



Safe + well every day

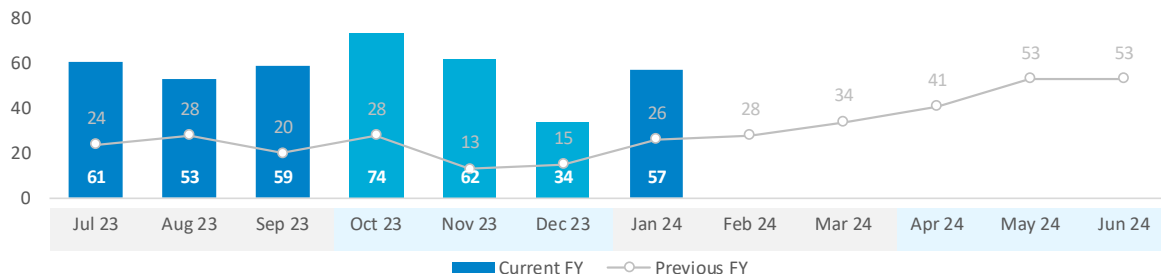
Health & Safety 231507 Redacted

October 2023 – December 2023

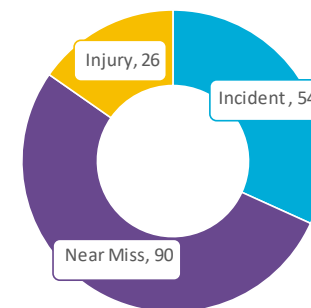


Q2 EVENT DATA (OCT - DEC)

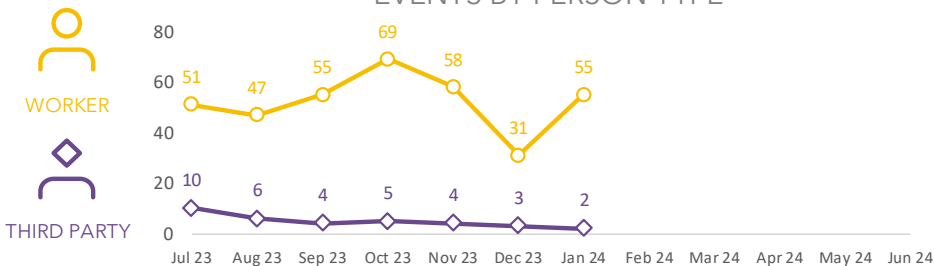
ALL EVENTS BY MONTH



EVENT TYPE - Q2



EVENTS BY PERSON TYPE



TOP EVENT CATEGORIES - Q2

CATEGORY	Q2	Q1	Trending
Assault (verbal/ physical) or antisocial behaviour	96	89	▲
Fall/ trip/ slip (on same level)	12	14	▼
Road corridor event	9	10	▼
Ergonomic/ manual handling	8	4	▲
Security/ trespass/ criminal activity/ terrorism/ damage	8	10	▼

▲ Trending Up ▼ Trending Down — No Change



170

TOTAL EVENTS IN Q2



3↓

LESS THAN Q1



26

INJURY EVENTS



2●

NOTIFIABLE EVENTS



15

DUE DILIGENCE

PCBU*
Relationship
Management

8.2
*Business Partners
workshop
contractor
management
process
leadership teams*

We are currently working on aligning our Health, Safety and Wellbeing systems with ISO 45001. The ISO 45001 standard provides a systematic, comprehensive approach to health and safety.

8.3
*People leaders
feed revised
processes to direct
reports*

Contractor Management has gone out to Health and Safety Reps and has been approved. This has since been approved by the Executive leadership team and now closed off

Drug & Alcohol
Impairment

9.2 : 10.5
*Construct and
implement a drug
& alcohol policy*

The draft drug & alcohol policy has been revised. This includes simplifying the policy and creating supporting procedures. Key decisions are being discussed at Executive level to further these documents ready for finalization.



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Health & Safety

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Due Diligence: 4(b) To understand the nature of operations, along with hazards and risks

OFFICERS GUIDE TO DUE DILIGENCE

Exercising **due diligence** as an **officer** means taking reasonable steps to continuously learn about, and keep up to date with, work health and safety issues, understand the work of the organisation, know the risks that workers, volunteers, and any other people who could be affected by the organisation's actions may face.



KNOW

UNDERSTAND

RESOURCE

MONITOR

COMPLY

VALIDATE

Keep up to date on HSW matters

What TCC does the associated hazards and risks

Ensure appropriate resources and processes to eliminate or minimise HSW risks are in place

Receive and consider information regarding incidents, hazards, and risks in a timely way

Ensure TCC has processes in place to meet its obligations

Monitoring, reporting, how do we know what we are doing well and not so well

City Operations Depot

s 7(2)(f)(ii)

The team is highly engaged in addressing various processes, procedures, and H&S risks. They promptly assess potential risks, whether identified by staff or from near misses, and implement necessary processes. The depot is impressively organised with designated storage for weed eaters and secure containers for chemicals, complete with spill management measures and restricted access. Safety measures for lawn mowers are in place, and the staff is vigilant about logging incidents and near misses.

