the draft RMP.

Background / Updates

Progress on preparation of the Mauao Historic Reserve Management Plan

10. On 1 April 2014, Nga Poutiriao o Mauao agreed to commence a review of the Mauao RMP. Subsequently, Council, as administering body, resolved to notify its intention to undertake a review of the management plan for Mauao Historic Reserve and request written submissions (M15.82.12, 17 November 2015).
11. Specialist assessments were undertaken, reports prepared and targeted discussions undertaken with Nga Poutiriao o Mauao.
12. The public was consulted on the review between 10 February 2016 and 6 April 2016.
13. On 2 August 2016 Nga Poutiriao o Mauao discussed the content of the draft RMP and the specific vision, objectives, management statements and actions. Some Mauao Trust trustees were present and requested the opportunity to review and provide comments separately. At that time it was anticipated that the Settlement Bill could be enacted by the end of 2016.
14. Since then, the Mauao Trust has reviewed and provided comments on the draft RMP. The finalised draft RMP is yet to be approved at a formal Mauao Trust meeting.
15. The draft RMP is attached at Attachment A. This document shows tracked changes which reflect:
 - (a) Feedback from the 2 August 2016 Nga Poutiriao o Mauao meeting.
 - (b) Feedback from the Mauao Trust, collated and provided by s 7(2)(a) - Privacy acting in an administrative capacity for the Mauao Trust.
 - (c) Amendments to reflect that the Settlement Bill has not yet been enacted.
 - (d) Minor grammatical and administrative amendments.
16. A draft of the RMP as a designed document is attached at Attachment B. For the purposes of presenting a draft document design, all of the tracked changes shown on Attachment A have been accepted for Attachment B. Please note that the order of the sections within the Attachment B version have been changed from Attachment A.
17. Depending on the decision that is made on the matter at paragraph 23 of this report, a decision is to be made on the text for the final draft RMP. Feedback is also sought on the draft design. Agreed changes will be made prior to the draft RMP being circulated wider for comment.

Settlement Bill

18. Amongst other matters, the Settlement Bill establishes a Joint Board and transfers the administering body function for Mauao Historic Reserve from Tauranga City Council to the Joint Board.
19. A Joint Board (Nga Poutiriao o Mauao) has already been established through the 2013 Memorandum of Understanding between Tauranga City Council and the Mauao Trust (MOU). The Joint Board cannot undertake the functions of the administering body until this function has transferred through the legislation.
20. For some time it has been anticipated that the enactment of the Settlement Bill is pending, and it was anticipated that this would occur prior to the adoption of the final RMP. However, the timeframes for the enactment of the Settlement Bill are uncertain and it may be some time before this occurs.
21. By way of background, the Settlement Bill was introduced on 3 November 2015. The First Reading was on 14 April 2016. The Settlement Bill is currently before the Select Committee. Timeframes for the remainder of the process are unknown - outstanding steps are: Second Reading; Committee of whole House; Third Reading; and Royal Assent.
22. The Settlement Bill imposes a positive obligation on the Joint Board to prepare its own RMP. Given the Settlement Bill explicitly requires the Board to "prepare" and "approve"

a RMP, it suggests the preparation of a new RMP, rather than any review or adoption of an existing RMP. Accordingly, within five years of the Joint Board being established, following the enactment of the Settlement Bill, it will be required to follow the Reserves Act 1977 section 41 process to prepare a RMP for Mauao Historic Reserve.

Reserve Management Plan Options

23. A decision is required on the next steps for the RMP, in light of the ongoing delays to the enactment of the Settlement Bill. Options are considered in Table 1 below.

Table 1 - Reserve Management Plan Options

Option	Recommended Process	Consequences
a) Continue with the RMP process with Council as the administering body.	• Nga Poutiriao o Mauao - Endorse the draft RMP today for targeted engagement. • Mauao Trust – Agree to the draft RMP for targeted engagement. • Nga Poutiriao o Mauao – Undertake targeted engagement (as per engagement section below). • Staff – Receive feedback and make changes on to the draft RMP. • Mauao Trust – Agree to the draft RMP. • Nga Poutiriao o Mauao - Approve the draft RMP. • Council – Adopt the draft RMP for consultation under section 41 of the Reserves Act 1977. • Council – Lead 2-month consultation on draft RMP. • Council (or nominated persons) – Hear submissions on draft RMP. • Staff – Make amendments to the draft RMP. • Nga Poutiriao o Mauao / Mauao Trust – Agree to the revised RMP. • Council – Adopt final RMP. • Council, as delegate for the Minister – Approve RMP under section 41(1) of the Reserves Act 1977. Once Settlement Bill is enacted: • Within five years, the Joint Board undertake an appropriate RMP process under section 41 of the Reserves Act 1977, to respond to the level of work required (i.e. if enactment does	Given the Settlement Bill is not yet enacted, Council continues to be required to carry out administering body functions. As these administering body functions cannot be delegated, there are certain aspects of the RMP process set out in Schedule 1 of the Memorandum of Understanding (dated 2013) that, due to the legislative requirements of the Reserves Act 1977, cannot yet be followed. As currently drafted, once the Settlement Bill is enacted the Joint Board will be required to follow a process to prepare and adopt a RMP under section 41 of the Reserves Act 1977. This includes public notification, submissions and hearings. In accordance with section 41(1) of the Reserves Act 1977, the RMP must be prepared and submitted for approval within five years after the date of appointment of the administering body.

	not occur for five years, it may be timely to review some aspects of the Plan. If enactment occurs in one year, it may be appropriate to undertake a less in-depth process).	
b) Pause the RMP process until the Settlement Bill is enacted and the Joint Board is the administering body.	• Nga Poutiriao o Mauao – Agree to place the review on hold. • Council – Receive report that the review has been placed on hold. Once Settlement Bill is enacted: • Nga Poutiriao o Mauao – Agree to prepare a RMP. • Nga Poutiriao o Mauao - Make amendments to the draft RMP as/if required, including minor amendments to reflect the enactment of the Settlement Bill. • Mauao Trust – Agree to the draft RMP for targeted engagement. • Nga Poutiriao o Mauao - Adopt the draft RMP for targeted engagement. • Nga Poutiriao o Mauao – Undertake targeted engagement (as per engagement section below). • Mauao Trust – Approve the draft RMP. • Nga Poutiriao o Mauao – Adopt the draft RMP for consultation under section 41 of the Reserves Act 1977. • Nga Poutiriao o Mauao – Lead 2-month consultation on draft RMP. • Nga Poutiriao o Mauao (or committee of or nominates persons) - Hear submissions on draft RMP. • Nga Poutiriao o Mauao – Make amendments to the draft RMP. • Nga Poutiriao o Mauao Board / Trust – Adopt the final RMP. • Nga Poutiriao o Mauao Board, as delegate for the Minister – Approve RMP under section 41(1) of the Reserves Act 1977.	The Memorandum of Understanding could reviewed and agreed for an interim period until such time as the Settlement Bill has been enacted, to agree to the principles agreed to through the development of the RMP. As currently drafted, once the Settlement Bill is enacted the Joint Board will be required to follow a process to prepare and adopt a RMP under section 41 of the Reserves Act 1977. This includes public notification, submissions and hearings. In accordance with section 41(1) of the Reserves Act 1977, the RMP must be prepared and submitted for approval within five years after the date of appointment of the administering body. The Joint Board will be able to resolve, under section 41(5) of the Reserves Act 1977 that given the information it has inherited from Council and the process the Council followed, that it need not notify the intent to prepare the RMP, utilise the information undertaken to date and proceed to public notification of the draft RMP. Section 29(5) of the Settlement Bill as currently drafted empowers the Joint Board (once established under the Settlement Bill) to exercise or perform functions the Minister of Conservation has delegated to all local authorities under section 10 of the Reserves Act 1977. This includes the power to act as delegate for the minister to approve the RMP under section 41(1) of the Reserves Act 1977.

Engagement

24. A high level of community interest exists in the review of the RMP with 523 written responses received in the first round of community engagement. It is expected that the notification of the draft RMP will draw a similar response.
25. The Mauao Trust, and Nga Poutiriao o Mauao representatives appointed by the Mauao Trust, have requested that targeted iwi engagement on the draft RMP is undertaken prior to the formal consultation on the draft RMP. It is proposed that this would involve:
 - (a) Hui between Nga Poutiriao o Mauao members, Mauao Trust trustees, iwi CEOs and chairs. Feedback on draft RMP and advice regarding collective iwi hui to be received during the hui.
 - (b) A collective iwi hui – details to be agreed at the first hui. Feedback on draft RMP to be received during the hui.
26. The proposed formal consultation process would follow this. Formal consultation would include at a minimum:
 - (a) Public notice in newspaper.
 - (b) Onsite signage.
 - (c) Advertisements - newspaper presence / online presence.
 - (d) Directly notifying all those who provided feedback in 2016.
27. At the 2 August 2016 meeting, it was agreed that through the RMP, rock climbing at the current location would no longer be permitted on the basis of safety (the wall is right above the track and any rockfall may injure people walking below); ecology (there is rare plant life in the area that needs to be protected); and cultural values (there is a nearby waahi tapu (sacred) site that needs to be protected). If a climbing site could be identified that mitigated these risks / impacts, that would be considered. Once the RMP process is agreed, it is suggested that this consultation is undertaken prior to the draft Plan being made public.
28. A decision is to be made on the approach to engagement to be undertaken.

Attachments

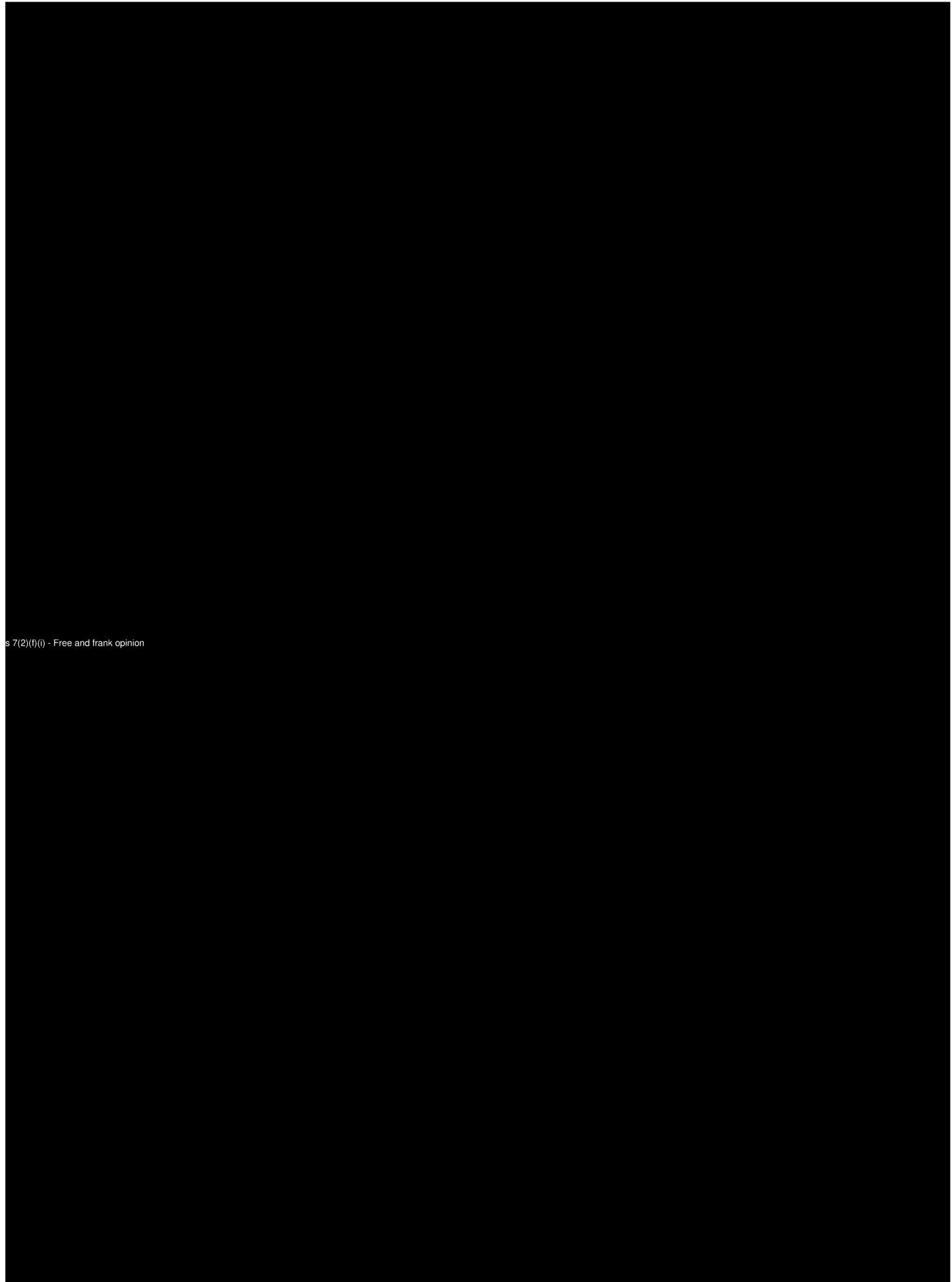
Attachment A	Draft RMP – showing tracked changes from the version presented at the 2 August 2016 Nga Poutiriao o Mauao meeting. <i>Objective ID: A7797060</i>
Attachment B	Draft RMP – showing draft design. For the purposes of this document, tracked changes shown on Attachment A have been accepted, and some sections have been relocated within the document. <i>Objective ID: 7794045</i>
Attachment C	Alternative cover page design <i>Objective ID: A7797048</i>

Signatories

Authors	
Authorisers	

s 7(2)(f)(ii)

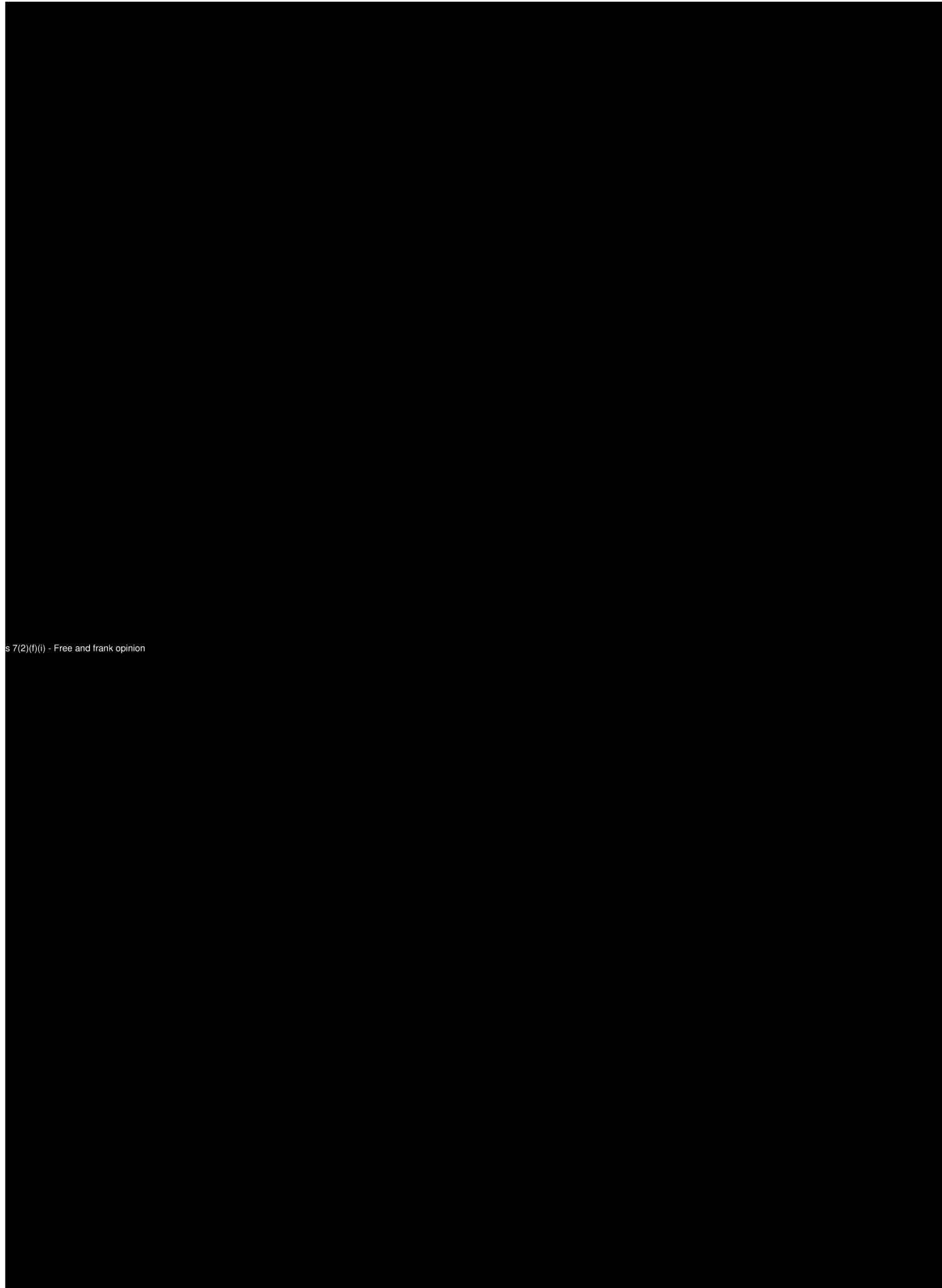
6.1.1 MHMP - Attachment A - Draft Management Plan pdf for agenda (A7823948)



