



JobSTART - Walkways














Scope of Works: *the clearing out side drains and weedeating the sides of the walkway*








TCC City Ops POC: s 6(c) - Maintenance of Law **Contact #:** s 6(c) - Maintenance of Law **Date:** *10.09.25*

TCC City Ops 2nd POC: **Contact #:** **Date:**

TMP #:

Note: This form must remain at the site where the job is being performed at all times and to be used to induct others to the job site

Potential Risk	Potential consequence	Likelihood of Event	Risk Rating Before Controls	RISK CONTROLS How can we reduce the risk of harm?	Risk Rating After Controls
1. What can harm me? 2. What can harm others? 3. What can harm the environment?	1-5	1-5	L, M, H, C	Eliminate the hazard, or Minimise the risk	L, M, H, C
Exposure to adverse weather conditions (Hot or cold temperatures) 	4	3	High	<ul style="list-style-type: none"> Wet weather alternative duties (ie training, indoor activities etc) Wet weather PPE Arrange to have a cover erected over the task area Early break if a brief shower 	L
Public / traffic management around road reserves 	5	4	Critical	<ul style="list-style-type: none"> Establish and implement TMP Display warning signage and beacons Establish exclusion zone with barriers/cones to restrict access as required Wear Hi-Viz clothing Park in safe areas away from main traffic/pedestrian route Refer to traffic management plan 	L
Public / pedestrian management in reserves 	3	3	High	<ul style="list-style-type: none"> Ensure you have your working signs out Cone off exclusion zones around plant and equipment Use vehicle hazard lights and beacons and 5km speed limit when driving on walkways Use spotters to manage public in high traffic areas Always use spotters when reversing 	L
Using and mixing fuel on site 	4	4	Critical	<ul style="list-style-type: none"> Store fuel in approved containers only, banded Check condition of caps, seals and jerry cans for cracks / leaks Hazardous substances register and safety data sheets available in vehicle Fire extinguisher available in vehicle and mobile plant Spill kits available in vehicles Wear PPE – glasses, gloves 	L
Knapsack spraying using herbicides / agrichemicals 	4	4	Critical	<ul style="list-style-type: none"> Hazardous substances stored in approved containers only, banded Competent handlers (GrowSafe certified) Hazardous substances register and safety data sheets available in vehicle Spill kit available in vehicle First aid kit. Including eye wash available in vehicle Warning signage and customer spray notifications Wear PPE – glasses, gloves, long sleeve overalls Do not spray over 20km/hour wind conditions Hand and/or boom spraying Agrichemicals SOP Hazardous substances spill management SOP 	NA
Hand tools e.g. loppers, secateurs, shears, saws 	4	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves), eye protection (safety glasses) Take regular breaks Refer to relevant sharp hand tools/equipment SOP 	L
Hazardous waste e.g. broken glass, metal 	3	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves) Visually check work area before starting Use a scooper to pick up waste 	L
Working near waterways 	5	3	Critical	<ul style="list-style-type: none"> Lone working near water is prohibited Remove seatbelt when operating near edge and maintain safe distance, always use a spotter Means of communication/calling for help Wear appropriate footwear, wet weather PPE 	L
Manual handling while lifting equipment and materials 	3	4	High	<ul style="list-style-type: none"> Manual Handling Training Two person lifting, correct body positioning Consider load (25kg max), size shape destination Use mechanical aid if possible Take regular breaks and stretch Report any injuries and use early intervention 	M
Slips trips falls on unstable ground, work equipment, fallen vegetation 	4	3	High	<ul style="list-style-type: none"> Walk work area and assess footing, identify damaged areas with cones Maintain a clean and tidy work area Wear appropriate foot protection 	M
Using Power tools, weed eaters, blowers, hedge trimmers 	4	3	High	<ul style="list-style-type: none"> Wear PPE as per risk assessment – Earmuffs, Glasses, Gloves etc Cut away from your body using gloves Pre-start plant/equipment checks and ensure it is maintained Establish exclusion zone around work area Work in a position that you can see pedestrians and STOP to allow them to pass Caution on extended use for vibration – take regular breaks, stretch 	L

