



# **MINUTES**

**Ngā Poutiriao ō Mauao Meeting  
Wednesday, 7 October 2020**

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**MINUTES OF TAURANGA CITY COUNCIL  
NGĀ POUTIRIAO Ō MAUAO MEETING  
HELD AT THE TAURANGA CITY COUNCIL, KAIMAI ROOM, 91 WILLOW STREET,  
TAURANGA  
ON WEDNESDAY, 7 OCTOBER 2020 AT 9:30AM**

**PRESENT:**

s 7(2)(a) - Privacy

s 7(2)(f)(ii)

s 7(2)(f)(ii)

Cr Steve Morris, s 7(2)(f)(ii)

**IN ATTENDANCE:**

s 7(2)(f)(ii)

**KARAKIA**

s 7(2)(a) - Privacy

opened the meeting with a Karakia.

**1 APOLOGIES****APOLOGY****COMMITTEE RESOLUTION NG3/20/1**

Moved:

Seconded: s 7(2)(f)(ii)

That the apologies for absence from s 7(2)(a) - Privacy and early departure from meeting by Cr Steve Morris, be accepted.

**CARRIED****2 PUBLIC FORUM****2.1 BOP Hang Gliding & Paragliding Association****External**

s 7(2)(a) - Privacy

**Key points**

- BOP Hang Gliding & Paragliding Association had 83 members and had updated rules for flying at Mauao.
- A new safety officer had been appointed.

- There was a developing safety culture within the hang gliding and paragliding community.
- Overseas enthusiasts and locals who wished to engage in the sport had to be vetted by the national body.
- To fly in the Bay of Plenty, pilots would have to engage with BOP Hang Gliding & Paragliding Association and undergo a due diligence process.
- A local pilot would accompany non-club members to Mauao so that non-members understood the respect that was to be shown and understood that safety was paramount.

### In response to questions

- Absence of spotters at take-off points was being looked into and existing members were being used as spotters.
- Non-members flying or gliding at Mauao who did not contact the Association was something beyond the control of the BOP Hang Gliding & Paragliding Association.
- One club member and one non-club member had died on the Mauao; coroner's report on both incidents was ruled as pilot error.
- New guidelines stipulated that pilots must check that there were no walkers on tracks or obstructions before launching.
- BOP Hang Gliding & Paragliding Association members were self-policing and registering people who were recognised as not being members of the Association.
- The Association was working on developing a website.
- There had been no incidents on the North facing take-off point in terms of crashing into people.

### Discussion Points

- The North facing take-off spot was not a safe place to launch from when done in a solo capacity.

## 2.2

s 7(2)(a) - Privacy

### - CoastSnap

A copy of the presentation for this item can be provided on request.

### External

s 7(2)(a) - Privacy

- Senior Lecturer, University of Waikato  
- CoastSnap

### Key points

- Beaches were constantly changing due to a number of environmental and human factors.
- To manage and chart the changes to the beach over time, community buy-in and data was important.
- CoastSnap was a community led science engagement tool which was very low cost.
- The University of Waikato (UoW) would use it as an educational tool for environmental awareness.
- CoastSnap provided a data platform for important time-lapses, storm damage monitoring, mapping, hazards (rips/sandbars) mitigation as well as data for the usage level of the beach.
- CoastSnap started in Australia and was in 16 countries globally with 75 stations installed.
- The submitters had requested one location on Mauao in an elevated and high traffic area but were open to discussions on where and how.
- The base station was non-intrusive, low cost and mounted on a pole that could be designed in line with Mauao's signage protocols.
- The project hoped to promote kaitiakitanga and mātauranga.
- An app was being developed for CoastSnap.
- CoastSnap provided student opportunities and working in partnership with Mauao Trust, other councils, and tertiary sector organisations.

**In response to questions**

- CoastSnap was social media driven and would be quality controlled by volunteers who would manage the database of images captured.
- The tool was to raise awareness for a multitude of things that happen along the coastline with the aim of protecting the beach.

**Discussion points raised**

- The base station (pole) could be built in accordance with the Interpretation and Signage plan for Mauao.

**COMMITTEE RESOLUTION NG3/20/2**

Moved: s 7(2)(a) - Privacy

Seconded: s 7(2)(f)(ii)

That Ngā Poutiriao ō Mauao:

Supports in principle the CoastSnap proposal to install a base station on Mauao for the public to take photographs of the beach from the same location and that CoastSnap work with Tauranga City Council staff to progress it further.

**CARRIED****Attachments**

- 1 Presentation - s 7(2)(a) - Privacy (CoastSnap)

**3 CHAIRPERSON'S REPORT****3.1 Chairperson's Verbal Report**

A copy of the YouTube presentation for this item can be provided on request.