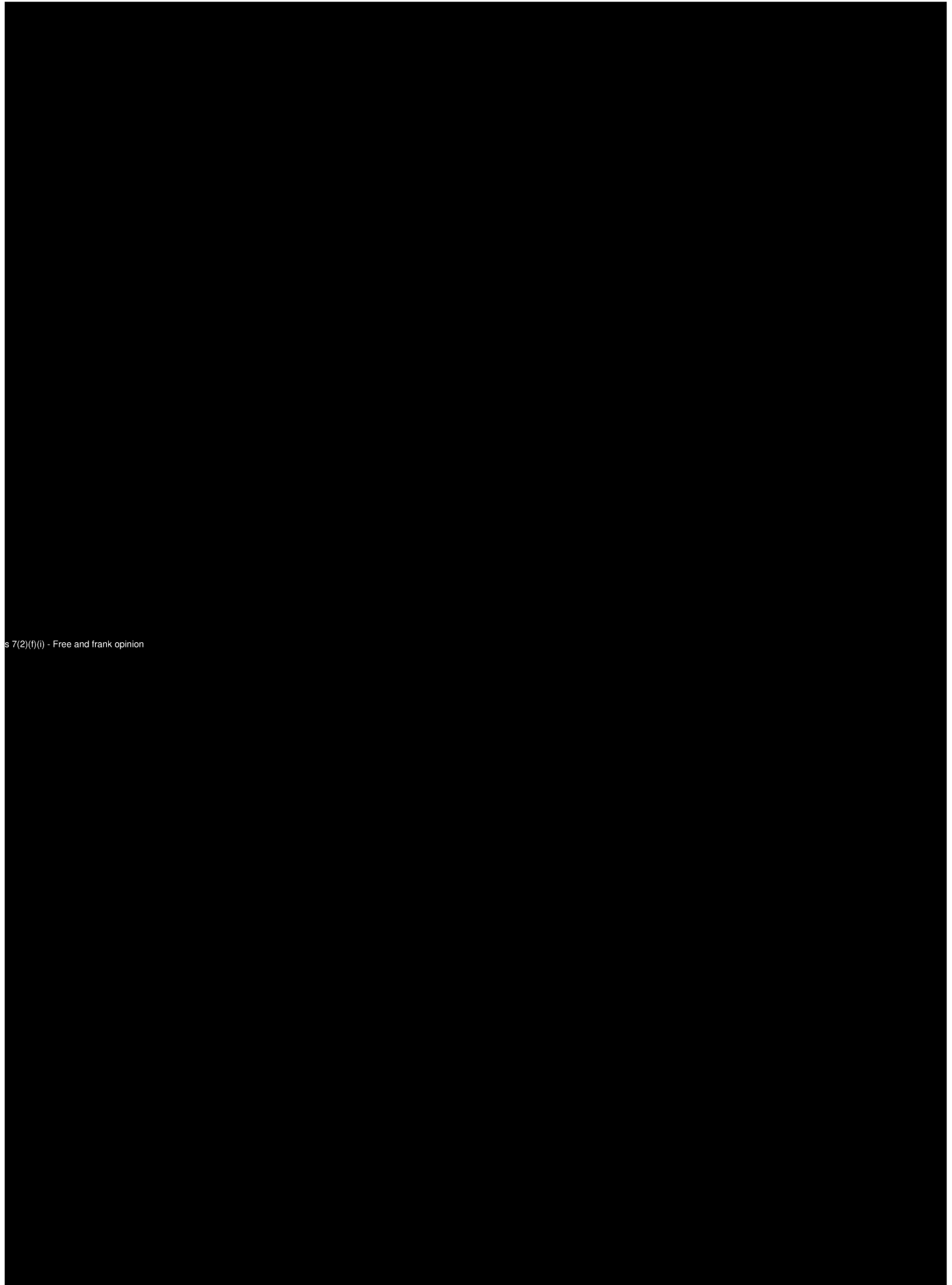
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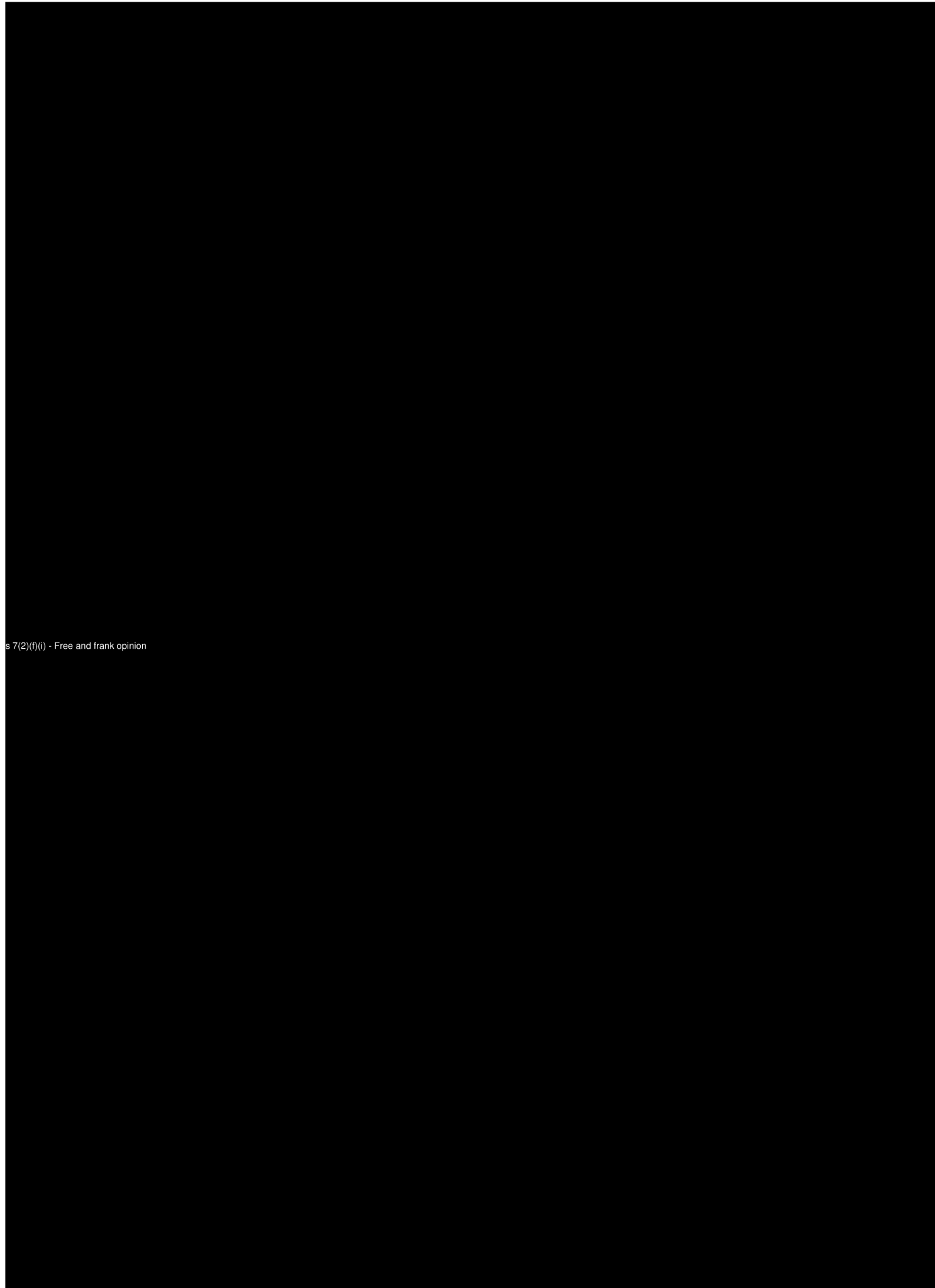


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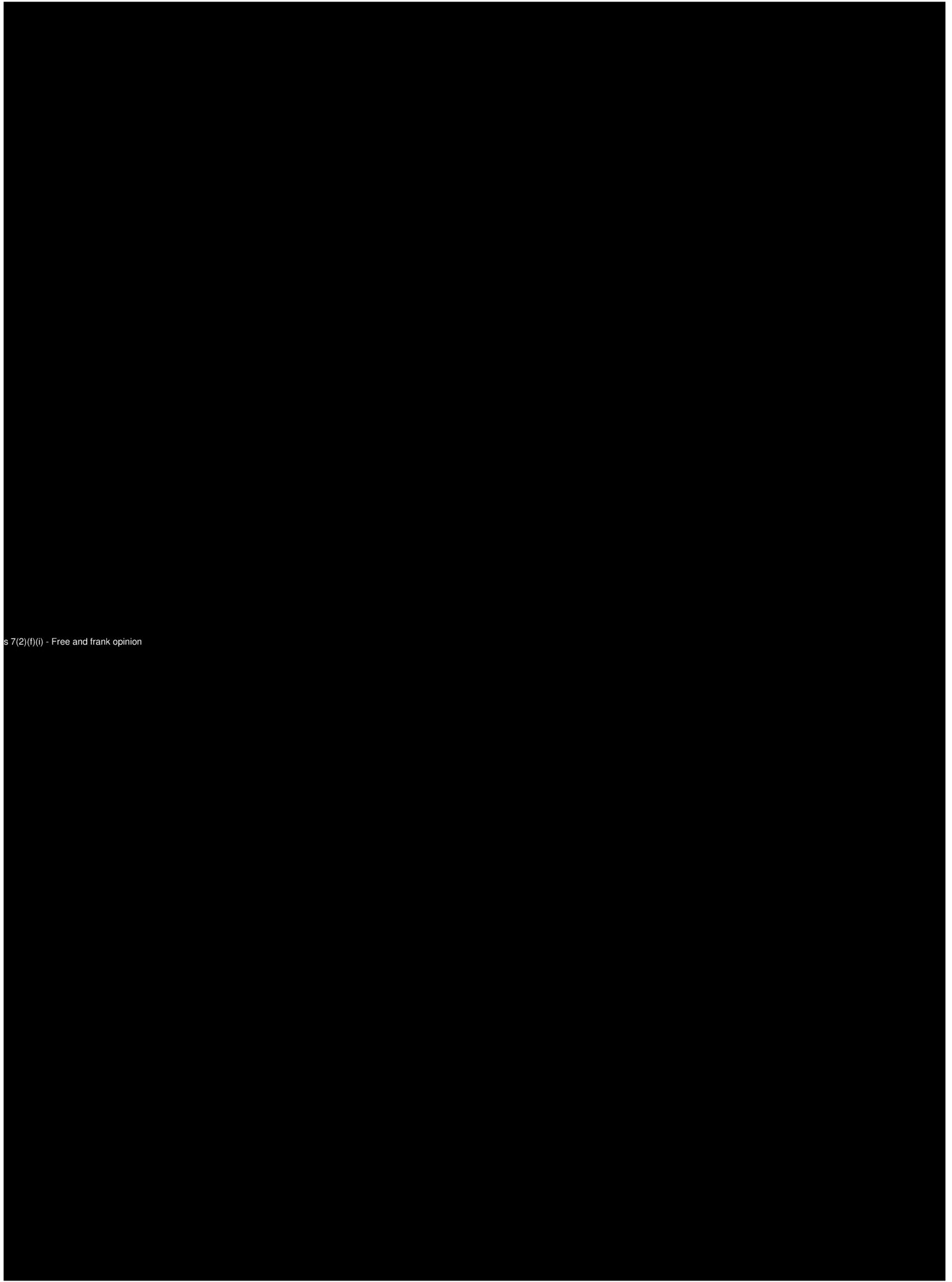
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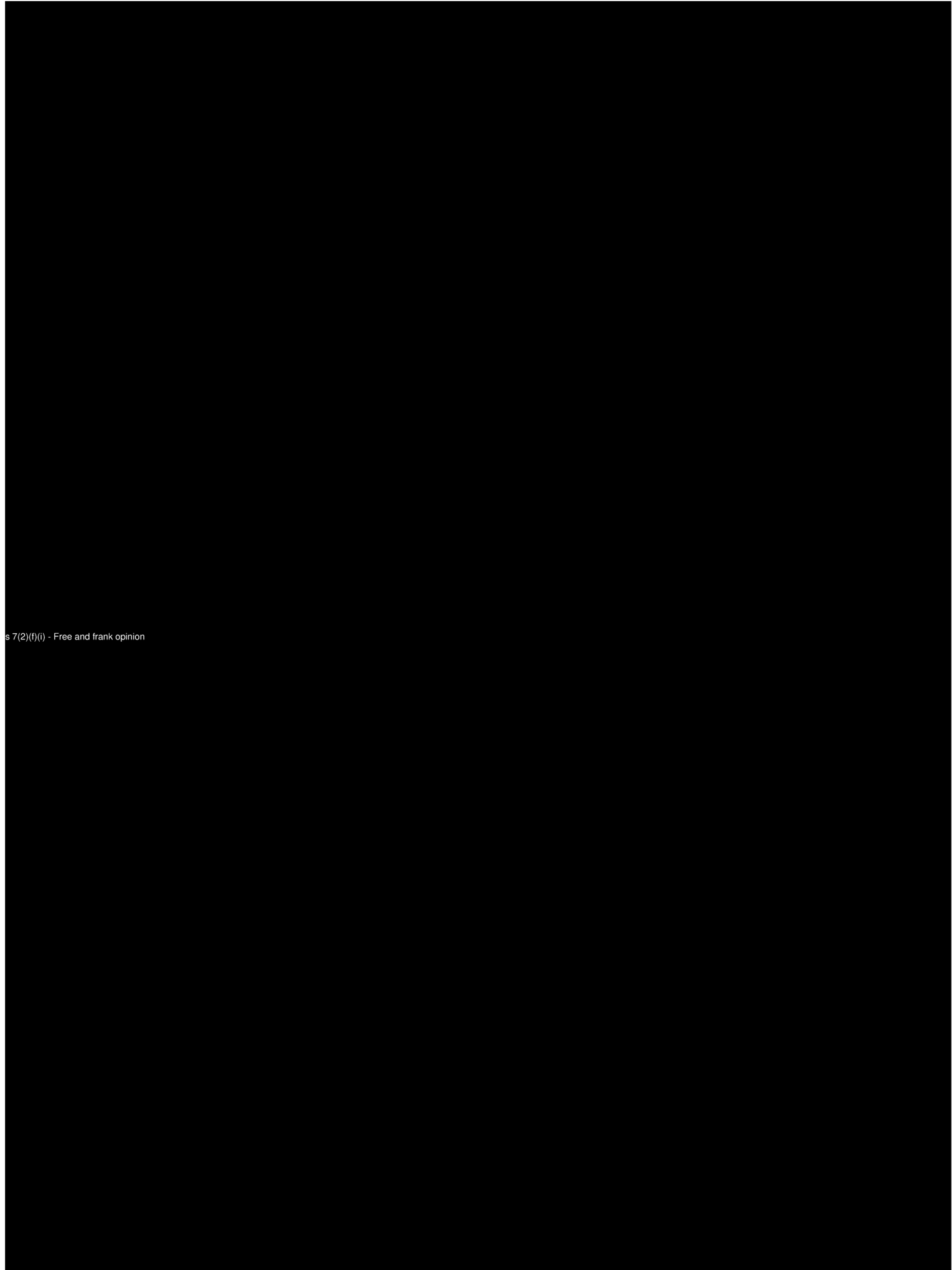


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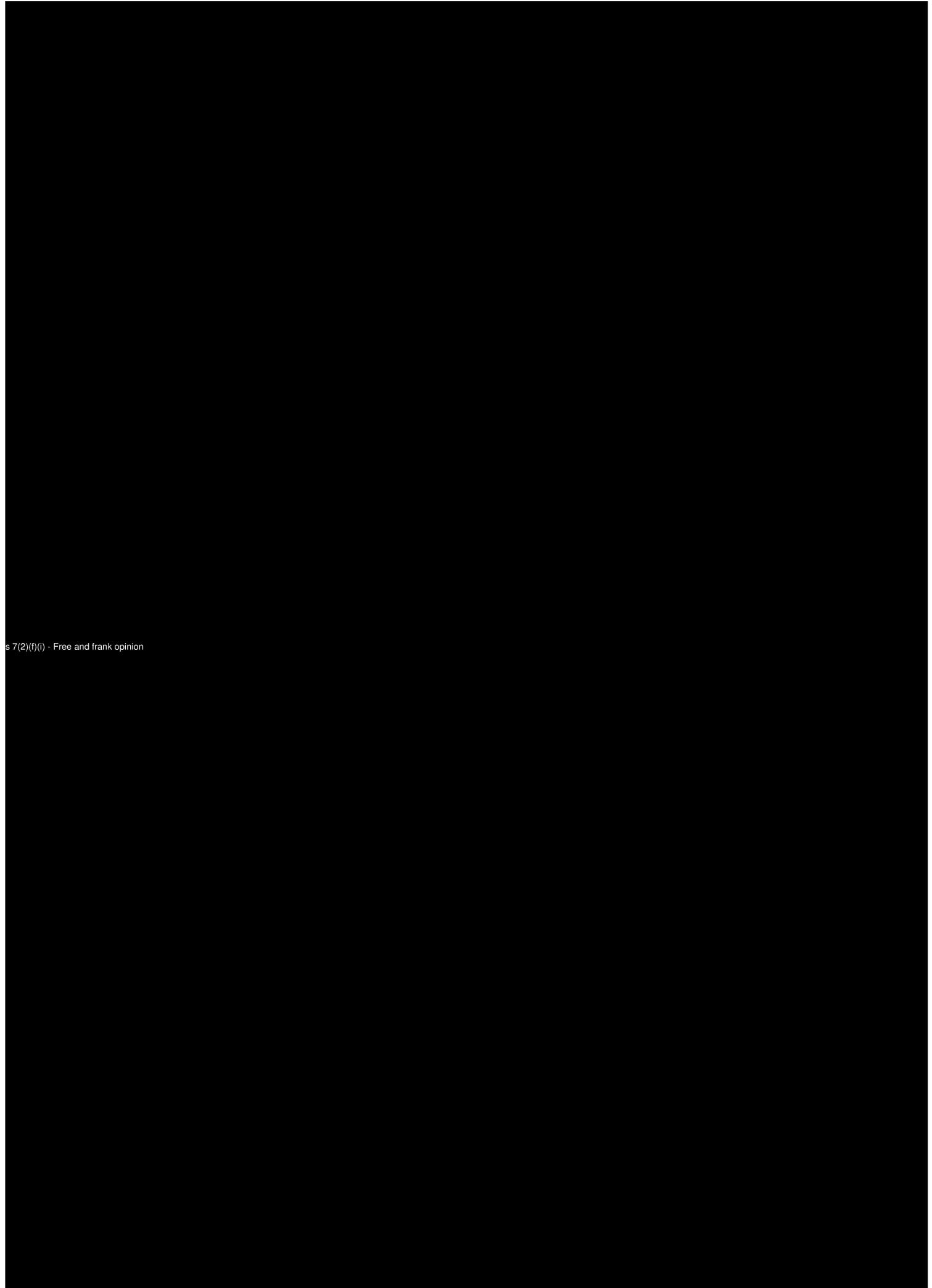
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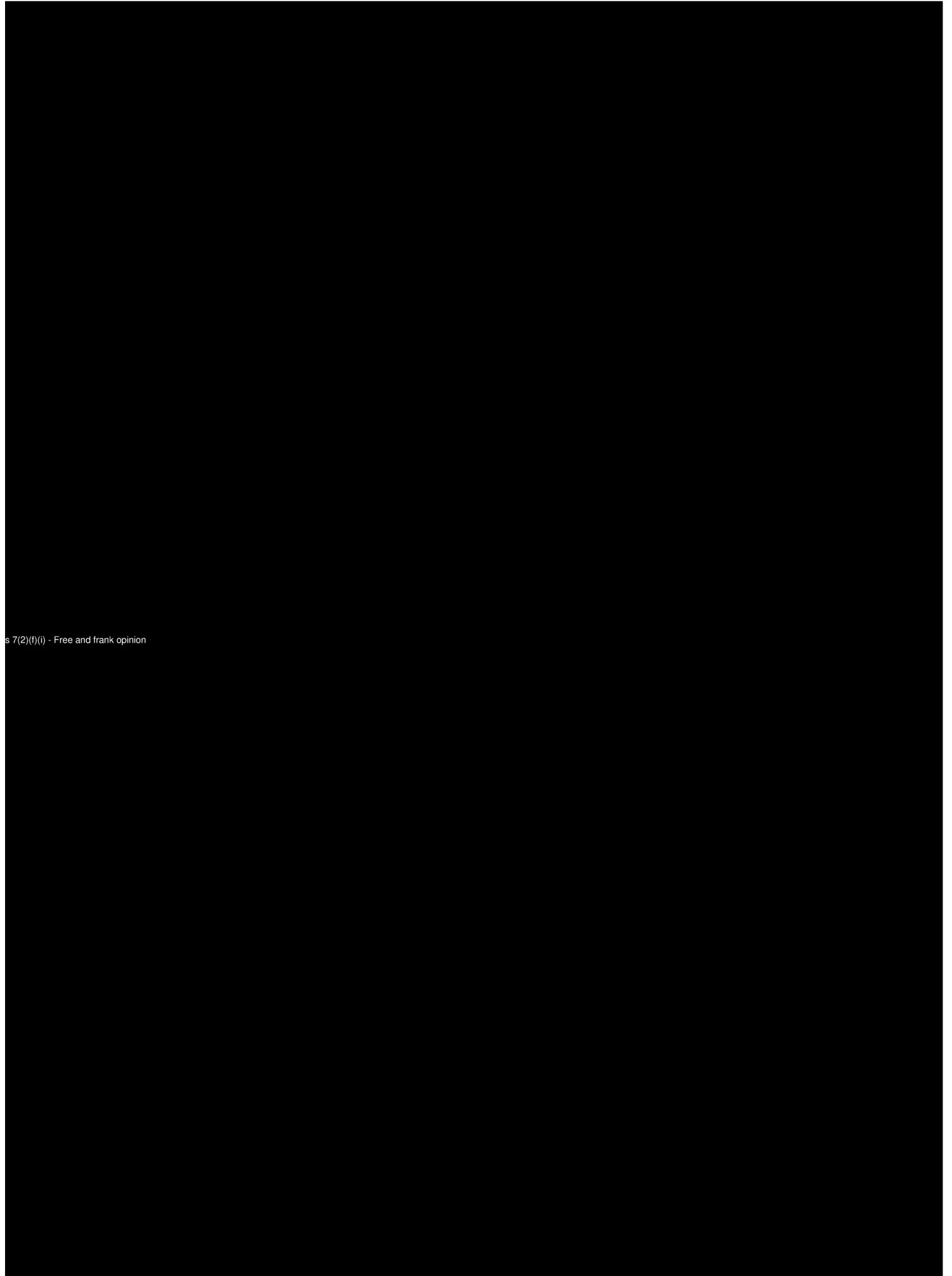


