



MINUTES

**Ngä Poutiriao ō Mauao (Mauao Joint
Administration Board) Meeting
Wednesday, 26 February 2020**

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**MINUTES OF TAURANGA CITY COUNCIL
NGĀ POUTIRIAO Ō MAUAO (MAUAO JOINT ADMINISTRATION BOARD) MEETING
HELD AT THE TAURANGA CITY COUNCIL, KAIMAI ROOM, 91 WILLOW STREET,
TAURANGA
ON WEDNESDAY, 26 FEBRUARY 2020 AT 9:30AM**

PRESENT:

s 7(2)(a) - Privacy s 7(2)(f)(ii) s 7(2)(a) - Privacy s 7(2)(f)(ii)
s 7(2)(f)(ii) Cr Steve Morris, and s 7(2)(a) - Privacy

IN ATTENDANCE:

s 7(2)(f)(ii)

KARAKIA

s 7(2)(a) - Privacy opened the meeting with a Karakia.

1 APOLOGIES

COMMITTEE RESOLUTION NG1/20/1

Moved: s 7(2)(a) - Privacy

Seconded: s 7(2)(f)(ii)

That the apology for absence received from s 7(2)(f)(ii) and s 7(2)(a) - Privacy be accepted.

CARRIED

2 PUBLIC FORUM

2.1 Presentation by s 7(2)(a) - Privacy on behalf of Exceed - proposal to donate an AED unit for installation on Mauao

COMMITTEE RESOLUTION NG1/20/2

Moved: s 7(2)(f)(ii)

Seconded: s 7(2)(a) - Privacy

That the Ngā Poutiriao ō Mauao (Mauao Joint Administration Board):

- (a) approve the installation of the AED unit in principle, subject to the Chair and Deputy Chair:
 - i. being satisfied that the proposal is consistent with the objectives of the reserve management plan,
 - ii. being satisfied with the assessment of the effects on cultural values, historical and archaeological values and ecological values, and other users of the reserve,

- iii. being satisfied with a detailed plan for the ongoing operation and maintenance of the AED unit.

- (b) approve the Chair to seek approval from the Mauao Trust, upon satisfaction of the Chair and Deputy Chair to the items above”.

CARRIED

Key points

- The presenter introduced the Heart Box Charity (HBC) and provided a demonstration of the automated external defibrillators (AED) device.
- HBC had partnered with St John and wanted to raise awareness on the use of AED's and were working on making them readily available in New Zealand communities.
- The presentation was a follow up on the October 2019 meeting between HBC and the Board regarding the need for an AED device on Mauao's summit.
- Annually two thousand people in New Zealand suffer cardiac arrests outside of a hospital and in that situation, when the heart stops then CPR would not restart it unless there was an AED available.
- HBC stated that the use of an AED device within three to four minutes of collapse would increase a person's chance of survival by 44%.
- The device was extremely user friendly, easy to operate, intuitive, registered to 111 emergency number, and guided the user with clear calm audio step by step playback instructions on how to use it during an emergency.
- The simplicity of the AED device turned any member of the public into a first responder but despite this, there was a lack of these life saving devices around the country.
- HBC had linked up with its key partner St John and local businesses to strengthen its ability in providing support to communities by making AED's available to anybody within six minutes, especially in high risk cardiac arrest areas.
- The proposed Mauao AED would be purchased, supported, and maintained by Exceed which was a Tauranga based local business.
- There had been two deaths on Mauao in the last two months and due to the high visitation rate of locals and tourists reinforced the urgent need for an AED to be installed there.
- Placement of the device was to be on or near the summit dependant on locations that had good visibility, accessibility, and strong cell-phone reception.
- The proposed location by HBC was at the junction of the Oruahine and Waikorire tracks near the summit because it had one of the highest foot traffic.
- The device was also supported by an app known as *AED Locations NZ* which alerted the user on the location of AED's.
- There were nine thousand AED units mapped nationally, however most were either not mobile or accessible 24/7.
- HBC had requested assistance with an installation of a post that could be used to mount the device, with signage at Mauao's base advising the public there as an AED available at the summit, and for the unit to be blessed by the Mauao Trust.

In response to questions

- Once a post was installed, the device would be mounted and become operational immediately because it had already been purchased by Exceed.
- There had not been any reports by or to St John regarding acts of vandalism and damages to AED's in various outdoor locations.
- If more devices were requested by the Board or Trust, then HBC would look for other local business to partner with them to purchase devices.
- HBC was willing to be part of a community campaign to educate the public on the risks of climbing Mauao in terms of the level of fitness required for the respective walking tracks.