**Chairperson** s 7(2)(a) - Privacy**Key points**

- The Mauao Trust had contacted the Chairperson regarding The OceanaGold Waihi Mines Rescue Team.
- Members of the Waihi Mine Rescue Team climbed Mauao as training for the Firefighter Sky Tower Stair Challenge.
- The Team climb iconic places to raise funds for Leukaemia and Blood Cancer New Zealand.
- The interpretation workshop had discussed wildlife, the planting plan, and the cloak of Mauao.

**COMMITTEE RESOLUTION NG3/20/3**

Moved: Cr Steve Morris

Seconded: s 7(2)(f)(ii)

That Ngā Poutiriao ō Mauao:

Receives the Chairperson's verbal report.

**CARRIED****Attachments**

- 1 Presentation - s 7(2)(a) - Privacy (YouTube Video)

#### 4 ACCEPTANCE OF LATE ITEMS

Nil

#### 5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

#### 6 CHANGE TO ORDER OF BUSINESS

Nil

#### 7 CONFIRMATION OF MINUTES

##### 7.1 Minutes of the Ngā Poutiriao ō Mauao meeting held on 22 July 2020

##### COMMITTEE RESOLUTION NG3/20/4

Moved: [REDACTED]  
Seconded: [REDACTED] s 7(2)(f)(ii)

That the minutes of the Ngā Poutiriao ō Mauao meeting held on 22 July 2020 be confirmed as a true and correct record.

**CARRIED**

#### 8 DECLARATION OF CONFLICTS OF INTEREST

Nil

#### 9 BUSINESS

##### 9.1 BOP Hang Gliding & Paragliding Association Annual Review

Staff [REDACTED] s 7(2)(f)(ii)

##### Key points

- BOP Hang Gliding & Paragliding Association had reviewed the rules and Mauao summit access conditions and made minor amendments.
- The contact details, presidency, rules and summit access sections had been updated.
- No review was undertaken in August 2019, and the October 2020 review was the first since the establishment of the rules and Mauao summit access conditions

##### In response to questions

- There had been two paragliding deaths on Mauao; there had been three recorded accidents in total.

##### Discussion points raised

- There was a serious concern regarding the North facing take-off location being used by solo gliders.
- Wind direction played a significant part in terms of safe take-off and gliding.
- There needed to be a strong education campaign around the sport, particularly from a safety standpoint.

**COMMITTEE RESOLUTION NG3/20/5**

Moved: [REDACTED]  
Seconded: s 7(2)(f)(ii) [REDACTED]

That Ngā Poutiriao ō Mauao:

- (a) Accept the changes to contact details and date of next review as updated by the BOP Hang Gliding & Paragliding Association for accuracy.

**CARRIED**

**Staff Action –** s 7(2)(f)(ii) [REDACTED]

- Request the BOP Hang Gliding & Paragliding Association to provide a comprehensive Safety Plan for the North-facing take-off location taking into consideration the concerns raised by Ngā Poutiriao ō Mauao as well as providing statistics on how many people launch from that spot.

**9.2 Mauao Trust Verbal Update**

**External –** s 7(2)(a) - Privacy [REDACTED]

**Key points**

- The Mauao Trust had cancelled its last meeting and the next meeting was in November 2020.
- The next joint meeting between Ngā Poutiriao ō Mauao and Mauao Trust was scheduled in December 2020.
- The White Ribbon Day ceremony was to be held on Mauao on 25 November 2020 at 7.30am.

**COMMITTEE RESOLUTION NG3/20/6**

Moved: s 7(2)(f)(ii) [REDACTED]  
Seconded: s 7(2)(a) - Privacy [REDACTED]

That Ngā Poutiriao ō Mauao:

- (a) Receives the Mauao Trust verbal update.

**CARRIED**

**9.3 Caring For Communities Funding Verbal Update**

**Staff** s 7(2)(a) - Privacy [REDACTED]

**Key points**

- The funding application was in progress with all Mauao Implementation Plan projects included the Caring For Communities Funding application initial stages.

**COMMITTEE RESOLUTION NG3/20/7**

Moved: [REDACTED]  
Seconded: s 7(2)(f)(ii) [REDACTED]

That Ngā Poutiriao ō Mauao:

- (a) Receives the Caring for Communities Funding verbal update.

**CARRIED**

#### 9.4 Te Mahere Whakamahinga o Mauao: Mauao Implementation Plan Annual Review

Staff

s 7(2)(a) - Privacy

##### Key points

- Discussed inclusion of new projects and amendments to existing projects in Section 3, Te Mahere Whakamahinga – the Implementation Plan.
- New projects were the Kaitiaki programme, Sponsorship Framework and Mauao Digital storytelling.
- Updated cost estimates had been provided and timings for deliverables had been reviewed.
- Funding had been tentatively allocated to establishment of a waka launching site.