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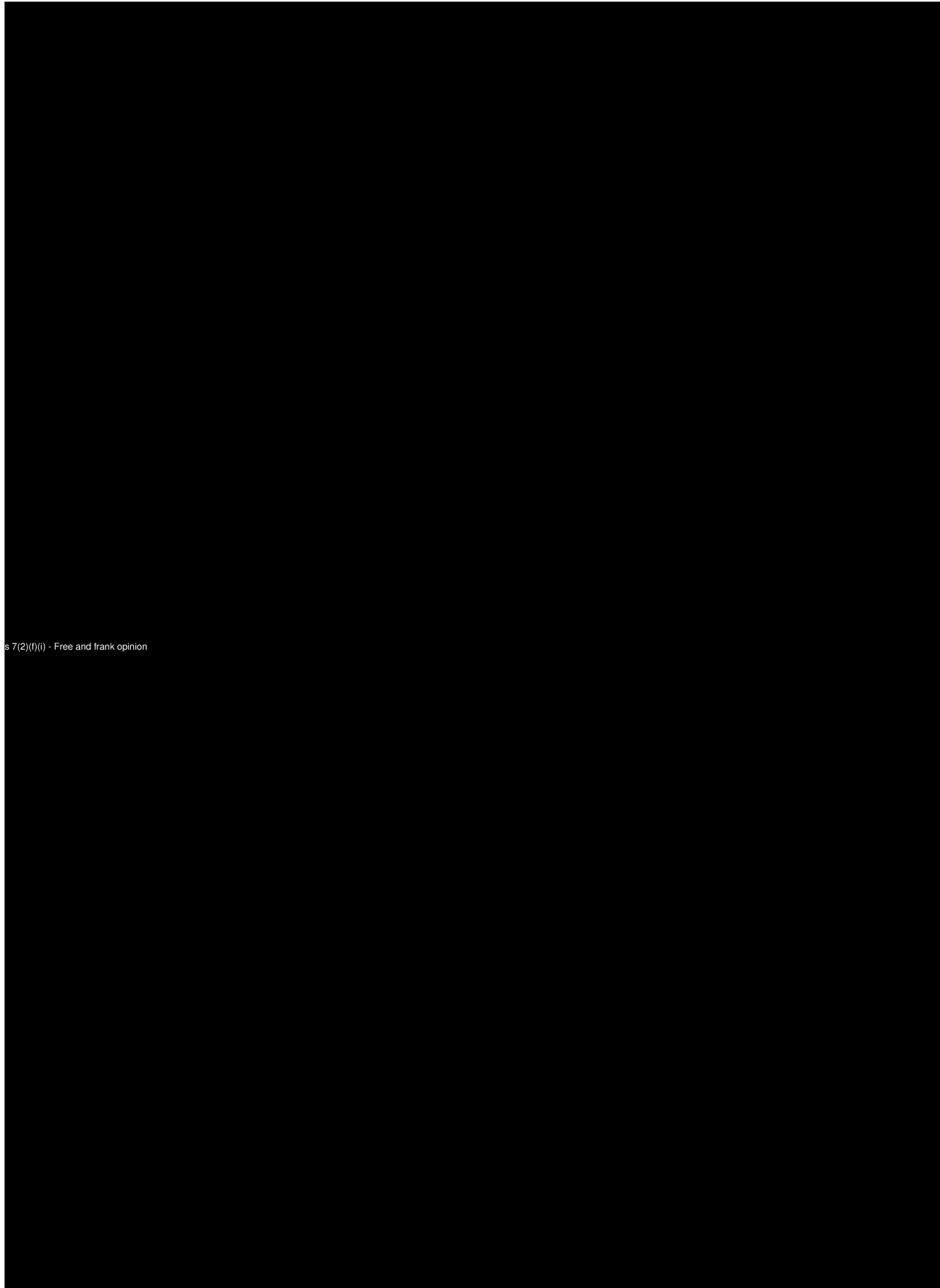
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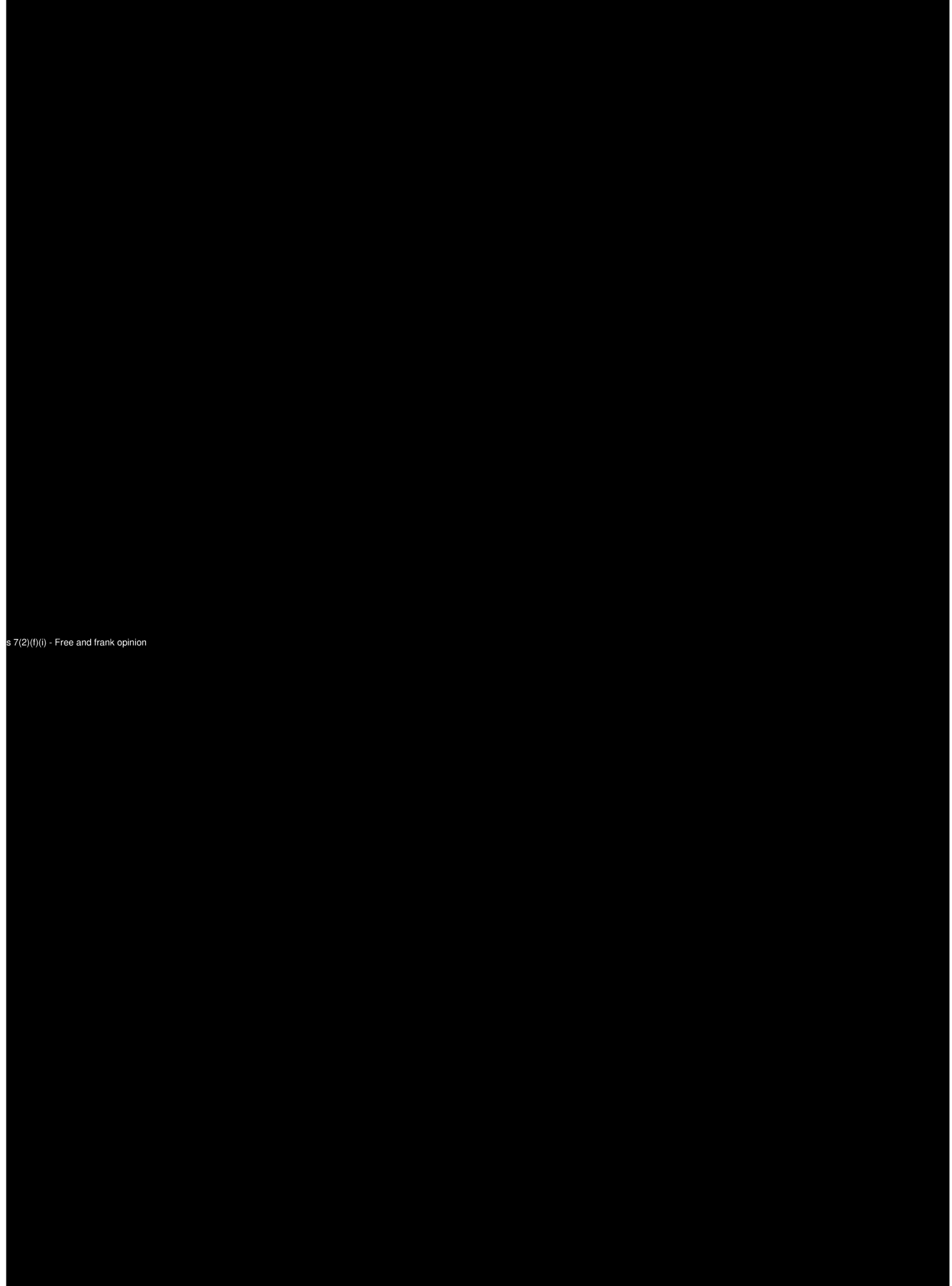
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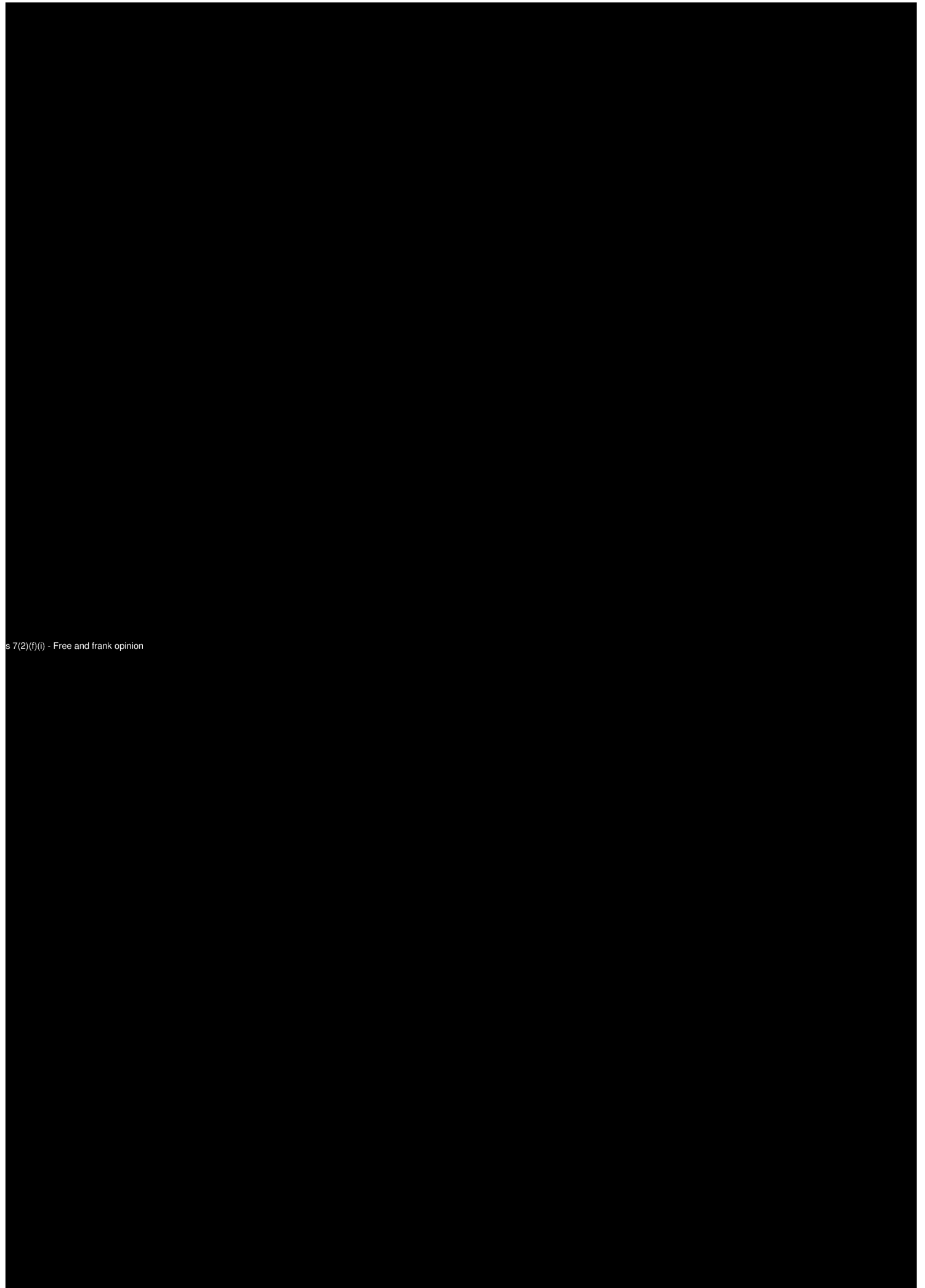