Attachments

- 1 Presentation - The Heart Box Charitable Trust
- 2 Tabled item - The Heart Box Charitable Trust

3 ACCEPTANCE OF LATE ITEMS

COMMITTEE RESOLUTION NG1/20/3

Moved: [REDACTED] s 7(2)(a) - Privacy

Seconded: Cr Steve Morris

That the Ngā Poutiriao ō Mauao (Mauao Joint Administration Board):

- Accepts late items 8.1 and 8.2.

CARRIED

4 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

5 CHANGE TO ORDER OF BUSINESS

Nil

6 DECLARATION OF CONFLICTS OF INTEREST

Nil

7 BUSINESS

7.1 Ngā Poutiriao ō Mauao - Nomination of Chairperson and Deputy Chairperson 2020 to 2023

Staff [REDACTED] s 7(2)(f)(ii)

COMMITTEE RESOLUTION NG1/20/4

Moved: [REDACTED] s 7(2)(f)(ii)

Seconded: Cr Steve Morris

That the Ngā Poutiriao ō Mauao (Mauao Joint Administration Board):

- (a) Nominate Dean Flavell to be Chair of Ngā Poutiriao ō Mauao, and recommend this to the Mauao Trust for approval.
- (b) Nominate Cr Kelvin Clout as Deputy Chair of Ngā Poutiriao ō Mauao, and recommend this to Council for approval.

CARRIED

Key points

- The Trust had supported and formally confirmed Mr Dean Flavell for another term as Chair of Ngā Poutiriao ō Mauao.
- Cr Kelvin Clout was nominated as the Deputy Chair of Ngā Poutiriao ō Mauao.

7.2 Ngā Poutiriao ō Mauao - Approval of Meeting Dates 2020

Staff

§ 7(2)(f)(ii)

COMMITTEE RESOLUTION NG1/20/5

Moved:

§ 7(2)(a) - Privacy

Seconded:

§ 7(2)(f)(ii)

That the Ngā Poutiriao ō Mauao (Mauao Joint Administration Board):

- (a) Approve the 2020 meeting schedule for Ngā Poutiriao ō Mauao as follows:
 - (i) Wednesday 1 April 2020
 - (ii) Wednesday 3 June 2020
 - (iii) Wednesday 5 August 2020
 - (iv) Wednesday 7 October 2020
 - (v) Wednesday 2 December 2020
- (b) Invite the Mauao Trust to scheduled Ngā Poutiriao ō Mauao meetings on:
 - (i) Wednesday 3 June 2020
 - (ii) Wednesday 2 December 2020
- (c) Request to meet with Tauranga City Councillors and the Mauao Trust at the Council meeting of 25 August 2020.

CARRIED

Key points

- The proposed dates had ensured that the Board was able to make decisions in a timely manner on deliverables as well as adhere to the memorandum of understanding of having joint meetings between the Mauao Trust, the Board, and Councillors.
- Recommendation (c) coincided with the date when the Board took its Annual Report to Council.
- The Chair had requested to investigate whether Zoom or Skype could work for future meetings for those members who were unable to attend a meeting in person for any reason so that quorum requirements were kept.

7.3 Ngā Poutiriao ō Mauao - Adoption of Indicative Work Programme for 2020

Staff:

§ 7(2)(f)(ii)

COMMITTEE RESOLUTION NG1/20/6

Moved:

Seconded:

s 7(2)(a) - Privacy

That Ngā Poutiriao ō Mauao (Mauao Joint Administration Board):

- (a) Adopts the following indicative work programme for 2020:
 - (i) Continued work on years one to three projects in Te Mahere Whakamahinga o Mauao 2018-29 (Mauao Implementation Plan):
 - (1) Establish and implement rock climbing guidelines for Mauao subject to the Board's decision on rock climbing.
 - (2) Establish and implement Signage and Interpretation Plan.
 - (3) Establish and implement Planting and Conservation Plan.
 - (4) Undertake archaeological research into the occupational and gardening areas, settlement patterns and lifestyle of the ancestors who resided at Mauao to inform the development of an interpretation, restoration and planting plan.
 - (5) Review of the guidelines for hang-gliders and paragliders.
 - (ii) Review Mauao Implementation Plan in time to inform Council's Long Term Planning process.
 - (iii) Continued work to develop a sponsorship framework for Mauao.