##### In response to questions

- The restoration and planting plan had started.
- The Placemaking and Interpretation project were in final design stages.
- It was important to undertake planting within season to get best results and plant success.
- There were no guarantees that funds would be allocated from the Long Term Plan (LTP) or the central government fund which was why the sponsorship plan was in place to look for alternative funding sources.
- Mauao projects were heavily featured in the proposal for the shovel ready project funds.

At 10:39 am, Cr Steve Morris left the meeting.

- The Propagating and Planting project by schools could potentially seek funding opportunities from Tauranga City Council.
- The cost increase for archaeological research was reflected in the LTP and \$30,000 was spread over five years.
- Removal of exotic trees were part of the Mauao Implementation Plan and the Chairperson had reached out to Heritage NZ to progress the conversation around this.
- The pest control funding allocation was for consultations to undertake improvements to the current pest control plan.
- Funding proposals had to be at an aspirational level if we were applying for central government funding.
- Bay Conservation Alliance could be a potential partner in the aspirational costing discussions.
- An electoral 'term' for local and central government was three years; and sometimes it complicated the urgency of moving projects at speed.
- The cultural centre needed to be included in the aspirational funding planning.

#### COMMITTEE RESOLUTION NG3/20/8

Moved:

s 7(2)(a) - Privacy

Seconded:

s 7(2)(f)(ii)

That Ngā Poutiriao ō Mauao:

- (a) Subject to quorum and any further amendments discussed:
  - (i) Approve and adopt the amendments to existing projects in Section 3 Te Mahere Whakamahinga – the Implementation Plan in Detail, as the annual review.
  - (ii) Approve and adopt the inclusion of new projects in Section 3 Te Mahere Whakamahinga – the Implementation Plan in Detail.

**CARRIED**

**Staff Action** - s 7(2)(a) - Privacy s 6 - Maintenance of law s 7(2)(f)(ii)

- Relook at funding proposals, for example, in the case of the pest control funding, from an aspirational angle and organise a meeting or workshop with Ngā Poutiriao ō Mauao to discuss central government funding proposals currently being worked on; an email on current progress on funding proposals was requested.

**9.5 Draft Ngā Poutiriao ō Mauao Annual Information Report****Staff**

s 7(2)(f)(ii)

s 6(c) - Maintenance of Law

**Key points**

- The report detailed the meetings that had happened, discussions or decisions of the meetings, key progress achievements and deliverables that had been completed.
- Operational information and Mauao Events summary for the year was provided.
- Volunteer support on Mauao had been negatively affected by Covid-19 which had removed volunteer input (including students) around planting which was normally a focus area for volunteers.
- Pest control and rubbish removal had been the main areas to restart post Covid-19.

**COMMITTEE RESOLUTION NG3/20/9**

Moved:

s 7(2)(f)(ii)

Seconded:

s 7(2)(a) - Privacy

That Ngā Poutiriao ō Mauao:

- (a) Adopt the annual report as written below, for presentation at the next Council meeting.

**CARRIED****9.6 TrailRider Progress Report**

A copy of the YouTube presentation for this item can be provided on request.

**Staff**

s 7(2)(f)(ii)

**Key points**

- The TrailRider was designed in Canada and was an adaptive outdoor wheelchair using support from two to four people, which would allow people with mobility impairments to access the base track and 4wd track
- There were two TrailRider wheelchairs in New Zealand, one in Rotorua and one in Dunedin.
- Two trials had been completed in Rotorua in the redwood MTB park with Rotorua Lakes Council and at Mauao; both trials were very successful and had community support.
- Gauging from the trials, the TrailRider would meet the community need in providing access to Mauao for people with disabilities as well as safety concerns and challenges.
- The Mauao TrailRider had been purchased and shipped to New Zealand; was currently in Levin having the Electric hub/wheel (e-wheel) and disk brake fitted and was expected to arrive in Tauranga on 17 October 2020.
- E-wheel made it easier to manoeuvre the device, especially with heavier individuals in the wheelchair.
- Three people were the best number to work the device comfortably and safely.
- The Mount Holiday Park would manage the bookings and the wheelchair would be free to use.

- Planning was underway to do promo, instructional, and do's/don'ts videos; a local promotional media company would like to do the videos pro-bono.
- The potential launch date for the TrailRider could be late November 2020.
- The wheelchair would need to be christened with locally contextually name reflecting Mauao.

**In response to questions**

- Mauao Trust would assist in finding the appropriate name for the wheelchair.
- [REDACTED] s 7(2)(a) - Privacy from Tauranga City Council's Te Pou Takawaenga could be the person in the videos and to provide the voice-over.
- Logistics of the launch was still being finalised and would need to be mindful of weather conditions.