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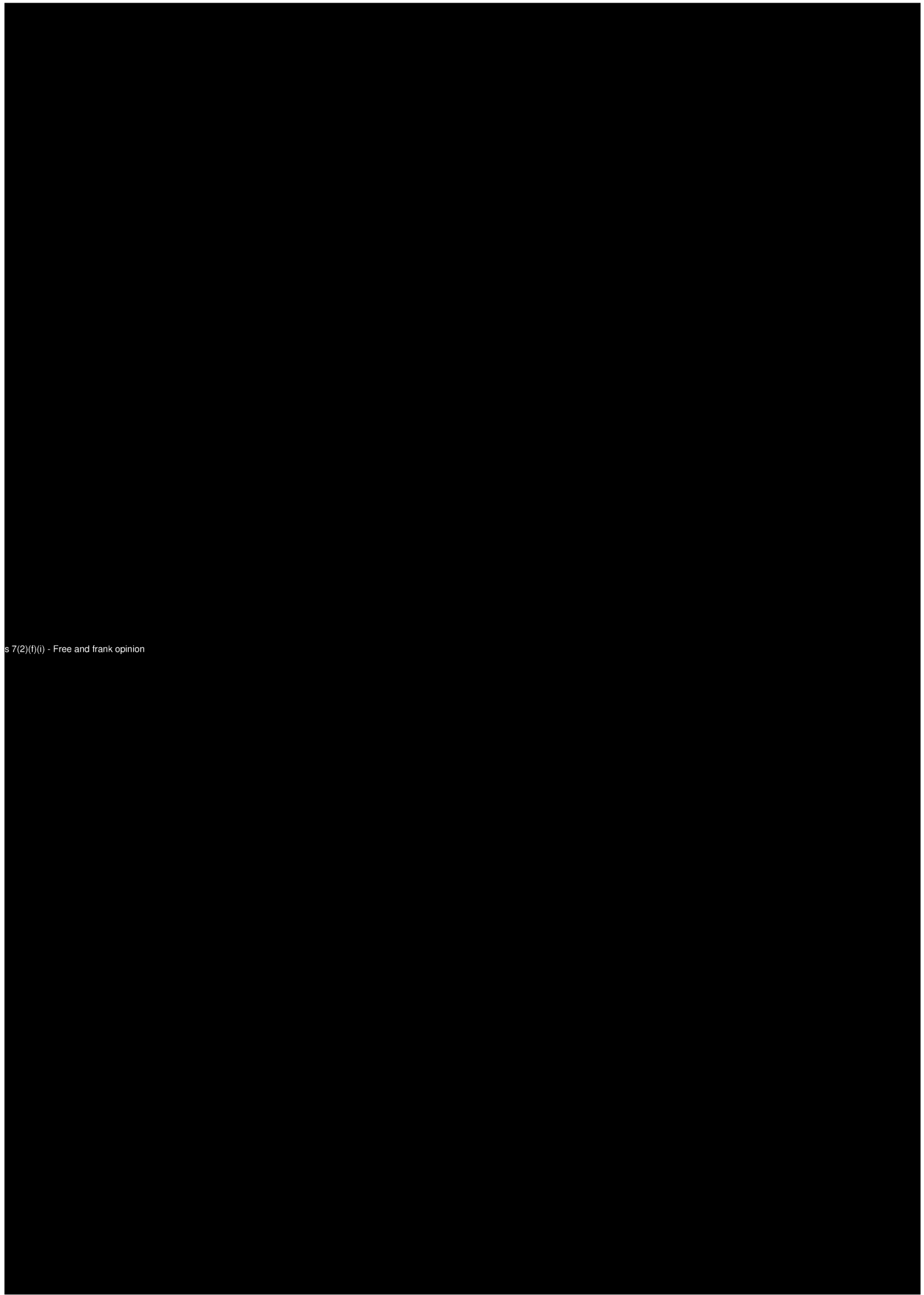
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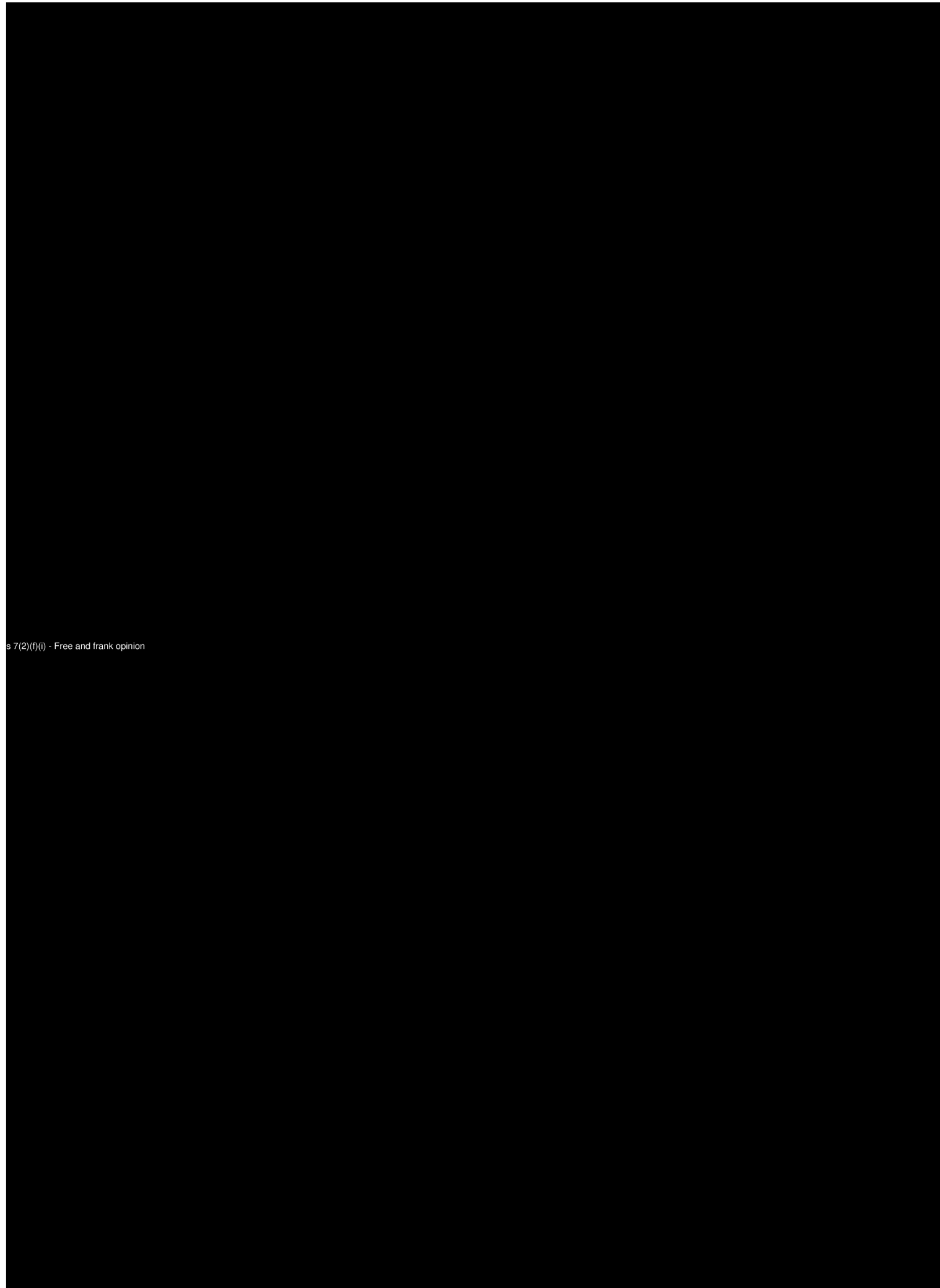
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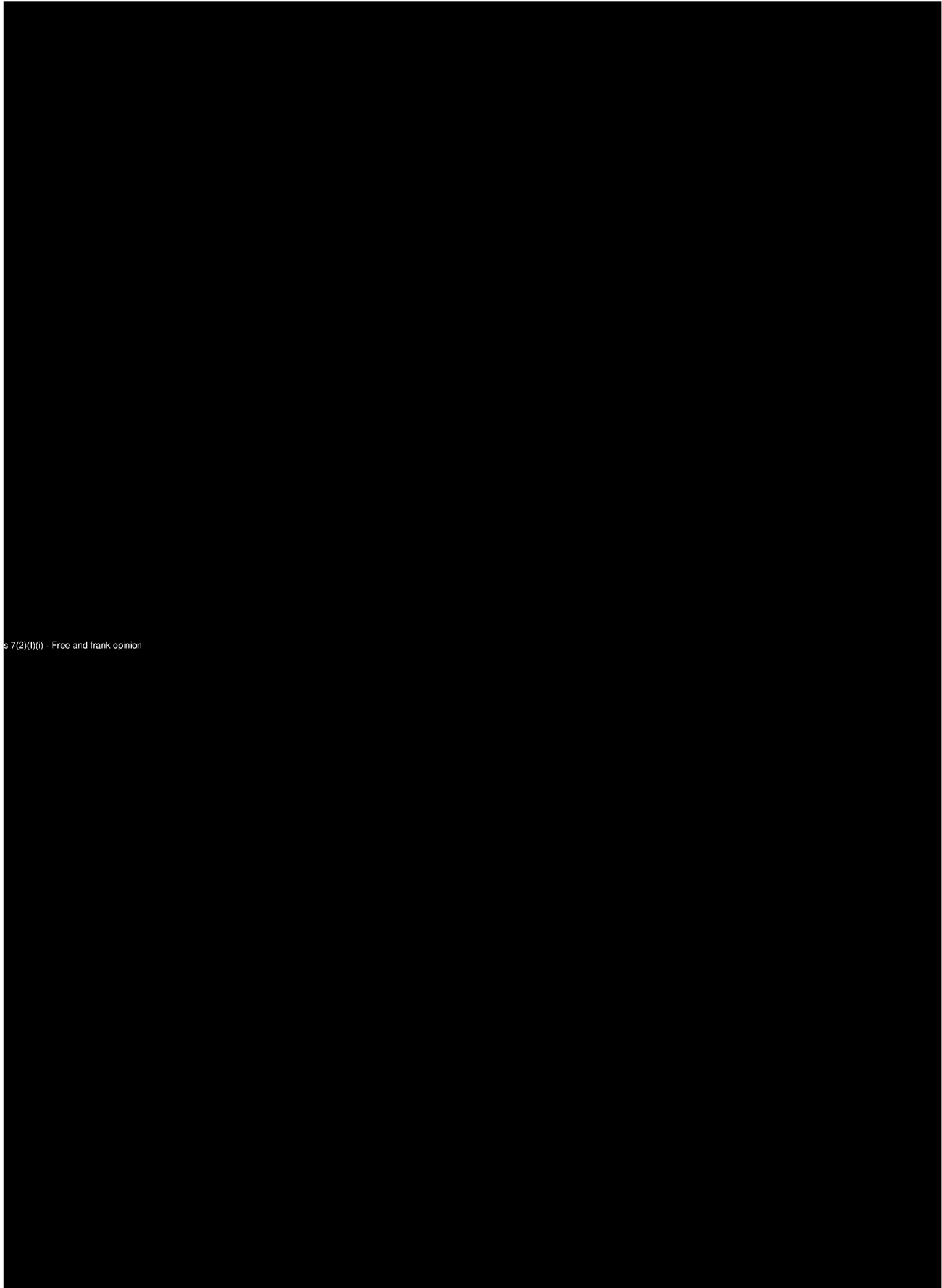
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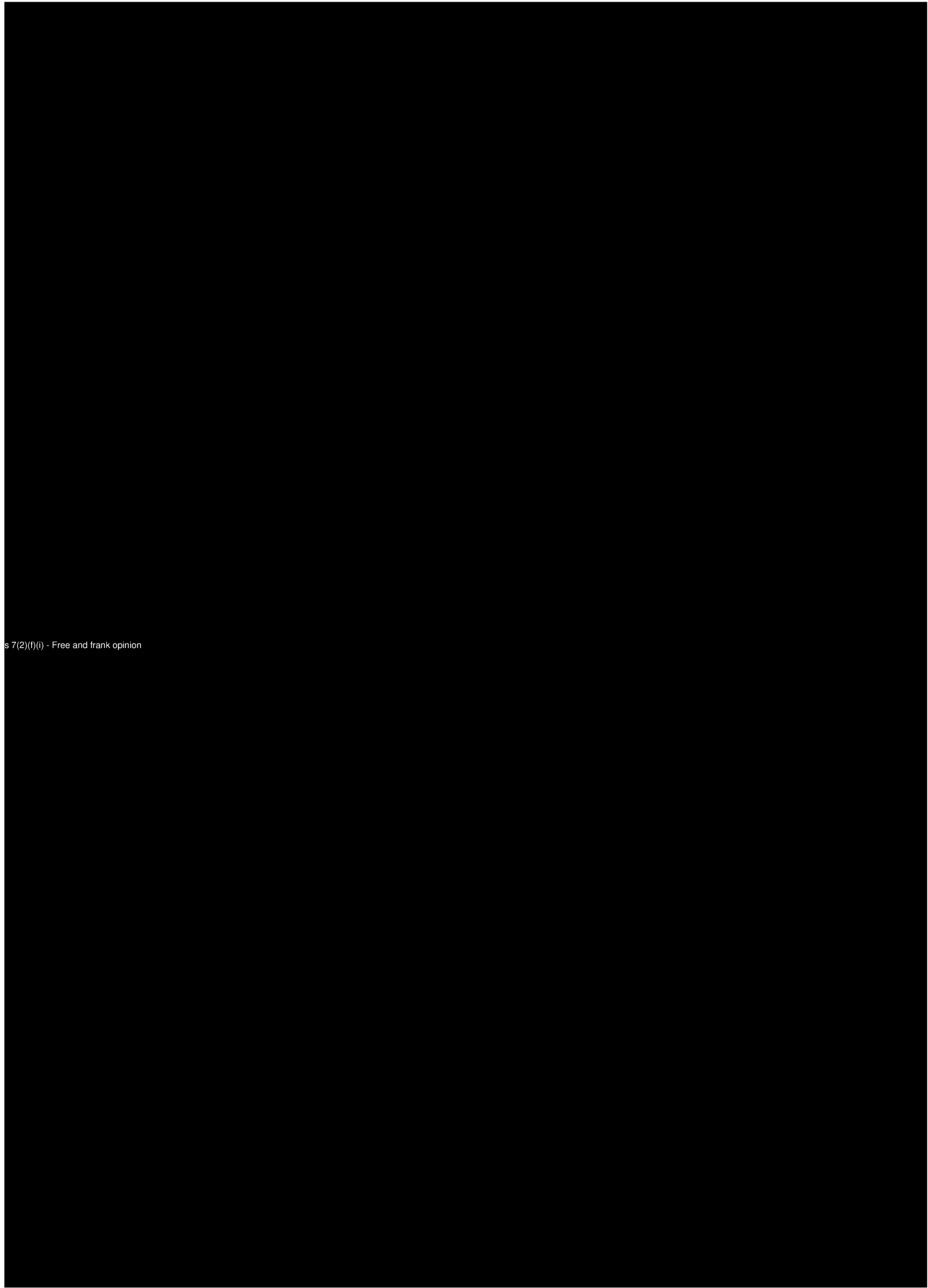
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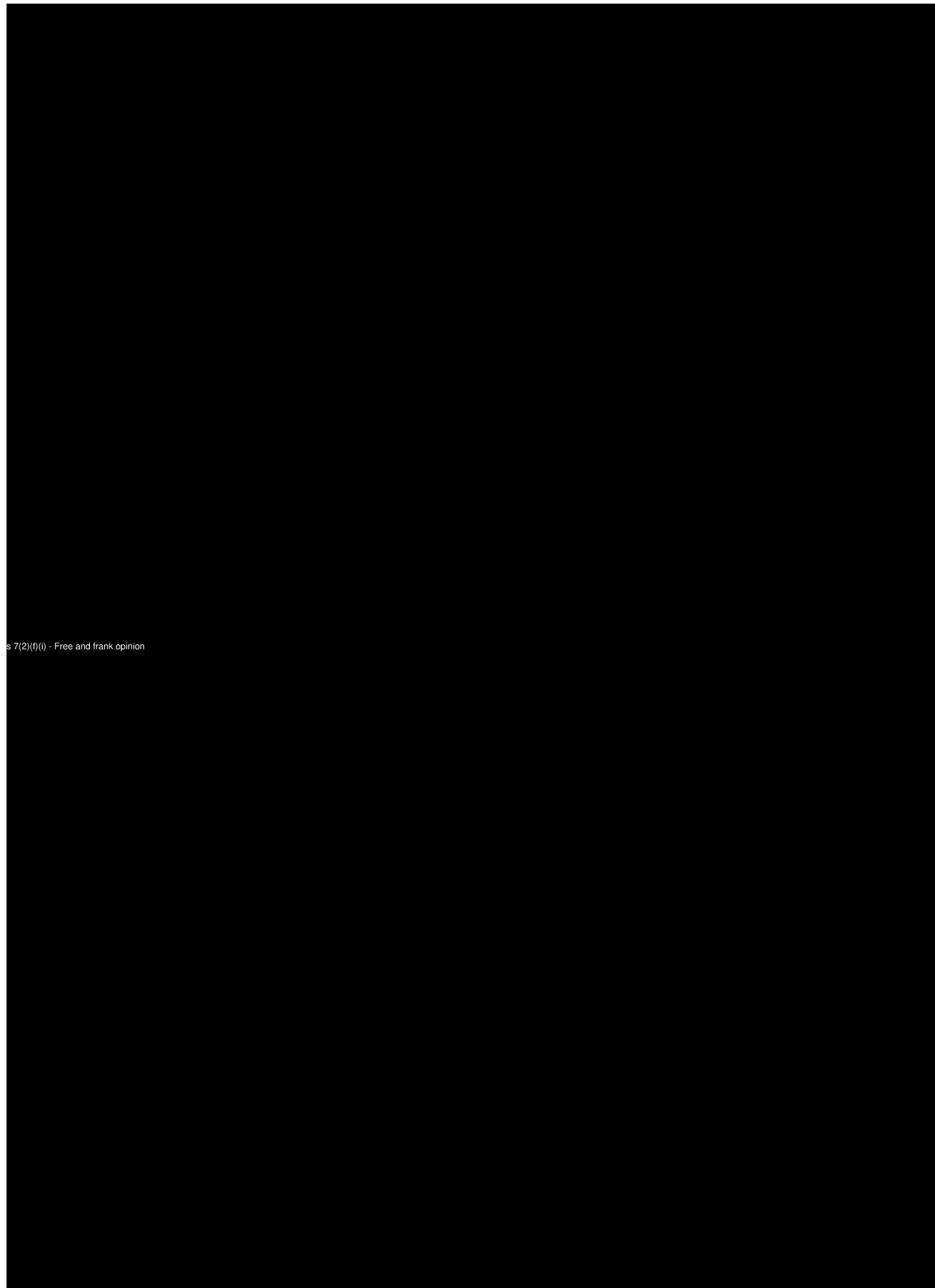
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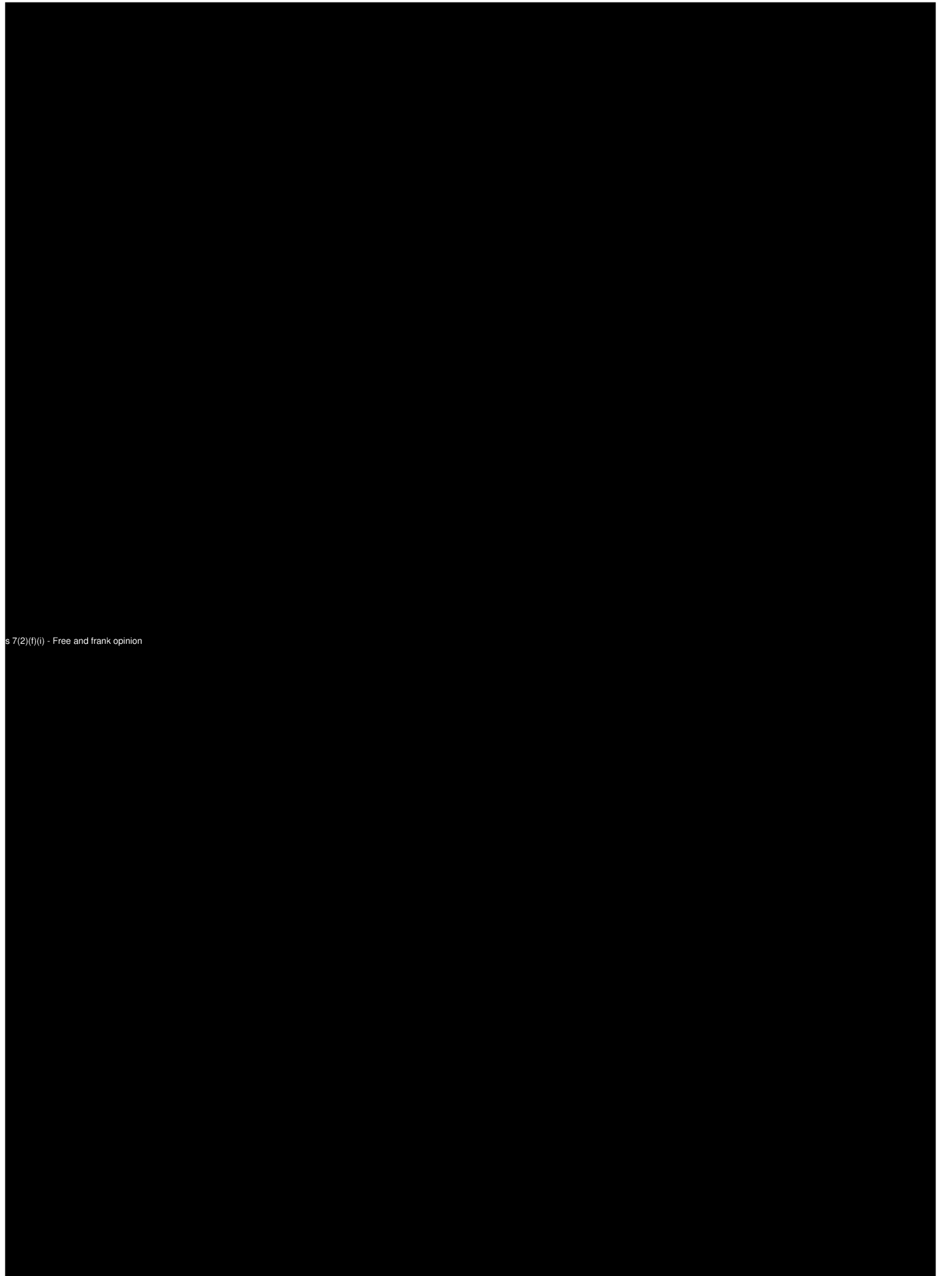


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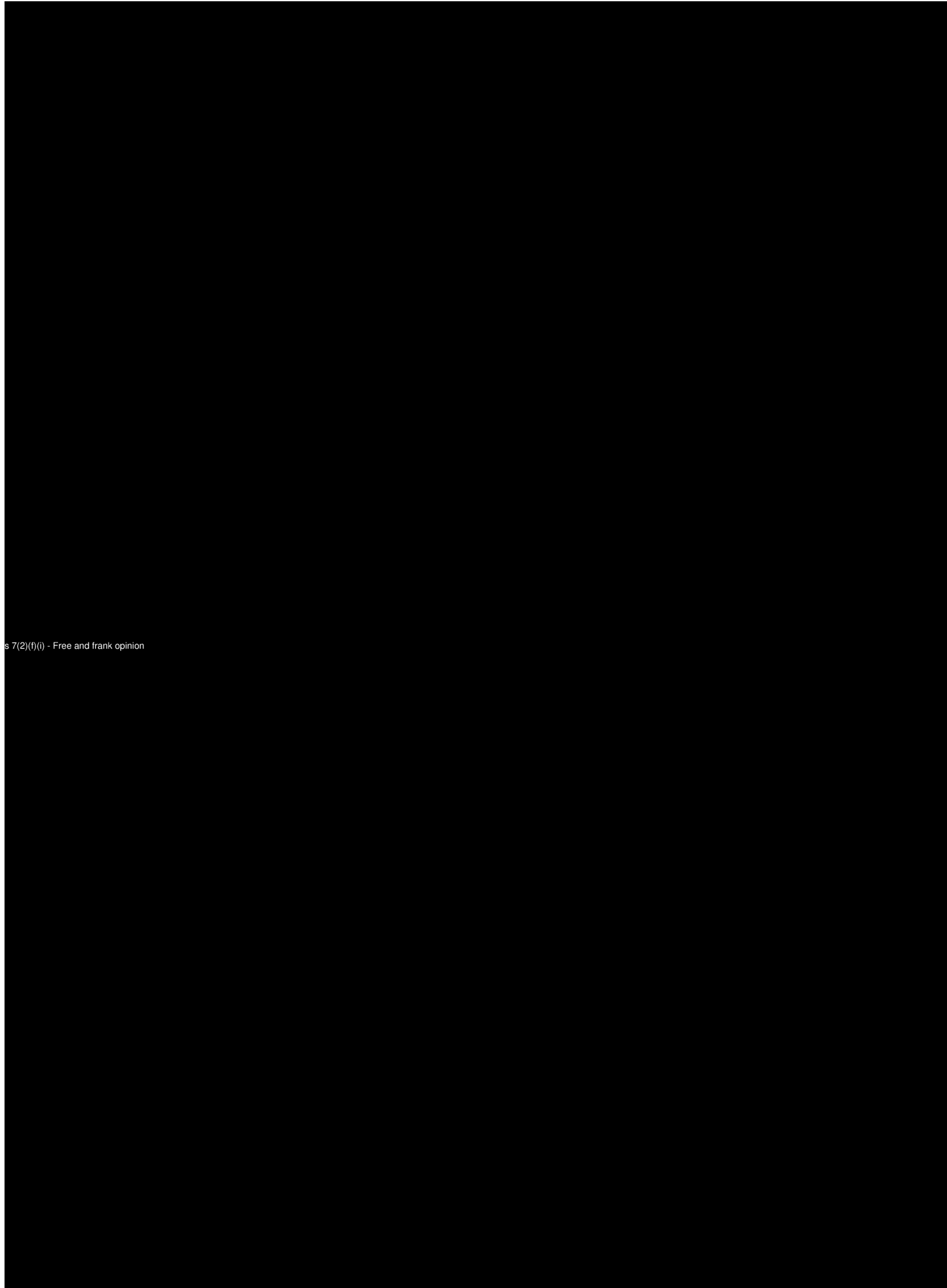