I believe the team are doing a fantastic and proactive job



s 7(2)(f)(ii)



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Tauranga City

Due Diligence: 4(b) To understand the nature of operations, along with hazards and risks

City Development & Partnership - Dive Crescent Carpark

s 7(2)(f)(ii)

Critical Risks On Site:

Public and visitor traffic management protocols are currently in effect, with Traffic Management (TM) and Site Traffic Management Supervisors (STMS) present on site. However, there seems to be an issue with members of the public straying onto the roadside and entering work areas despite the presence of signage and coning.

Action 1: A comprehensive plan needs to be developed by the Crossroads team to address the identified risk of public members entering restricted work areas. The plan should be presented to TCC for review and approval.

Action 2: The project team is required to furnish plans related to pedestrian safety once the car park construction is completed. This is particularly relevant to concerns about car park users crossing roads and rail tracks, as highlighted in the road safety audit.

Excavations and underground services are being conducted with due diligence. Dial before You Dig and council plans are obtained before commencing work, and services are accurately marked using hydrovac technology to determine their exact positions.

Action 3: To prevent future incidents related to underground services, it is imperative to disseminate the lessons learned from a recent incident at Elizabeth Street East/Tunks Reserve to all other TCC contractors engaged in projects involving underground services. Sharing this knowledge will contribute to enhanced safety measures across different work sites.

s 7(2)(f)(ii)



Civic Development - 1 on 1

Dive Crescent Stage 2 is underway, and the demolition phase went smoothly without any incidents. We're currently reviewing demolition submissions for the Devonport Road carpark, and there are three in total. Additionally, the Basketball Court will be located next to the waterfront playground, and there's a suggestion to place a temporary one near the sun sails on the Strand Waterfront, but CPTED considerations are essential due to ongoing behavioral issues in that area.





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Tauranga City

TCC Water NZ Excellence Award Winner for Health and Safety Innovation Award

Our City Waters team had a fantastic week of celebration as they clinched several prestigious awards at the Water NZ Conference. The Te Maunga Outfall Clearance & Inspection project led by the City Waters project team, including Chris Thomas and Bay Dynamics, secured top honors in both the Best Project Award and Health and Safety Innovation Award categories.

This award recognises exceptional commitment to health and safety by a company or organisation within the water industry.

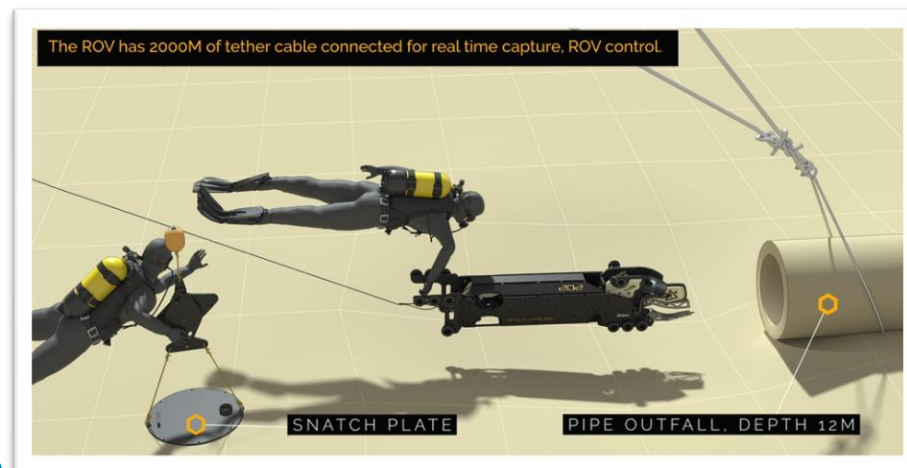
The project's objective was to clear debris from an ocean outfall pipeline with a 600mm internal diameter. The challenge lay in devising a method to remove the debris, the exact nature, extent, and location of which were not fully understood. The removal process needed to be executed without causing damage to the pipeline or interrupting the flow for more than three consecutive days.

One potential solution, though somewhat risky, involved sending a diver into the pipeline, a possibility fraught with hazards. This approach would have exposed the diver to the following risks:

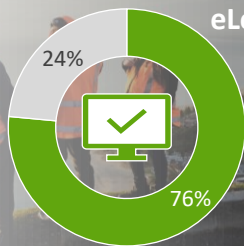
1. Depletion of air supply
2. Potential entanglement or getting stuck
3. Exposure to treated wastewater

The development of a Remotely Operated Vehicle (ROV) capable of entering the pipeline and clearing the debris eliminated the need for divers in this hazardous operation.