**COMMITTEE RESOLUTION NG3/20/10**

Moved: [REDACTED]

Seconded: [REDACTED] s 7(2)(f)(ii)

That Ngā Poutiriao ō Mauao:

- (a) Approves the Chairperson to seek approval from the Mauao Trust for the use of the TrailRider on the base track and 4WD Track on Mauao.
- (b) Approves photography, filming, and use of drones in order to create instructional and promotional material for use in the operation and promotion of the TrailRider.

**CARRIED****Attachments**

1 Presentation - [REDACTED] s 7(2)(f)(ii)

**9.7 Temporary Steps Base Track**

Staff [REDACTED] s 6 - Maintenance of law

**Key points**

- The report was taken as read.
- The steps were a temporary emergency solution due to the base track slip and Heritage NZ expected that the steps would be removed once the base track reopened.
- Approximately 180 people were using the steps each day.
- The cost of removal of the temporary steps was estimated at \$32,000 and the potential reinstallation cost of the steps would be approximately \$33,745.

**Discussion points raised**

- The top of the steps provided a good vantage point to the Pā site.
- From an interpretation plan perspective, it would be worthwhile to retain that section of the steps, subject to Heritage NZ's approval.
- An option would be to seek an order to remove the steps and retain the top section as a viewing platform.
- A viewing platform might increase foot traffic.
- It was important to take into consideration the ongoing relationships between Heritage NZ, Ngā Poutiriao ō Mauao and Tauranga City Council.

At 11.24am the meeting adjourned.

At 11.32am the meeting reconvened.

**COMMITTEE RESOLUTION NG3/20/11**

Moved: s 7(2)(a) - Privacy

Seconded: s 7(2)(f)(ii)

That the Ngā Poutiriao ō Mauao:

- (a) Receives the Temporary Steps Base Track report.
- (b) The Board delegates the Chairperson to initiate discussions with the Mauao Trust and Heritage NZ regarding possible options for the Temporary Steps and provide a report to the next meeting.

**CARRIED****9.8 Operational Report**

Staff

s 6 - Maintenance of law

**Key points**

- Base track use had increased significantly after repairs and its reopening.
- Calibration issues were being rectified.
- Volunteer support had been minimal over the past two months with the majority coming from Forest and Bird volunteers.
- Local schools who had grown approximately 369 plants from seedling as part of 'Trees for Survival' were unable to attend planting day due to Alert Level 2 (Covid-19).
- Rabbit burrows were being fumigated and this was successful.
- The AED devices were fully installed, and the backing plate disagreement had been resolved.
- Pest plants mitigation was being undertaken as a matter of priority.
- Drainage issues were being resolved; drains on the Waikorire and base tracks had been improved and would keep water off the track in rain events thus extending the life of the tracks.
- Wildlife detection dogs were being used to locate penguin nests so that they could be mapped and not disturbed during works.
- Boulders had been placed at strategic places on the outside of the base track as a natural system to stop the track from being continually eroded by the ocean.
- Bait take was beginning to reduce after months of 100% take; potentially meaning that rat and pest numbers were reducing on Mauao.

**In response to questions**

- There were no regular bird counts on Mauao but there was a potential that this could be looked into.

**Discussion:**

- Statistics on the demography of people who were participating in events at Mauao needed to be captured.

**COMMITTEE RESOLUTION NG3/20/12**

Moved: s 7(2)(f)(ii)

Seconded:

That the Ngā Poutiriao ō Mauao:

- (i) Receives the Operational Report for August 2020.

**CARRIED**

## 9.9 Mauao Planting Plan

### Staff

s 6 - Maintenance of law

### Key points

- The report taken was taken as read and there were no further discussions held.

### In response to questions

- Manuka had been identified as a fire hazard which was why it was not being planted.
- If native grass species could be successfully planted on Mauao, then sheep can be removed from the Maunga because they would not be required for grass management.
- The Planting Plan had aimed to return Mauao to its natural habitat and condition as much as possible.

### COMMITTEE RESOLUTION NG3/20/13

Moved:

Seconded: s 7(2)(f)(ii)

That the Ngā Poutiriao ō Mauao:

- (a) Receives this Mauao Planting Plan update.

**CARRIED**

## 10 DISCUSSION OF LATE ITEMS

None.

## KARAKIA

s 7(2)(a) - Privacy closed the meeting with a Karakia.

**The meeting closed at 11.45am.**

**The minutes of this meeting were confirmed at the Ngā Poutiriao ō Mauao Meeting held on 2 December 2020.**

.....  
**CHAIRPERSON**