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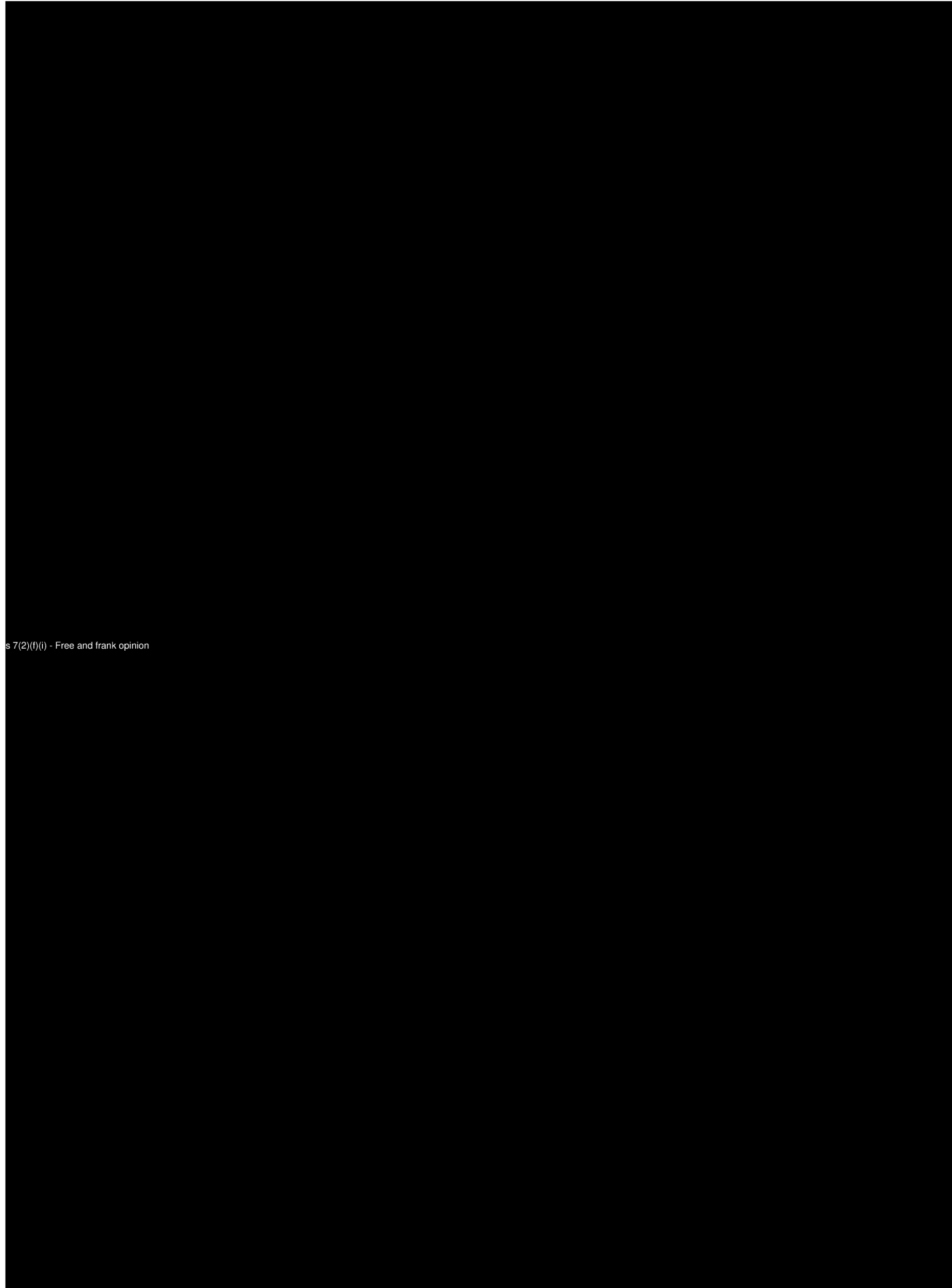


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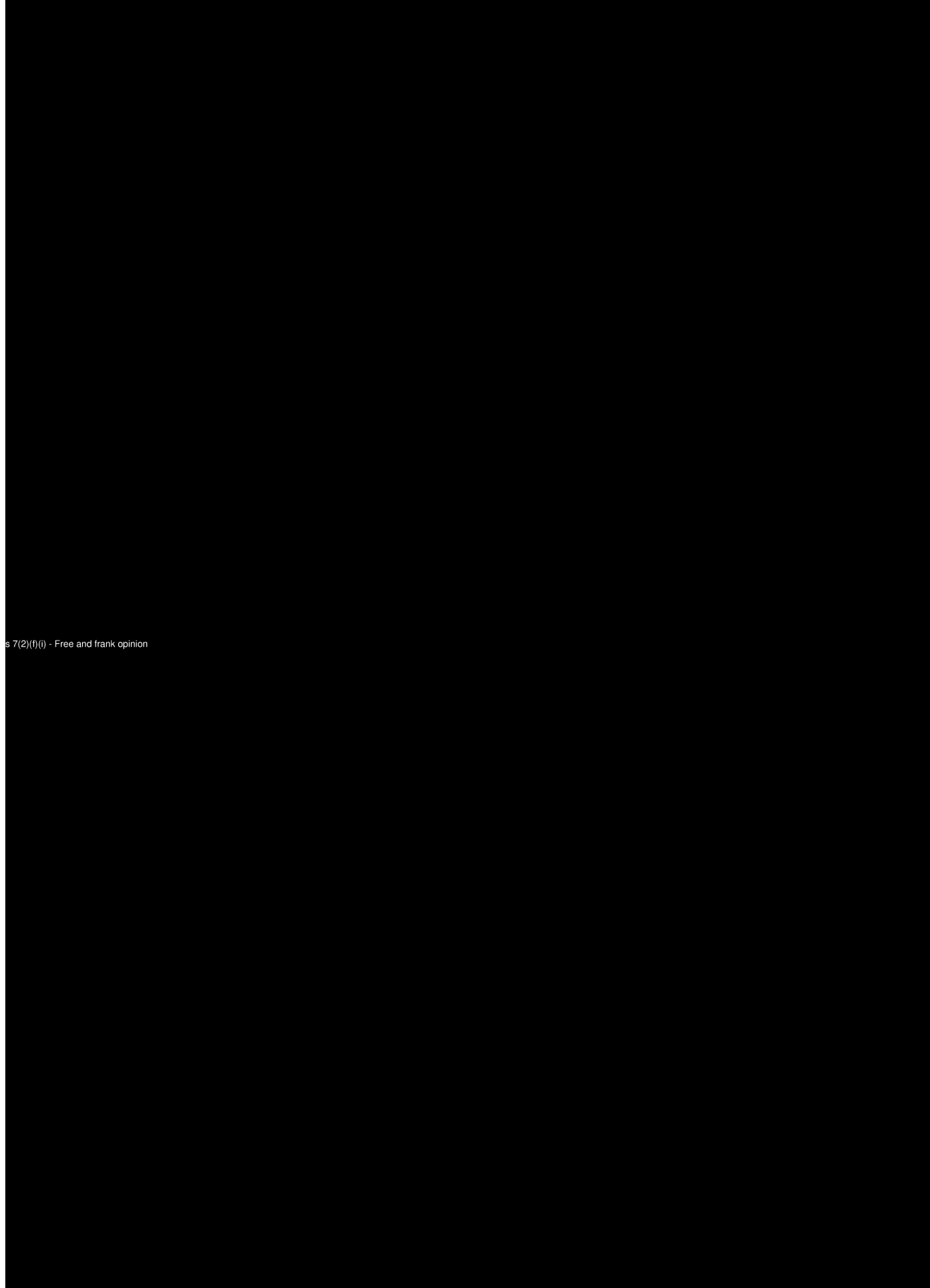
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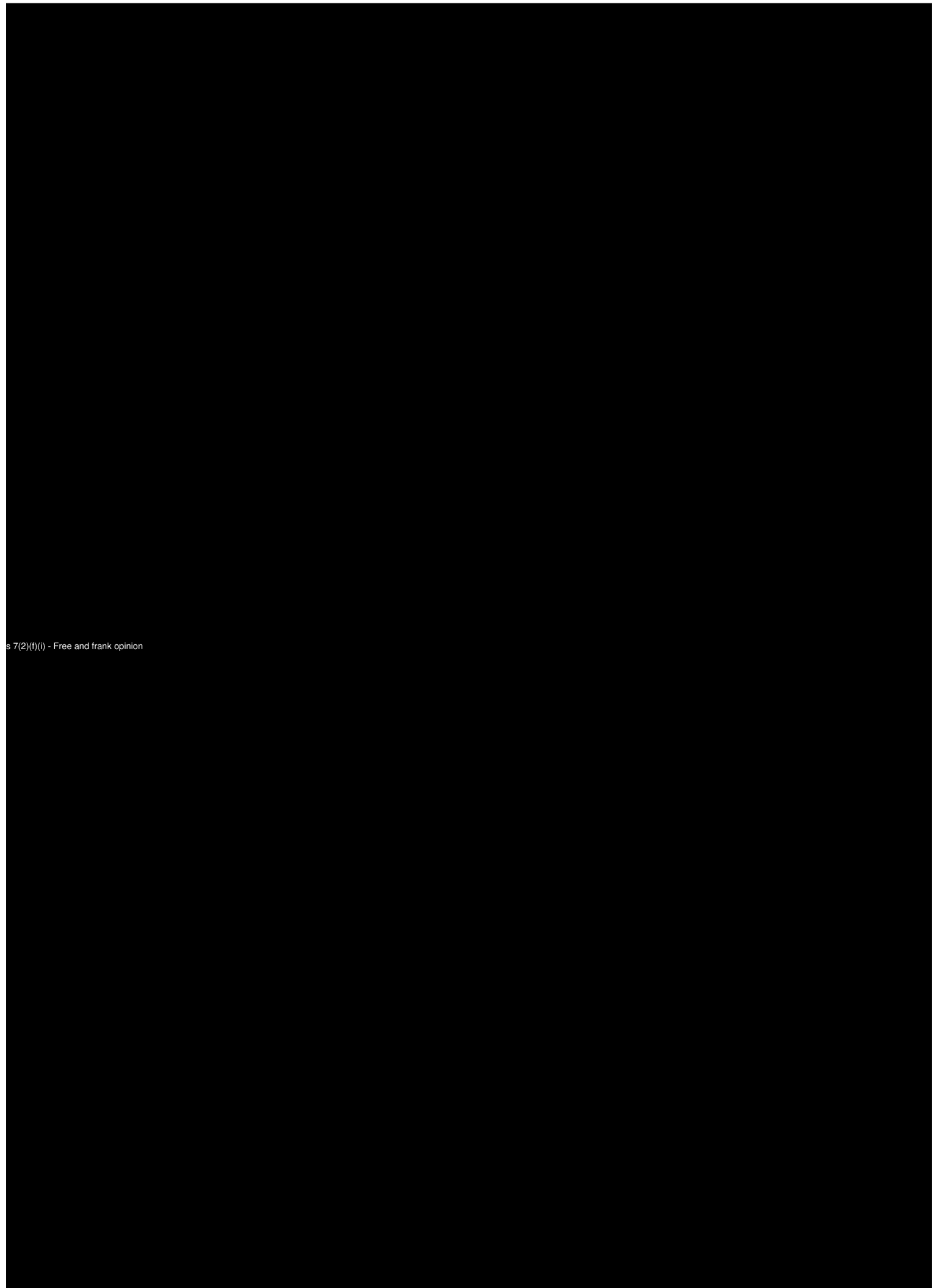
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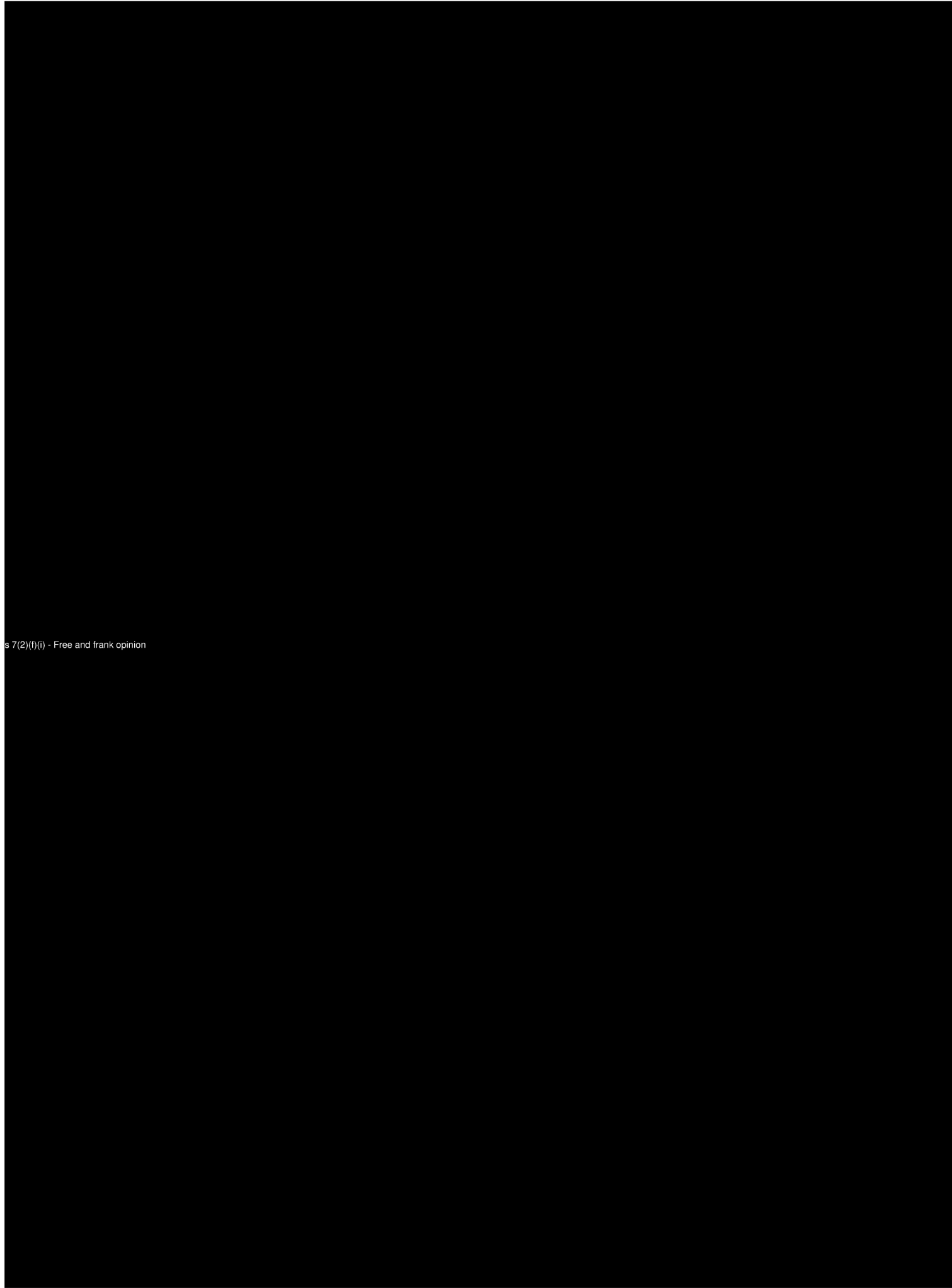
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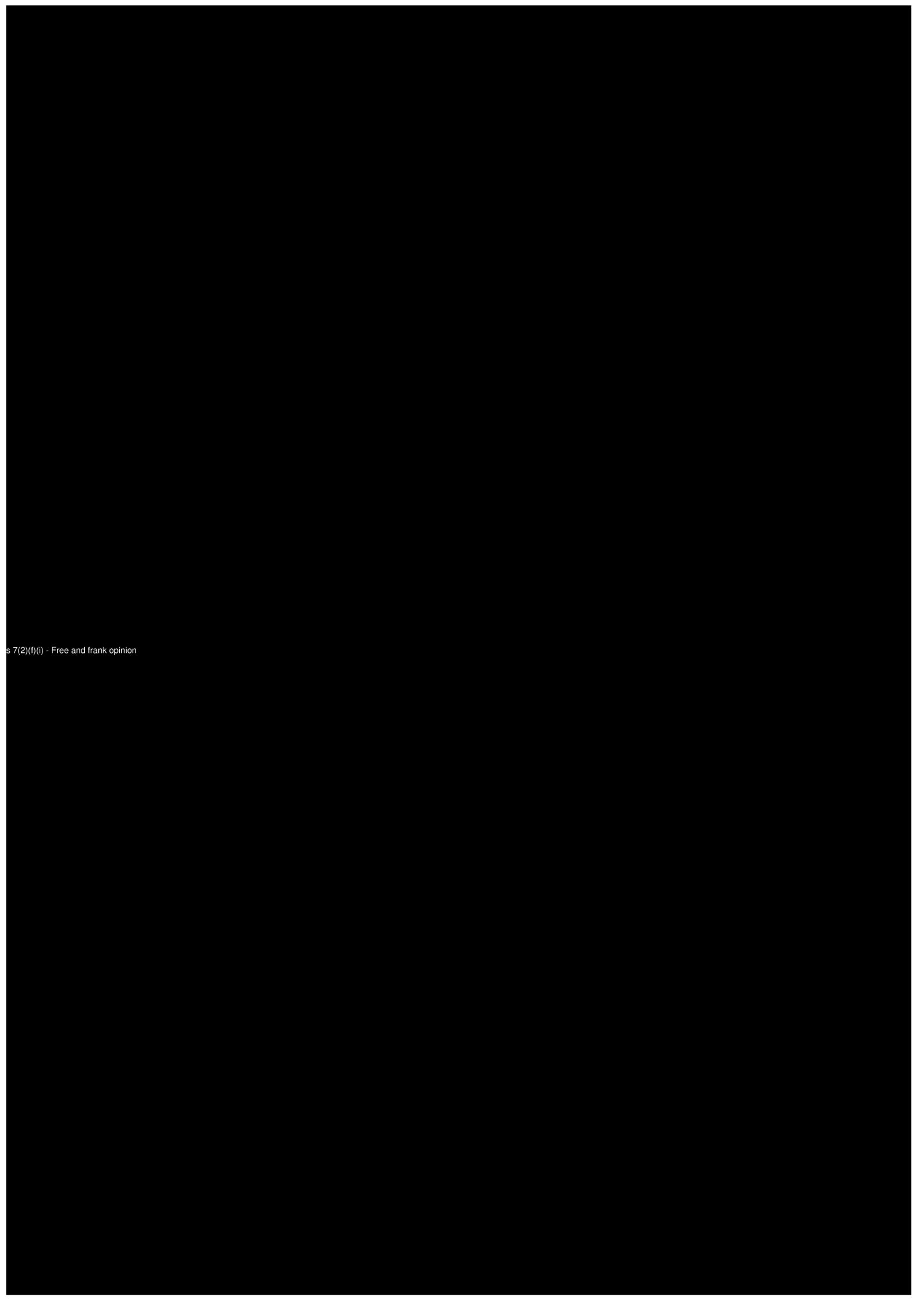