CARRIED

Key points

- The Mauao Trust had made the Maunga accessible for walkers or joggers but for not rock-climbers and paragliders.
- Paragliding and rock-climbing had required moderation because it was inappropriate and dangerous.
- The rock climbing and paragliding community were approached to provide safety plan guidelines and these had to be presented back to the Board because there was no quorum in the last meeting when it was tabled.
- The subject matter expert who had created the paragliding safety plan had left the paragliding club.
- Paragliders posed a large danger to the safety and lives of walkers because they could crash on top of them.
- There was already a no-climbing rule on Mauao but people were still rock-climbing in unsafe conditions.
- There were videos circulating online which showed people taking incredible risks by engaging in unsafe behaviour by rock-climbing or paragliding during dangerous weather.
- There was a minority who flaunted the rules and punitive measures had to be explored against those who broke the rules and endangered others.
- The deaths from these activities had a significant impact on those who witnessed it and/or had to become first responders.

7.5 Update on the proposal to permit Trailrider to access Mauao

Staff:

s 7(2)(f)(ii)

COMMITTEE RESOLUTION NG1/20/7

Moved: s 7(2)(a) - Privacy

Seconded: s 7(2)(f)(ii)

That the Ngā Poutiriao ō Mauao (Mauao Joint Administration Board):

- (a) approve the activity in principle, subject to the Chair and Deputy Chair:
 - i. being satisfied that the proposal is consistent with the objectives of the reserve management plan;
 - ii. being satisfied with the assessment of the effects on cultural values, historical and archaeological values and ecological values, and other users of the reserve;
 - iii. being satisfied with the findings of a risk assessment;
 - iv. approving a H&S Plan; and
 - v. approving an operational plan.
- (b) Upon satisfaction of the Chair and Deputy Chair, approve the Chair to seek approval from the Mauao Trust”.

CARRIED

Key points

- The Trailrider was an adaptive wheelchair that allowed the disabled and elderly community to enjoy Mauao or the outdoors as well.
- The wheelchair had to be supported by two to four people who helped operate and navigate the equipment.
- There was only one Trailrider wheelchair in New Zealand located in Dunedin and this was used quite extensively by the community there.
- Funding of \$15,000 was available from the Halberg Foundation to purchase one Trailrider unit.
- The Mount Maunganui Holiday Park had space to store the wheelchair and could potentially include it in their booking system.
- Parks Victoria had given Tauranga City Council permission to use their training and safety manuals but these required adaptation to fit the needs at Mauao.
- Once the proposal had been approved in principle, then there would be a need to create an operational plan, health and safety guidelines, and develop a risk assessment matrix which included a trial of how the equipment worked in the real environment on Mauao.
- The project had required the support and expertise of the Trust as well as the Board to ensure that the proposal was consistent with the Mauao Management plan and with historical, cultural or archaeological values.

In response to questions

- The wheelchair was quite stable but it still required a helmet to be worn for safety.
- Guidelines and rules of use were required such as if the tracks were slippery or if there was adverse weather, then the wheelchair was not permitted to be operated.
- Safety had to be a paramount concern for this project because those who would be supporting the wheelchair up and down Mauao themselves had to be fit and strong to do so.
- Dependent on funding availability, there was an option to purchase a motorised version of the Trailrider.
- Whilst the Trailrider was proposed as a free service, concerns around people sub-charging the equipment and abusing the free service was discussed.

Discussion points

- In the operational plan, there would be a maintenance schedule for depreciation and replacement cycle over five years.
- There was a need for an information and cultural centre at the base of the maunga so that equipment such as the Trailrider and other things related to Mauao had a home.

Attachments

1 Presentation [REDACTED]

7.4 Ngā Poutiriao ō Mauao - Operational Report February 2020

Staff: [REDACTED]

COMMITTEE RESOLUTION NG1/20/8

Moved: [REDACTED] s 7(2)(a) - Privacy

Seconded: [REDACTED] s 7(2)(f)(ii)

That the Ngā Poutiriao ō Mauao (Mauao Joint Administration Board):

- (a) Receives the operational report for February 2020.

CARRIED

Key points

- The report was taken as read.

In response to questions

- A staffing update was given regarding [REDACTED] resignation; the position was yet to be filled but had been advertised and was undergoing shortlisting.
- There were approximately 3.4 million visitors to Mauao last year and there was a significant increase in the statistics for those going up to the summit.
- The pest control was working because numbers of pests were trending downwards and it was anticipated to decline further with the program in place.
- As part of the revegetation program, 16,000 plants would be planted in May and this would be socialised through schools.
- There had been no reported cases or discoveries of Myrtle rust on Mauao.