Watch the short [video](#) with some animations of what the team accomplished and the removed debris.



eLearning: reporting H&S events



76% of staff have completed the eLearning module. Start the module today, it only takes 10 - 15minutes.

[START COURSE >](#)



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Tauranga City

100-year-old tree falls. Mauao base track cordoned off

THE CHALLENGE

A 100-year-old Pōhutukawa tree toppled onto the oceanside section of the Mauao base track. This centenarian tree obstructed the entire path and being the Friday before Labour weekend urgently need to be removed in a safe and timely manner.



THE SOLUTION

Considering the time constraints, the section of track was quickly closed to pedestrians. Safety precautions were put into place to allow arborists to remove the tree while taking care of our taonga. The upper portion is due to be retained but has not been affected. Large sections were removed, and the track was quickly reopened.



Cambridge Road Landslip Retaining Wall Renewal: Update

THE CHALLENGE

During February 2023, a substantial landslide event transpired along Cambridge Road, in proximity to the Tauranga Northern Link Project. This landslide presented a notable threat to the stability of the road system and the nearby infrastructure. In response to this urgent situation, restorative measures are being executed in accordance with the TC96/21 framework.



THE SOLUTION

Given the pressing time limitations and vital safety considerations, the most prudent decision was to undertake the construction of a new retaining wall at this site. It is imperative that this construction is finalised prior to the scheduled closure of Cambridge Road in early January 2024, aligning with the commencement of the underpass bridge construction project. This synchrony is essential to effectively address health and safety concerns.





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Tauranga City

Ute Takes a Detour: Close Call at Mount Holiday Park

On November 21st, an incident occurred at Mount Holiday Park. A contractor, having completed his day's work on Mauao, entered his Ute to depart from the site. However, he misjudged a turn while exiting the camp. This resulted in his vehicle veering towards the bank, causing the front wheel to slip down a small slope. Consequently, the Ute slowly rolled onto a camper approximately 2 meters below. Fortunately, no injuries occurred, and only minor damage was sustained.

The response to the incident was exemplary. First and foremost, ensuring the safety of the site and individuals involved, prompt actions were taken to clear the area. A flash report summarising the high-level details of the incident was compiled within 24 hours. Additionally, a comprehensive incident investigation has been initiated involving the contractor.



Tauranga City Council staff demonstrated excellent coordination to promptly manage the immediate risk of harm and implement corrective actions before the next day's work. The following day, a toolbox session was conducted with the contractors to communicate these actions.

In case of future incidents, please remember to reach out to your **Health, Safety, and Wellbeing Business Partner** for guidance or refer to the **incident response guidelines** available on Insider.

HSW Contract Management Standard: Did you know?

When we partner with other businesses for contracts or projects, we jointly share the responsibility for ensuring the safety of everyone involved. Our level of responsibility is based on our ability to influence and manage the arrangement. Collaborating with our contractors is vital to establish clear expectations and implement safety measures. We frequently outsource work to various businesses, which provide essential goods and services to support our Long-Term Plan (LTP) and our city's growth needs.

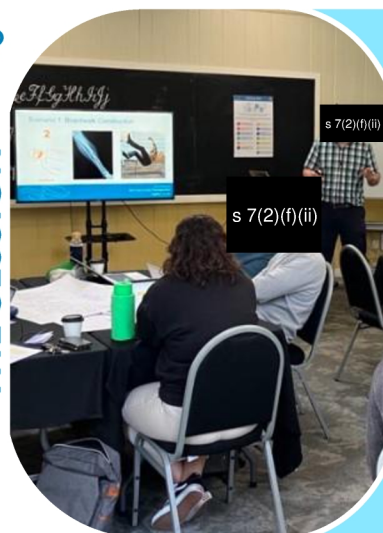
This Month **s 7(2)(f)(ii)**

s 7(2)(f)(ii) presented our first of our **Contract Management**

Training along with our HS&W BPs to help answer your questions.

This course is tailored for individuals responsible for contract management or supervising contractor activities. It aims to equip you with a comprehensive grasp of your health and safety (H&S) obligations and the practical skills to implement the standard effectively in your daily tasks.

THE SESSION



The session covered:

- Understanding the importance of good contract management (HSWA 2015 & Consequences of poor contract management)
- Remembering the basics of risk management (TCC critical risk – inadequate contract management)
- Remembering the purpose of the standards, their supporting documents, and where to find them
- Understanding your role and responsibilities (TCC's requirements/expectation)
- Applying key elements of the standard in simulated work scenarios