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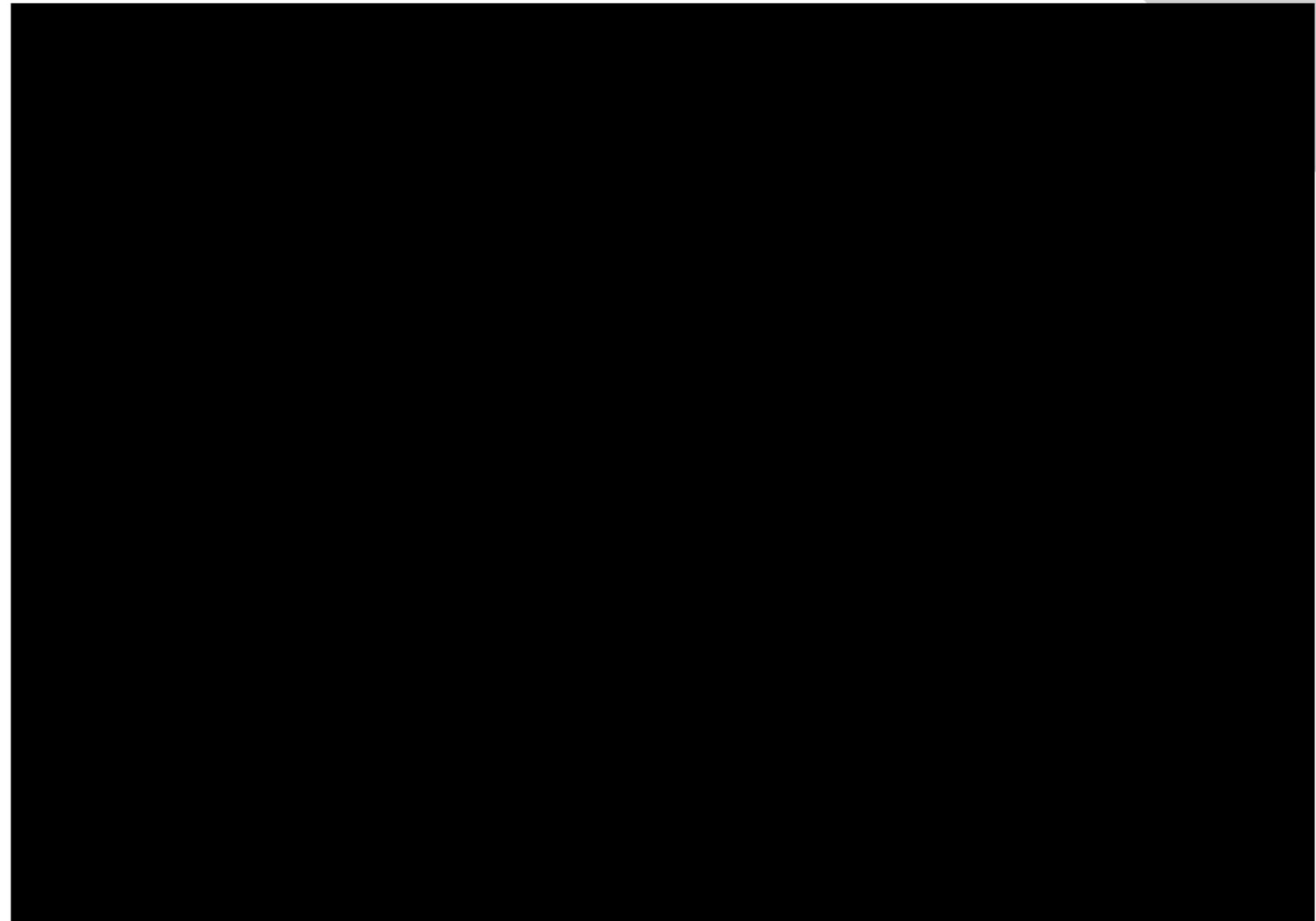
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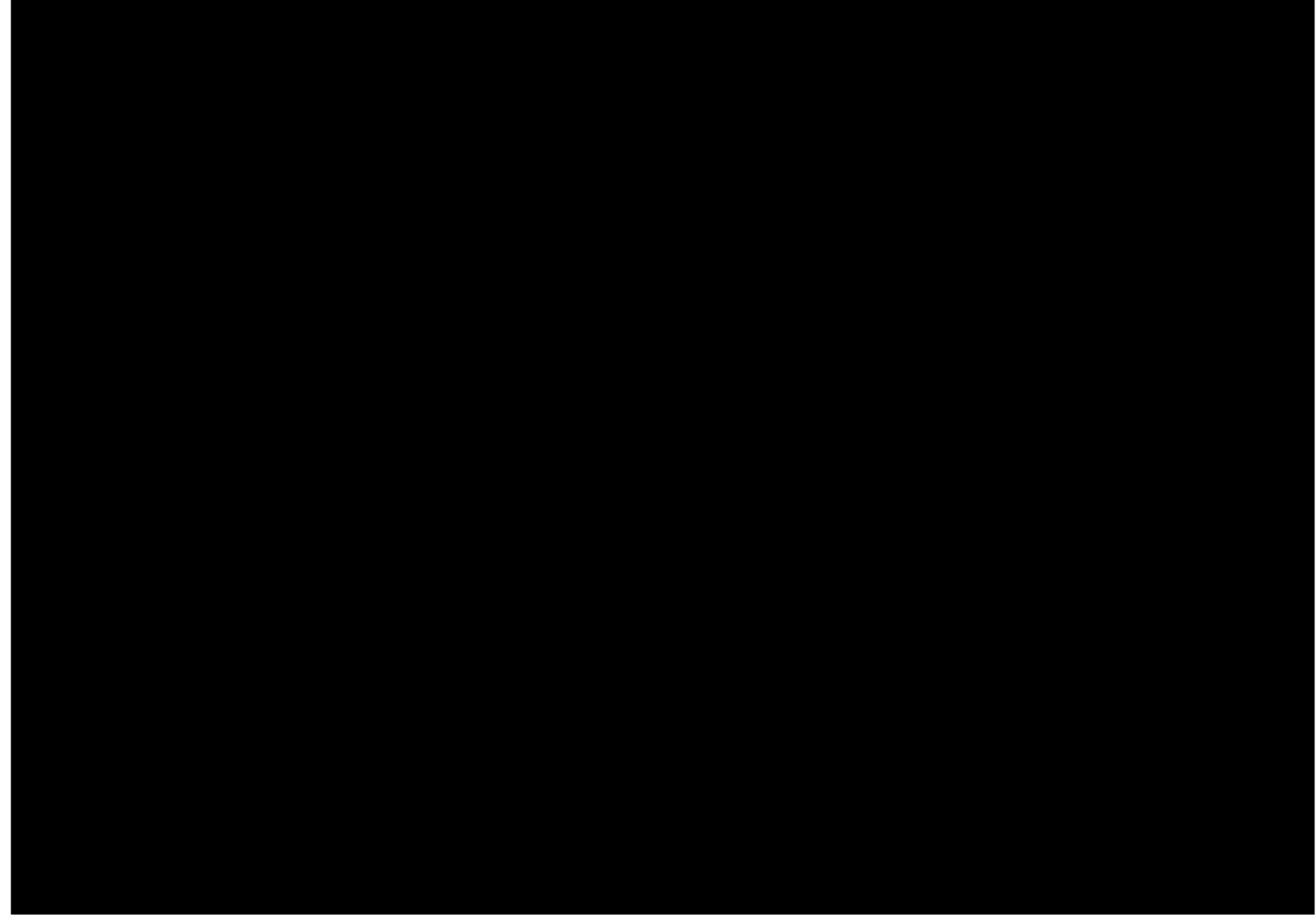


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**6.1.3 MHMP- Attachment C - Nga Poutiriao o Mauao (Joint Admin Board)
4 April 2017 - Draft Mauao Historic Reserve Management Plan -
Alternative Cover Page (A7797239)**

s 7(2)(f)(i) - Free and frank opinion

**6.2 Staff update Report - Nga Poutiri Ao o Mauao (Joint Admin Board)
4 April 2017 pdf for agenda (A7823998)**

Nga Poutiri Ao o Mauao (Mauao Joint Administration Board) Staff Update

4 April 2017

Objective ID No: A7805756



Purpose

1. To update Nga Poutiri Ao o Mauao on current issues and requirements;
 - a. Investigation into a predator proof fence.
 - b. Options for funding capital expenditure improvements on Mauao over the forthcoming planning period, such as;
 - i. Wayfinding, interpretation, Marae Atea, track improvements, erosion and rock fall protection, visitor safety improvements etc.
 - c. To highlight that a review of the Memorandum of Understanding (MOU) is due.
 - d. To outline the steps taken in response to a request from Nga Poutiri Ao o Mauao for suitable resourcing.

Executive Summary

2. Staff have initiated an investigation into the feasibility, purpose, available alternatives, cost options and ongoing requirement for a fence and predator control.
3. A short update to prompt discussion and seek opinion on the options for funding improvements on Mauao.
4. The Memorandum of Understanding between the Mauao Trust and Tauranga City Council is due for review.
5. A short update on resourcing.

Recommendation/s

- (a) Receive Report - Nga Poutiri Ao o Mauao (Mauao Joint Administration Board) Staff Update.
- (b) That staff proceed with initiating the review of the Memorandum of Understanding.

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Discussion

Predator Proof Fence

The 2015 conservation plan for Mauao Historic Reserve suggests a predator proof fence for Mauao.

6. The report recommends controlling pest mammals for the following reasons;
 - a. Cultural heritage (archaeology)
 - b. Ecological restoration (indigenous vegetation)
7. Staff are working with an external party to investigate options for a fence. The report is due in April.
8. Staff are currently investigating additional items and will report the findings of these matters to Nga Poutiri Ao o Mauao in April ;
 - a. Enhanced pest control.
 - b. Pest eradication.
 - c. Pest reinvasion.
 - d. Pest control in surrounding areas of Mount Maunganui and the port in addition to Mauao.

Funding Capital Improvements on Mauao

9. Members of the Nga Poutiri Ao o Mauao have requested investigations into how CAPEX improvements may be discussed, approved and funded.
 - a. As 'the fund' described in the Memorandum of Understanding is only a representation of the existing OPEX budget intended to fund business as usual operations, there is currently no opportunity to fund CAPEX improvements.
10. The Nga Poutiri Ao o Mauao is not currently able to fund ideas for development and improvement, such as way finding, interpretation panels, a Marae Atea or other improvements.
11. At this time there is no clear direction regarding development and improvements that require funding.
 - a. Consider a development plan for Mauao.
 - b. Any improvements should be consistent with the Mauao Historic Reserve Management Plan.
12. Should a new process be agreed, the MOU review is an opportunity for formalising a new process.

Possible Options

13. A number of options are possible and require discussion, some suggestions are below;
 - a. Nga Poutiri Ao o Mauao investigates suggested developments/improvements, a draft development plan is created and once agreement is reached on a draft improvement programme, staff seek funding through the Long Term Plan (LTP) with a series of separate projects. This is in line with sections 5.1 & 5.2 of the MOU.
 - b. Nga Poutiri Ao o Mauao investigates developments/improvements and once agreement is reached on a draft development plan, the tasks are added to a schedule within the MOU. Nga Poutiri Ao o Mauao prioritises those tasks and seeks funding at the LTP. The schedule would be adopted at each review of the MOU and included in the draft LTP for funding consideration by Council.
 - i. Nga Poutiri Ao o Mauao seeks a CAPEX 'bulk fund' at the LTP from Council to enable delivery of agreed projects that are prioritised by the Nga Poutiri Ao o Mauao and the Mauao Trust.
 1. An agreed CAPEX sum of (for example) \$100,000 per annum to conduct improvements.
 - ii. Large individual projects would seek funding in isolation of the bulk fund.
 1. E.g. – seek funding of \$250,000 to implement an improvement or upgrade agreed by Nga Poutiri Ao o Mauao and the Mauao Trust.
 - c. To seek external funding, projects that are ratified by the Nga Poutiri Ao o Mauao could be added to the list of priorities that Council provides to (some) funders annually. In the past, Tauranga Energy Consumer Trust (TECT) funding and New Zealand Community Trust (NZCT) have sought clarification of TCC's agreed priorities.
 - i. This list sets out TCC & WBOPDC priorities for funding each year and as such the supporting papers to Council ensures that there is a clearly defined outcome and rational for investment.
 - ii. As this is a list of priorities to the TECT Board, it ranks one project against another, so for example a Mauao project will be ranked against any other project that TCC is seeking TECT funding for.
 - iii. Funders often reject projects that do not have a clear objective, support from Council and/or a well written business case supporting them. Ad hoc applications are rarely successful in an environment where a large number of organisations are seeking funding.
 - iv. The Mauao Trust is more likely to be successful in funding applications than the Nga Poutiri Ao o Mauao, due to its status as a trust.

Memorandum of Understanding Review

14. The term of agreement for the MOU is three years. This MOU was signed on 15 September 2013.
15. Staff intend to initiate discussion regarding a review.

16. Any proposed changes to the methodology for seeking CAPEX funding should be incorporated into the MOU.

Resourcing the Parks Team to Respond to the Mauao Trust and Nga Poutiri Ao o Mauao

17. Funding has been sought in the 2017/2018 Annual Plan on behalf of Nga Poutiri Ao o Mauao to sufficiently resource Parks & Recreation.

Proposal Description

18. Create a full time role of Parks Specialist: Mauao.
19. To respond to the minutes of Nga Poutiri Ao o Mauao (Mauao Joint Administration Board) dated Wednesday 1 June 2016, item 7 – in response to questions. *The issue of resourcing and capability to action decisions.*
20. To lead the liaison between the Council, Nga Poutiri Ao o Mauao and the Mauao Trust and administrate those relationships through managing the preparation for board meetings, leading the preparation of development discussions and proposals, using leadership and sound, timely and accurate reporting.
21. To liaise with the Nga Poutiri Ao o Mauao and the Mauao Trust to action Board meetings recommendations
22. To prepare a development plan for Mauao.
23. To lead the preparation for Long Term Plan and/or Annual Plan development proposals and investigate alternative funding options.
24. To lead the implementation of recommendations from the Mauao Trust and the Nga Poutiriao o Mauao and of section 3.2, sub sections (d) to (g), of the Memorandum of Understanding for Mauao Historic Reserve and the Mauao Joint Administration Board (Nga Poutiriao o Mauao – The Guardians of Mauao) in that;
 - *identify, approve, and oversee the implementation of, projects either identified in or consistent with the objectives of the Mauao Reserve Management Plan;*
 - *subject to clause 3.4, ensure the contractual arrangements are being managed consistently with the policies, objectives and strategies of the Joint Board and the Mauao Reserve Management Plan;*
 - *provide to and/or seek advice from the Mauao Trust and Minister of Conservation on matters affecting Mauao and on the achievement of the Mauao strategic objectives, in particular the Joint Board shall seek guidance from the Mauao Trust on tikanga related matters;*
 - *consider and recommend to the Mauao Trust requests for concessions, leases and licences for all activities on Mauao; and if the Mauao Trust approve the request, undertake the process for the issuing and administration of the concession, lease or licence for the particular activity;*
25. To fulfil section 3.15 of the MOU in that sub sections (c) & (d) are met and provide;
 - *an administrative support person*
 - *an Iwi liaison person*

26. To provide technical and practical advice and support to all Parks' customers. To be the key contact for community groups undertaking significant projects on reserves. To be the Council's subject matter expert and lead the team's input and project deliverables under the Resource Management Act 1991, the Reserves Act 1977 and Council's related strategic and policy documents.

Author	s 7(2)(f)(ii)	
Authoriser		

**6.3 Operational Report - Nga Poutiri Ao o Mauao (Joint Admin Board)
4 April 2017 pdf for agenda (A7823927)**

Mauao Operational Report April 2017

Ngā Poutiriao o Mauao (Mauao Joint Administration Board)

4 April 2017

Objective ID No: A7797282



Purpose

1. To inform Nga Poutiriao o Mauao (Mauao Joint Administration Board) of operational matters from June 2016 to April 4, 2017 and seek guidance from the board on operational matters for the coming period.

Executive Summary

2. This report identifies the key operational issues and achievements over the reporting period June 2016-April 2017. It highlights up and coming operational work of interest to the Board including ongoing visitor counter records and an up to date events calendar for Mauao, Main Beach and Pilot Bay Reserves.

Recommendation/s

- (a) That the Nga Poutiriao o Mauao receives the Operational Report for April 2017.

Discussion

3. Pest Control Feasibility Study

Staff are working with an external consultant to undertake an assessment of options to reduce pest animal damage on Mauao. The scope of this work includes assessing measures such as predator proof fence, more regular or intensive pest control and the viability of a pest free Mauao Objective. The assessment will take into account, current and historic animal pest populations on Mauao, initial and ongoing costs, environmental, cultural, heritage and landscape values, the Reserve Management Plan and the likelihood of achieving success.

This work is well underway will be presented to the Nga Poutiriao Mauao at the Nga Poutiriao o Mauao meeting 6th of June 2017.

4. Total Fire Ban

Recent fire weather conditions saw the NZ Fire Service and Pumiclands Rural Fire Authority advise TCC to implement a total fire ban for Mauao and the coastal margin of Mount Maunganui and Papamoa. This advised ban put in place at 12pm on Friday 26 January 2017. It will remain in place until the conditions improve significantly. Signs are in place at the two major entry points on Mauao and down the coast to inform reserve users and residents and the council website has been updated to provide further supporting information.