Discarded needles / Sharps		4	3	High	<ul style="list-style-type: none"> Refer to relevant powered hand tools/equipment SOP Wear PPE, hand protection (gloves) Visually check work area before starting Use a scooper to pick up waste Single use sharps container available in vehicle to dispose of sharps Refer to relevant powered hand tools/equipment SOP 	L
Public aggression and violence		5	3	Critical	<ul style="list-style-type: none"> Report all incidents to your supervisor to log into Damstra De-escalation cards available in vehicle Leave work site if situation continues to escalate Notify the police if there is an immediate danger or risk to safety 	L
Uncontrolled animals / dogs		3	3	High	<ul style="list-style-type: none"> Report all incidents to your supervisor to log into Damstra Call the Contact Centre 07 577 7000 so they can notify Dog Control Avoid the animal(s), do not approach, make sudden movements or eye contact Leave the work area if the risk to health and safety remains 	L
Unsecure loads		4	3	Critical	<ul style="list-style-type: none"> Complete trailer competency assessment Ensure loads are secure with a sufficient number of stops / tie downs Secure fuel containers in vehicles / mowers in toolbox, or on deck with bungee cords Evenly distribute loads across the trailer / deck 	L
Flying debris e.g. dust, concrete, stones, sticks, mulch		3	3	High	<ul style="list-style-type: none"> Wear PPE, safety glasses, mask FFP2 Use water suppression where possible to reduce dust Maintain a safe distance from other operators When mulching, stand to the side of the mulcher, not directly behind 	L
Driving		5	3	Critical	<ul style="list-style-type: none"> Visual pre-start vehicle checks Weekly vehicle checks via EROAD inspect Safety signage on registered tractors / mowers Warning lights, beacon, horn fitted to mobile plant Always use a spotter when reversing, where possible 	L
Work at height		5	4	Critical	<ul style="list-style-type: none"> Wear fall protection/restraint where required Tether tools/equipment Utilise a specialist contractor for high risk WAH activities Work at Height risk assessment in place Maintenance and servicing regime in place for all WAH equipment Establish barriers/cones/warning signage around work area Identify high risk work areas in site specific induction 	L

Prepared by Supervisor / Foreperson:	Signature:	Department: Walkways	Date: 10.09.25
Name: s 6(c) - Maintenance of Law	Name: s 7(2)(f)(ii)		












Scope of Works: *weeding the sides of the walkways and trimming any over growth*








TCC City Ops POC: *s 6(c) - Maintenance of Law* **Contact #:** *s 6(c) - Maintenance of Law* **Date:** *11.09.25*

TCC City Ops 2nd POC: **Contact #:** **Date:**

TMP #:

Note: This form must remain at the site where the job is being performed at all times and to be used to induct others to the job site

Potential Risk	Potential consequence	Likelihood of Event	Risk Rating Before Controls	RISK CONTROLS How can we reduce the risk of harm?	Risk Rating After Controls
1. What can harm me? 2. What can harm others? 3. What can harm the environment?	1-5	1-5	L, M, H, C	Eliminate the hazard, or Minimise the risk	L, M, H, C
Exposure to adverse weather conditions (Hot or cold temperatures) 	4	3	High	<ul style="list-style-type: none"> Wet weather alternative duties (ie training, indoor activities etc) Wet weather PPE Arrange to have a cover erected over the task area Early break if a brief shower 	L
Public / traffic management around road reserves 	5	4	Critical	<ul style="list-style-type: none"> Establish and implement TMP Display warning signage and beacons Establish exclusion zone with barriers/cones to restrict access as required Wear Hi-Viz clothing Park in safe areas away from main traffic/pedestrian route Refer to traffic management plan 	L
Public / pedestrian management in reserves 	3	3	High	<ul style="list-style-type: none"> Ensure you have your working signs out Cone off exclusion zones around plant and equipment Use vehicle hazard lights and beacons and 5km speed limit when driving on walkways Use spotters to manage public in high traffic areas Always use spotters when reversing 	L
Using and mixing fuel on site 	4	4	Critical	<ul style="list-style-type: none"> Store fuel in approved containers only, bundled Check condition of caps, seals and jerry cans for cracks / leaks Hazardous substances register and safety data sheets available in vehicle Fire extinguisher available in vehicle and mobile plant Spill kits available in vehicles Wear PPE – glasses, gloves 	L
Knapsack spraying using herbicides / agrichemicals 	4	4	Critical	<ul style="list-style-type: none"> Hazardous substances stored in approved containers only, bundled Competent handlers (GrowSafe certified) Hazardous substances register and safety data sheets available in vehicle Spill kit available in vehicle First aid kit. Including eye wash available in vehicle Warning signage and customer spray notifications Wear PPE – glasses, gloves, long sleeve overalls Do not spray over 20km/hour wind conditions Hand and/or boom spraying Agrichemicals SOP Hazardous substances spill management SOP 	NA
Hand tools e.g. loppers, secateurs, shears, saws 	4	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves), eye protection (safety glasses) Take regular breaks Refer to relevant sharp hand tools/equipment SOP 	L
Hazardous waste e.g. broken glass, metal 	3	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves) Visually check work area before starting Use a scooper to pick up waste 	L
Working near waterways 	5	3	Critical	<ul style="list-style-type: none"> Lone working near water is prohibited Remove seatbelt when operating near edge and maintain safe distance, always use a spotter Means of communication/calling for help Wear appropriate footwear, wet weather PPE 	L
Manual handling while lifting equipment and materials 	3	4	High	<ul style="list-style-type: none"> Manual Handling Training Two person lifting, correct body positioning Consider load (25kg max), size shape destination Use mechanical aid if possible Take regular breaks and stretch Report any injuries and use early intervention 	M
Slips trips falls on unstable ground, work equipment, fallen vegetation 	4	3	High	<ul style="list-style-type: none"> Walk work area and assess footing, identify damaged areas with cones Maintain a clean and tidy work area Wear appropriate foot protection 	M
Using Power tools, weed eaters, blowers, hedge trimmers 	4	3	High	<ul style="list-style-type: none"> Wear PPE as per risk assessment – Earmuffs, Glasses, Gloves etc Cut away from your body using gloves Pre-start plant/equipment checks and ensure it is maintained Establish exclusion zone around work area Work in a position that you can see pedestrians and STOP to allow them to pass Caution on extended use for vibration – take regular breaks, stretch 	L