8 DISCUSSION OF LATE ITEMS

8.1 Mauao Identity, Signage and Interpretation Project Update Report 26 February 2020

Staff: [REDACTED] s 7(2)(f)(ii)

COMMITTEE RESOLUTION NG1/20/9

Moved: [REDACTED] s 7(2)(a) - Privacy

Seconded: [REDACTED]

That Ngā Poutiriao ō Mauao (Mauao Joint Administration Board):

- (a) Provides approval of the concept designs for the Signage and Interpretation Design Guide;
- (b) Agrees to the amendments to the Mauao Identity, Signage and Interpretation Project Management Reporting Schedule; and
- (c) Agrees to staff making subsequent corrections in the Project Management Reporting Schedule to allow for uncertainties relating to meeting dates and receipt of feedback.

CARRIED

Key points

- The report was being presented again because the Board could not vote on the recommendations in the previous meeting due to a lack of quorum.
- The project had evolved by focusing more on the branding and publication guidelines as well as extended to accept the Signage and Interpretation Design Guide.
- The intellectual branding and property rights were jointly owned by the Board and the Trust but the contract would need to be checked to confirm the exact agreement.
- The Working Group, the Board and the Trust were working together to review the concepts, develop stages, and provide feedback.
- The objective of the Interpretation Plan was to develop a ten year framework for moving forward in terms of signage rather than in an ad hoc manner.
- The Board Chair had requested the Trust to look into new names to replace Four Wheel Drive Track and the Base Track.
- The Signage and Interpretation Design Guide also had to reinforce existing signs banning dogs on Mauao to protect the fragile fauna and flora that existed on the Maunga as well as the control signs regarding alcohol and smoking.
- There was a suggestion that police could enforce these signs or honorary rangers could be appointed to monitor and regulate the rules.
- Tauranga City Council's Antenno app was another option that the public could use to report problems or issues.
- There was also a recommendation to include signage which educated those coming to Mauao about the history and significance of locations along the tracks on the Maunga.
- Dangerous areas on Mauao required either passive restrictions or barriers because people were taking risks in these areas such as standing on a number of rock outcrops to take selfies.
- It was advised that the signage and interpretation project must link up with the planting plan so that issues such as pests could be taken into consideration; for example, newly planted karaka plants had been eaten by rabbits.
- The interpretation plan, once made public, would mean that iwi members and community whanau would also want to have a strong ownership in the interpretations and stories process so they must be consulted with in order to foster strong relationships and acceptance of the plan.
- The Trust would be the ultimate responsible authority on the interpretations and stories, particularly when there was a dispute or concern.
- The Board had nominated the following persons to the Working Group:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- s 7(2)(a) - Privacy [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Attachments

1

s 7(2)(f)(ii) [REDACTED]

8.2 Mauao Base Track Verbal Update

Staff

s 7(2)(f)(ii) [REDACTED]

External

s 7(2)(a) - Privacy [REDACTED]

- Mauao base track works had been proceeding according to plan, was on budget and scheduled to finish on 6 March 2020.
- The total budget for the project was just under approximately \$800,000.

- The only works deferred from the project were the planting because the preferable season for planting was over.
- As part of the post construction monitoring and maintenance regime of the completed works, there would be monthly inspections staggered to quarterly and then to annually.
- Through a rigorous due diligence process, the soilnail and handrail option were chosen due to their proven records in safety and resilience.
- There had not been an official opening ceremony because the karakia had been completed and this ceremony had also doubled as the official opening ceremony.
- The steps would remain in place for the time being until the Board directed staff to provide a report with alternative options.
- The intent of the original authority was that the track was built for a specific purpose and was to be reversible.
- The agreement with the Archeological Authority was that both the track and steps were temporary and had to be removed as per the conditions agreed upon.
- The Board and Trust needed to have discussions with a number of other jurisdictional authorities and it was important not to compromise these relationships.
- The track and steps were well used and liked by members of the public so it was not an automatic refusal to its existence, however, a discussion was required because in the original application, the Trust had wanted the track to be temporary.
- The base track had some pinch-points due to limitations of space and the steps were not built to cope with the volume of traffic because it was designed as a temporary structure but it was built robustly from a public safety perspective.
- There was a need to think about reversability of structures and installations on Mauao to protect and preserve the archaeological and culture features of Mauao.
- s 7(2)(a) - Privacy had recommended a grace period of six months to be explored where the track and steps could be measured in terms of performance, usage, and public perceptions.
- Options for the base track and steps were to be included in a report to be presented to the joint Board and Trust meeting on 3 June 2020.

KARAKIA

s 7(2)(a) - Privacy closed the meeting with a Karakia.

The meeting closed at 11.45am.

The minutes of this meeting to be confirmed at the Ngā Poutiriao ō Mauao (Mauao Joint Administration Board) Meeting held on 22 July 2020.

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CHAIRPERSON