5. **Recent Successes**

- The December 2016 resurfacing of the Waikorire Track. This was a significant piece of work due to the difficult terrain and access, and the amount of material required to deliver the desired results. A heavy lift helicopter supplied the material to the track surface significantly reducing the programme of work and the costs associated with the alternative transportation methods. A great deal of positive feedback has been received since this work and the track conditions are holding up well at present.
- The replacement of eight vehicle and kissing gate / site combinations was completed prior to Christmas 2016 to provide better pedestrian access and improved stock management control.
- Five reserve entry signs have been replaced at the entrance points to Mauao. The new signs have dual logo's to reflect the partnership between TCC and the Mauao Trust and are of a wooden routed style to tie in with the significant natural landscape they introduce.
- Over 900 rabbits were shot in 2016 calendar year and more again were gassed and poisoned achieving a great pre summer knock down. Control will resume early in the 2017 year to further reduce the rabbit population within the vicinity of the reserve.

6. **Planned Work For The Coming Period**

- The replacement of walkway directional signage assets identified via the renewals programme will be produced and installed in batches before the end of June 2016 to improve the directional information on site.
- Planting preparation works will be underway in the coming months for the May/June 2017 planting programme. The opportunity will be extended to the Iwi partners of the Mauao Trust to get involved in conjunction with the many groups who assisted last year:

7. **Routine Maintenance Undertaken This Period:**

- Plant and animal pest control with particular focus on Rabbit control
- Revegetation maintenance and weed control
- Stock and pasture management
- Walkway maintenance
- Sign and structure maintenance
- Four wheel drive track maintenance
- Geotechnical rock stability monitoring and scaling work

8. **Event Calendar 2016/17 Summer Period**

Start Date	Start Time	End Date	End Time	Anchor Venue	Description
07/12/16	06:30 p.m.	07/12/16	07:30 p.m.	Mauao	The Kids Can Great NZ Santa Run 2016
26/12/16	01:00 p.m.	26/12/16	04:30 p.m.	Mt Maunganui Main Beach - East	King and Queen of the Mount
06/01/17	05:30 p.m.	08/01/17	05:30 p.m.	Coronation Park	Mount Festival of Multisport (MFOM) 2017
07/01/17	06:00 a.m.	07/01/17	03:00 p.m.	Pilot Bay Reserve	MFOM - Port of Tauranga Half 2017
07/01/17	01:30 p.m.	07/01/17	03:00 p.m.	Mauao	MFOM - Under Armour Mount Run 2017
08/01/17	12:00 a.m.	10/01/17	12:00 a.m.	Mauao	360 Filming on Mauao
07/02/17	09:00 a.m.	07/12/17	02:30 p.m.	Passive Reserves	Learning Through Discovery Children's Education Programme
10/02/17	03:30 p.m.	10/02/17	05:00 p.m.	Mauao - Shelley Beach	§ 7(2)(a) - Privacy [REDACTED] Wedding
11/02/17	07:00 a.m.	11/02/17	11:30 a.m.	Mt Maunganui Main Beach	Foundation Clinic Half Marathon 2017
13/02/17	01:00 p.m.	13/02/17	04:00 p.m.	Mauao - Base Track	ISS Mckay - Fun run
17/02/17	12:00 a.m.	07/04/17	12:00 a.m.	Mauao	Mount Everest Challenge 2017
18/02/17	10:30 a.m.	18/02/17	12:30 p.m.		§ 7(2)(a) - Privacy [REDACTED]
18/02/17	01:00 p.m.	18/02/17	02:00 p.m.	Mauao - Shelley Beach	§ 7(2)(a) - Privacy [REDACTED]
26/02/17	08:30 a.m.	26/02/17	10:30 a.m.	Pilot Bay Reserve	Generation Homes Women's Triathlon 2017
12/03/17	07:30 a.m.	12/03/17	12:00 p.m.	Pilot Bay Reserve	Marra Sprint Triathlon 2017
24/03/17	07:00 a.m.	24/03/17	09:00 a.m.	Mauao - Oceanside Paddock	§ 7(2)(a) - Privacy [REDACTED]
26/03/17	02:00 p.m.	26/03/17	05:00 p.m.	Mt Maunganui Main Beach	New Zealand Home Loans XRACE Series
02/04/17	08:30 a.m.	02/04/17	12:00 p.m.	Mauao	Run For Life (PINC & STEEL Cancer Rehab Trust)
10/04/17	10:00 a.m.	10/04/17	12:30 p.m.	Mauao - Base Track	TGC Round the Mount Relay

9. Visitor Numbers

The new counters on Mauao are working well and are showing some clear trends in the visitor use at this site. See the attached counter report in attachment A

Note the current figures below demonstrating more visits to the summit than around the base track

Note the visitation to the summit is particularly busy during February and March due to the Everest challenge event. This event requires participants to climb to the summit of Mauao (232m) 38 times in 50 days (the equivalent distance in climbing Everest's 8848m)

Total visitor numbers for the reporting period 1 Jan 2016 – 31 – December 2016 are:

Base track – 419,588

Total number of visitors to the summit – 876,093

01/01/2016 - 31/12/2016	Mauao 4wd Track	Mauao Base Track	Oruahine Track	Waikorire Track
Total	227520	419588	341865	763213
Peak Day	Tue 6 Dec 2016 (1,856)	Wed 2 Mar 2016 (4,074)	Sun 17 Jan 2016 (3,422)	Fri 30 Dec 2016 (5,407)
Minimum Day	Thu 5 May 2016 (0)	Sun 25 Sep 2016 (2)	Thu 14 Jan 2016 (1)	Mon 18 Jan 2016 (5)
Max Day of the Week	Saturday	Sunday	Sunday	Saturday
Hourly Average	26	48	39	87
Daily Average	622	1146	934	2085
Average Workday Traffic	565	1008	828	1969
Average Weekend Traffic	763	1491	1197	2375
Weekly Average	4351	8025	6538	14597
Monthly Average	18921	34894	28430	63471

10. **Heritage**

The operational team will be applying for a 10-year authority with Heritage New Zealand (HNZ) to cover all of the routine operational and maintenance activities within the Historic Reserve. This application will require consultation with Iwi.

11. **Significant Tree Removals**

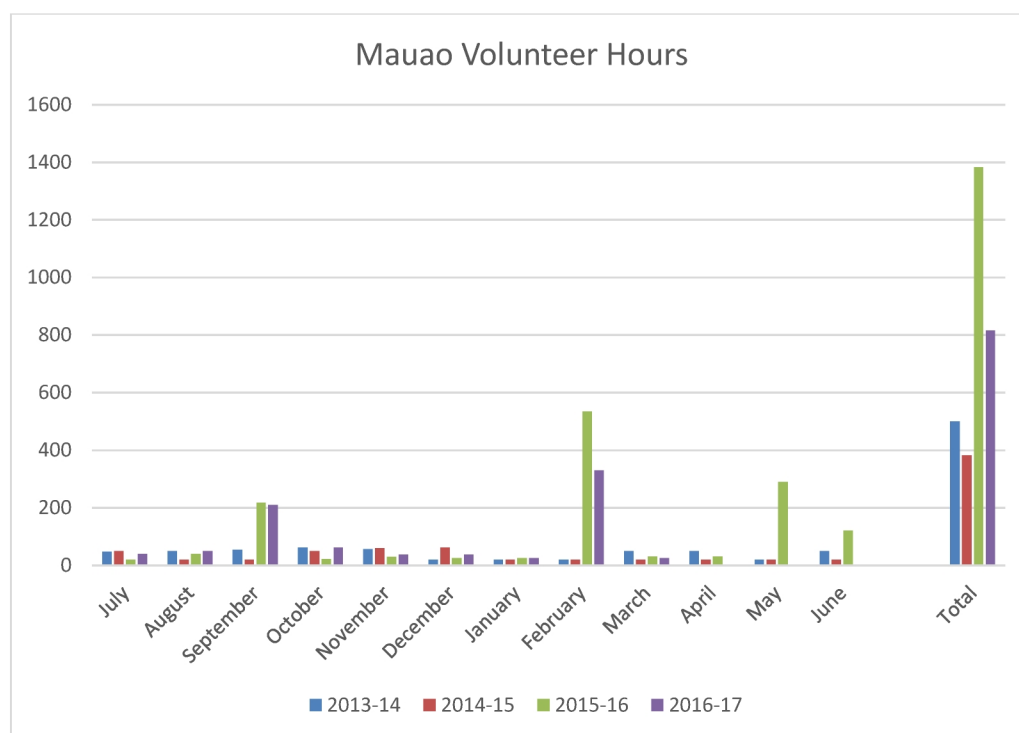
Significant tree removal priorities have been identified with support from the city arborist. Advice and support has been received from HNZ to ensure the best possible protection of significant Archaeology on site. This work will require an Authority from HNZ and this work will not be undertaken until this is in place. Pending the timing of the authority this work will be planned for delivery during the quiet winter months as some short term track closures will be required.



The above image shows the locations of the significant tree removal priorities. The trees include large Oldman Pine, Macrocarpa, Eucalypts, and Elms. All of the trees removals identified are due for removal due to their condition, potential for failure and damage to archaeology and walking tracks, and for public safety reasons. The removals are also consistent with the Conservation Management Plan for Mauao Historic Reserve 2015.

12. **Volunteer Hours**

Volunteer hours on Mauao include the efforts of a number of ongoing support groups, passionate local walkers and one off community events. The support effort includes the maintenance of animal pest control devices, revegetation planting, rubbish removal and ecological monitoring work in conjunction with the Toi Ohomai (Windermere Polytech). The peaks are September revegetation work, February clean up events and the May/June planting support.



Attachments

No.	Title
A	<i>Nga Poutiriao o Mauao Counter Report February 2017</i> Objective ID: A7674610
B	
C	

Signatories

Authors	[Redacted] § 7(2)(f)(ii)	
Authorisers		

6.3.1 2017.04.04 - Counter Report - Nga Poutiri Ao o Mauao (Joint Admin Board) 4 April 2017 (A7806132)

Mauao 4wd Track

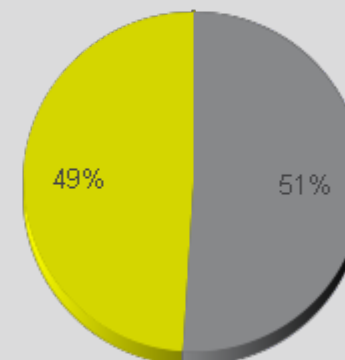
Period Analysed: Friday 01 January 2016 to Saturday 31 December 2016



Key Figures

- Total Traffic for the Period Analysed: 227,520
- Daily Average: 622
Weekdays: 565 / Weekend days: 763
- Monthly Average: 18,921
- Busiest Day of the Week: Saturday
- Busiest Days of the Period Analysed:
 1. Tuesday 06 December 2016 (1,856)
 2. Wednesday 07 December 2016 (1,796)
 3. Saturday 31 December 2016 (1,745)
- Distribution by Direction:

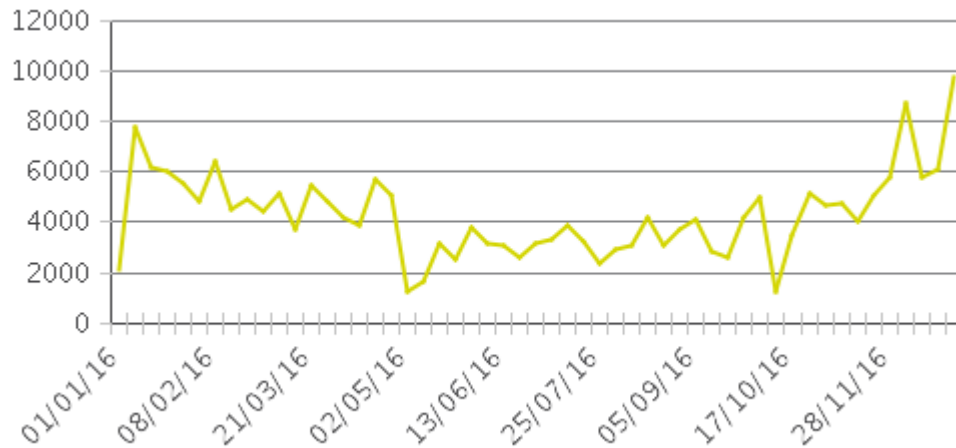
- Channel 1 IN: 49%
- Channel 2 OUT: 51%



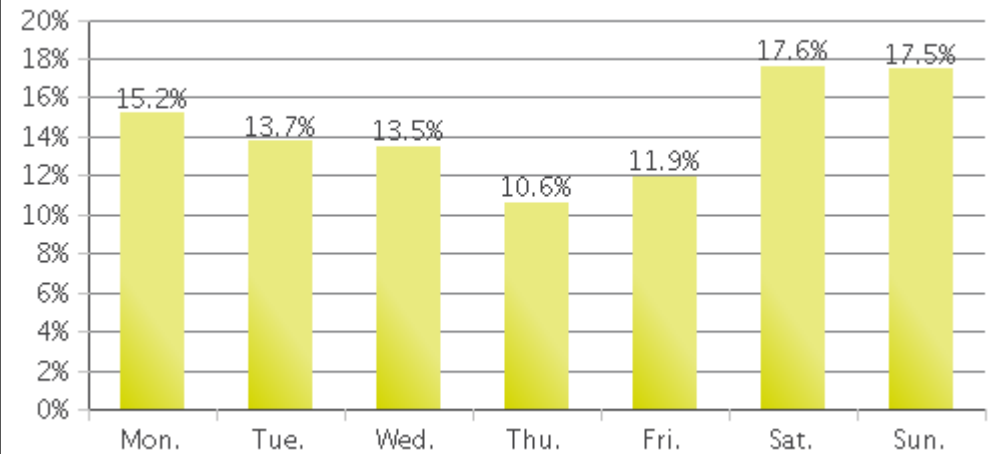
Mauao 4wd Track

Period Analysed: Friday 01 January 2016 to Saturday 31 December 2016

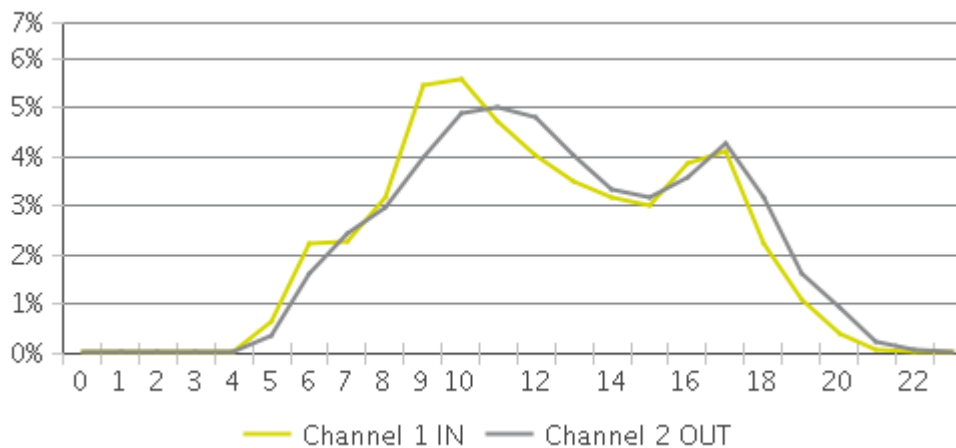
Weekly Traffic



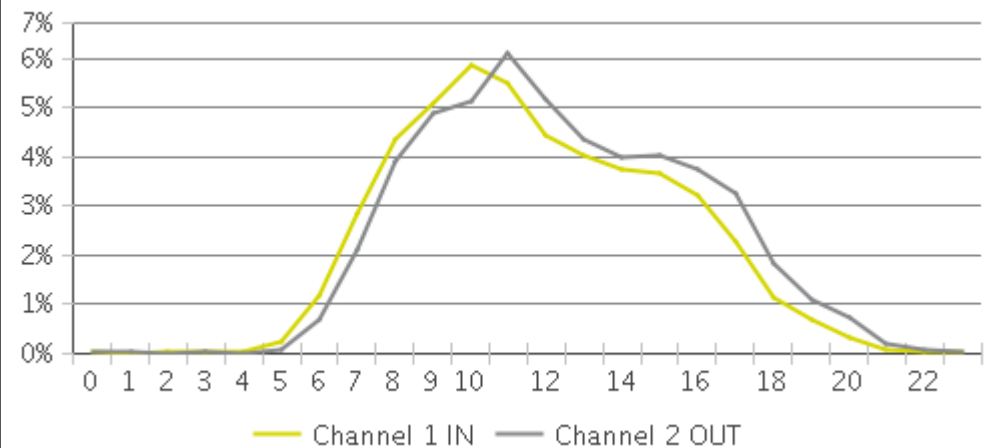
Weekly Profile



Hourly Profile during Weekdays

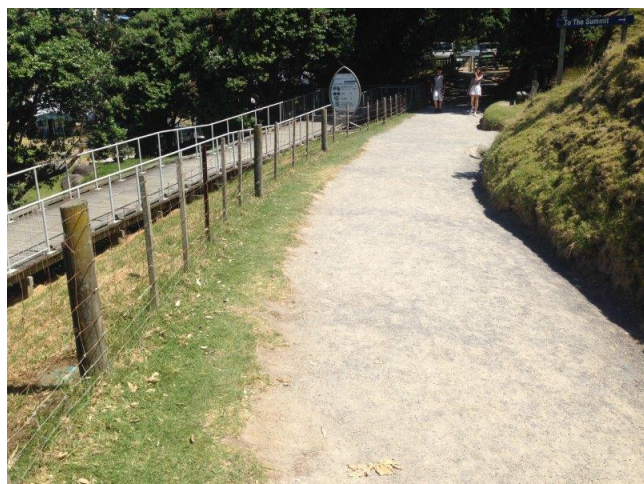


Hourly Profile during the Weekend



Mauao Base Track

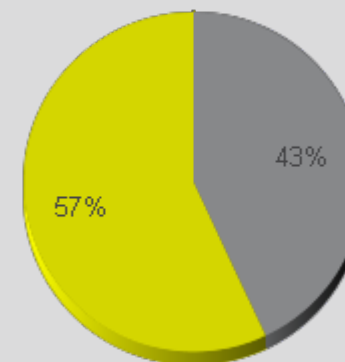
Period Analysed: Friday 01 January 2016 to Saturday 31 December 2016



Key Figures

- Total Traffic for the Period Analysed: 419,588
- Daily Average: 1,146
Weekdays: 1,008 / Weekend days: 1,491
- Monthly Average: 34,894
- Busiest Day of the Week: Sunday
- Busiest Days of the Period Analysed:
 1. Wednesday 02 March 2016 (4,074)
 2. Monday 04 January 2016 (3,363)
 3. Thursday 03 March 2016 (3,268)
- Distribution by Direction:

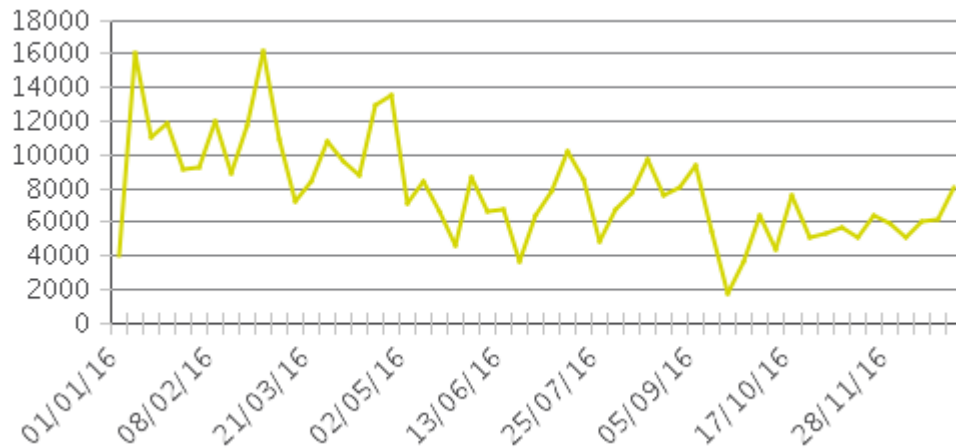
- Channel 1 IN: 57%
- Channel 2 OUT: 43%



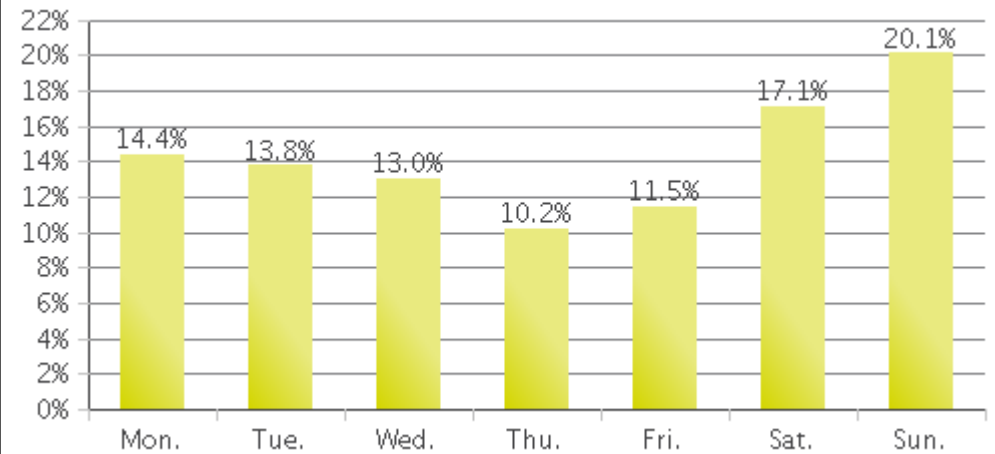
Mauao Base Track

Period Analysed: Friday 01 January 2016 to Saturday 31 December 2016

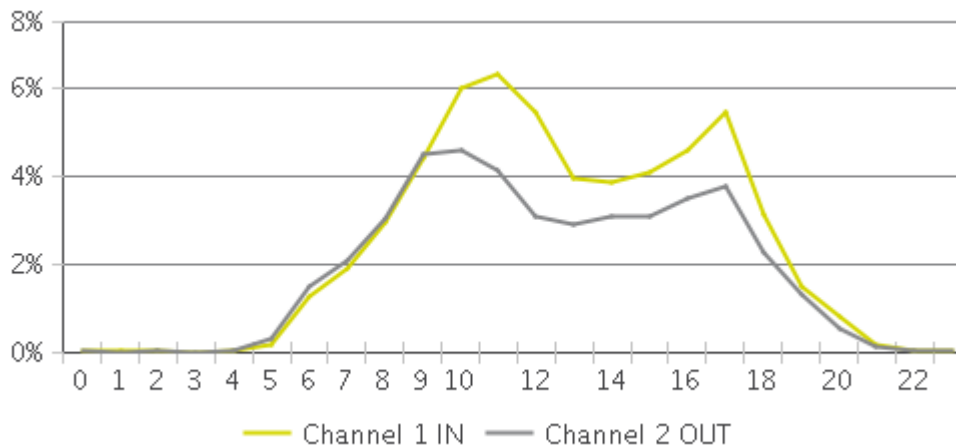
Weekly Traffic



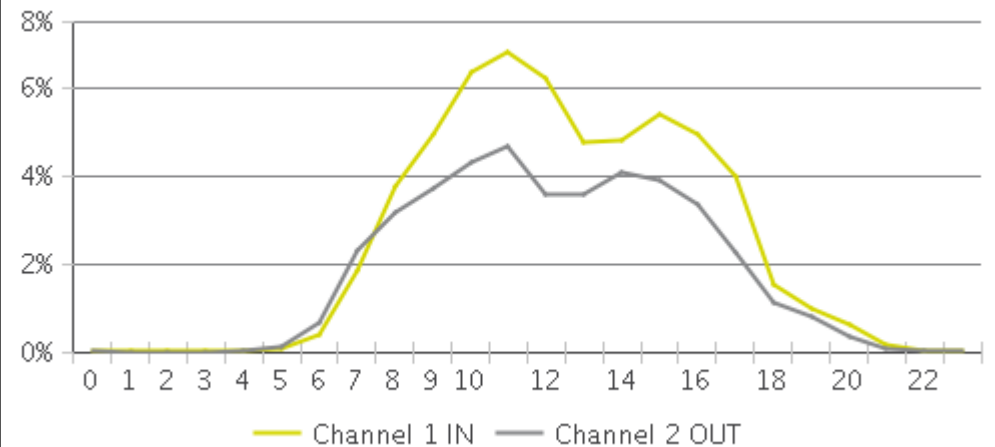
Weekly Profile



Hourly Profile during Weekdays



Hourly Profile during the Weekend



Oruahine Track

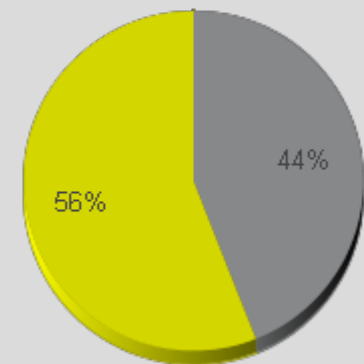
Period Analysed: Friday 01 January 2016 to Saturday 31 December 2016



Key Figures

- Total Traffic for the Period Analysed: 341,865
- Daily Average: 934
Weekdays: 828 / Weekend days: 1,197
- Monthly Average: 28,430
- Busiest Day of the Week: Sunday
- Busiest Days of the Period Analysed:
 1. Sunday 17 January 2016 (3,422)
 2. Sunday 11 December 2016 (3,200)
 3. Saturday 16 January 2016 (3,013)
- Distribution by Direction:

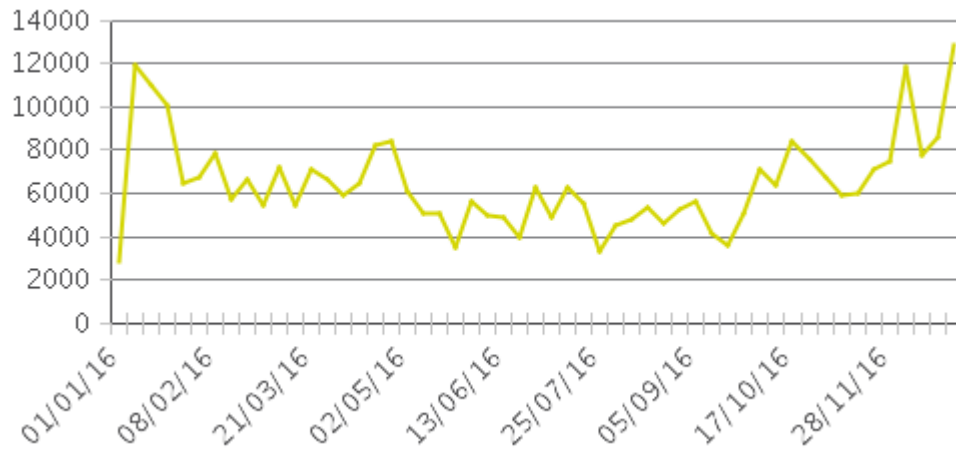
- Channel 1 IN: 56%
- Channel 2 OUT: 44%



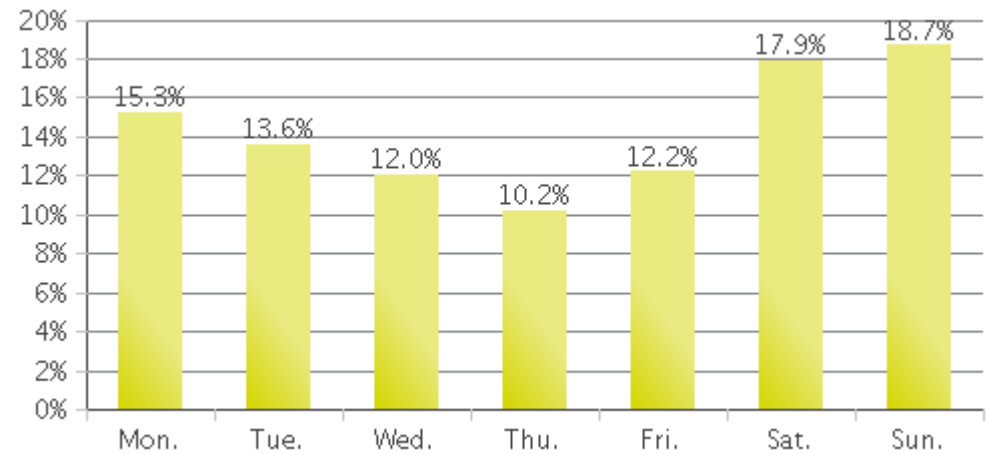
Oruahine Track

Period Analysed: Friday 01 January 2016 to Saturday 31 December 2016

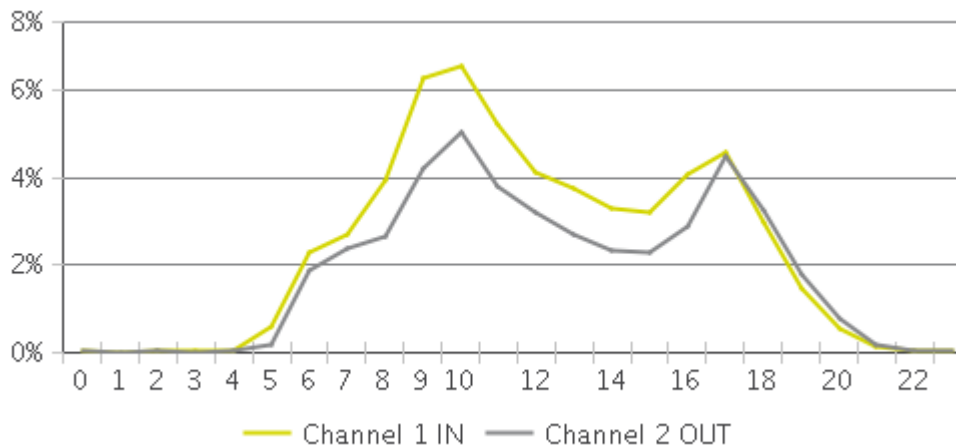
Weekly Traffic



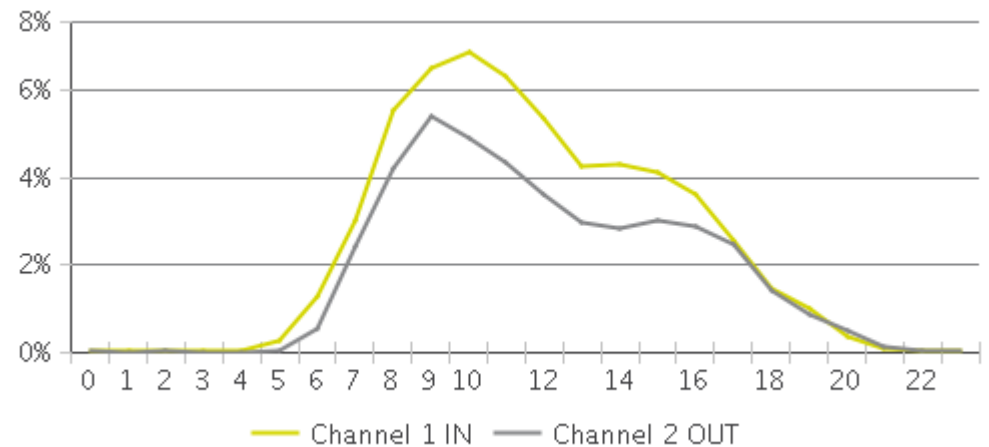
Weekly Profile



Hourly Profile during Weekdays



Hourly Profile during the Weekend



Waikorire Track

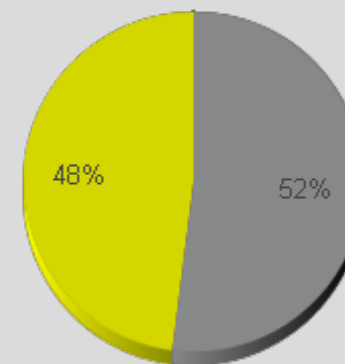
Period Analysed: Friday 01 January 2016 to Saturday 31 December 2016



Key Figures

- Total Traffic for the Period Analysed: 763,213
- Daily Average: 2,085
Weekdays: 1,969 / Weekend days: 2,375
- Monthly Average: 63,471
- Busiest Day of the Week: Saturday
- Busiest Days of the Period Analysed:
 1. Friday 30 December 2016 (5,407)
 2. Thursday 29 December 2016 (4,958)
 3. Wednesday 28 December 2016 (4,936)
- Distribution by Direction:

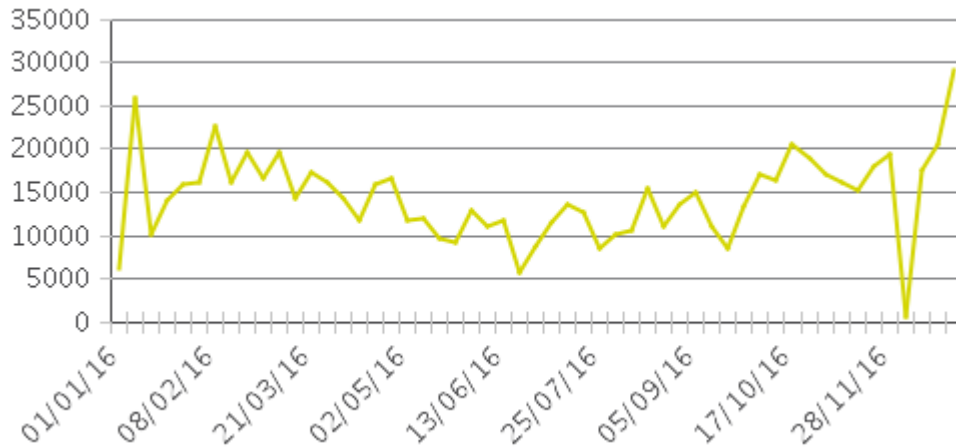
- Channel 1 IN: 48%
- Channel 2 OUT: 52%



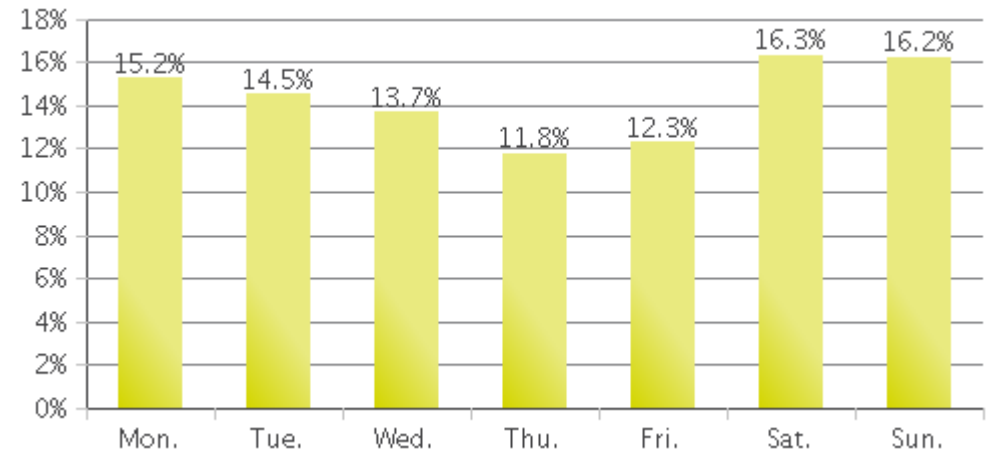
Waikorire Track

Period Analysed: Friday 01 January 2016 to Saturday 31 December 2016

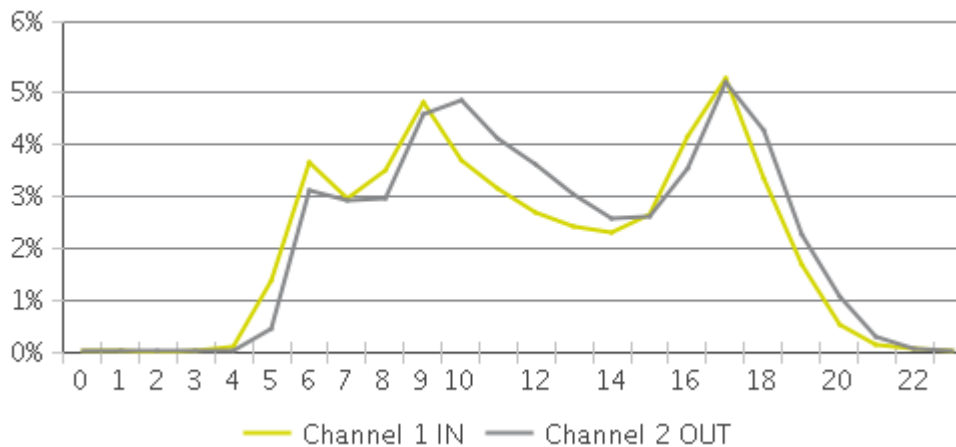
Weekly Traffic



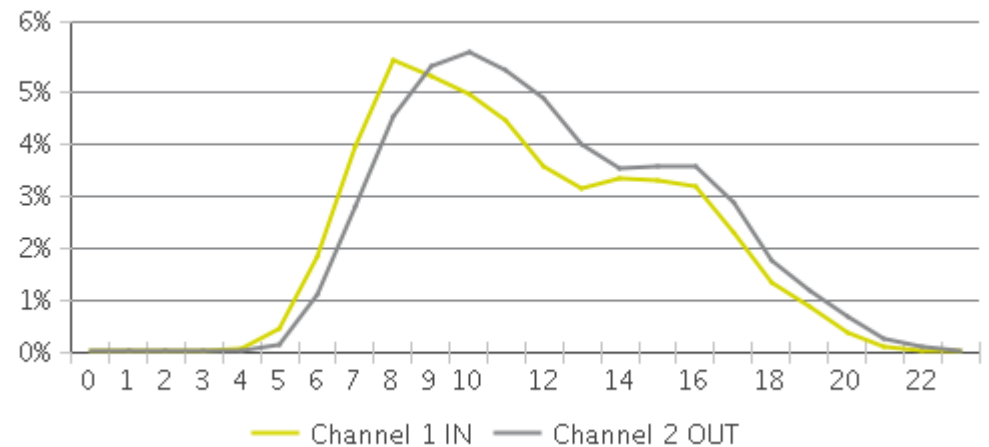
Weekly Profile



Hourly Profile during Weekdays



Hourly Profile during the Weekend



7. Discussion of Late Items

8. Next Meeting

The next meeting of Ngā Poutiriao o Mauao has been scheduled for 6 June 2017 – 9.30 am.

9. Karakia