Discarded needles / Sharps		4	3	High	<ul style="list-style-type: none"> Refer to relevant powered hand tools/equipment SOP Wear PPE, hand protection (gloves) Visually check work area before starting Use a scooper to pick up waste Single use sharps container available in vehicle to dispose of sharps Refer to relevant powered hand tools/equipment SOP 	L
Public aggression and violence		5	3	Critical	<ul style="list-style-type: none"> Report all incidents to your supervisor to log into Damstra De-escalation cards available in vehicle Leave work site if situation continues to escalate Notify the police if there is an immediate danger or risk to safety 	L
Uncontrolled animals / dogs		3	3	High	<ul style="list-style-type: none"> Report all incidents to your supervisor to log into Damstra Call the Contact Centre 07 577 7000 so they can notify Dog Control Avoid the animal(s), do not approach, make sudden movements or eye contact Leave the work area if the risk to health and safety remains 	L
Unsecure loads		4	3	Critical	<ul style="list-style-type: none"> Complete trailer competency assessment Ensure loads are secure with a sufficient number of straps / tie downs Secure fuel containers in vehicles / mowers in toolbox, or on deck with bungie cords Evenly distribute loads across the trailer / deck 	L
Flying debris e.g. dust, concrete, stones, sticks, mulch		3	3	High	<ul style="list-style-type: none"> Wear PPE, safety glasses, mask FFP2 Use water suppression where possible to reduce dust Maintain a safe distance from other operators When mulching, stand to the side of the mulcher, not directly behind 	L
Driving		5	3	Critical	<ul style="list-style-type: none"> Visual pre-start vehicle checks Weekly vehicle checks via EROAD inspect Safety signage on registered tractors / mowers Warning lights, beacon, horn fitted to mobile plant Always use a spotter when reversing, where possible 	L
Work at height		5	4	Critical	<ul style="list-style-type: none"> Wear fall protection/restraint where required Tether tools/equipment Utilise a specialist contractor for high risk WAH activities Work at Height risk assessment in place Maintenance and servicing regime in place for all WAH equipment Establish barriers/cones/warning signage around work area Identify high risk work areas in site specific induction 	L

Prepared by Supervisor / Foreperson:	Signature:	Department: Walkways	Date: 11.09.25
Name: s 6(c) - Maintenance of Law			

Scope of Works: *weedeating the sides of the walkway
Clearing out sid drains and trimming away over growth*








TCC City Ops POC: s 6(c) - Maintenance of Law **Contact #:** s 6(c) - Maintenance of Law **Date:** ✓

TCC City Ops 2nd POC: **Contact #:** **Date:** 12.09.25

TMP #:

Note: This form must remain at the site where the job is being performed at all times and to be used to induct others to the job site

Potential Risk	Potential consequence	Likelihood of Event	Risk Rating Before Controls	RISK CONTROLS How can we reduce the risk of harm?	Risk Rating After Controls
1. What can harm me? 2. What can harm others? 3. What can harm the environment?	1-5	1-5	L, M, H, C	Eliminate the hazard, or Minimise the risk	L, M, H, C
Exposure to adverse weather conditions (Hot or cold temperatures)	4	3	High	<ul style="list-style-type: none"> Wet weather alternative duties (ie training, indoor activities etc) Wet weather PPE Arrange to have a cover erected over the task area Early break if a brief shower 	L
Public / traffic management around road reserves	5	4	Critical	<ul style="list-style-type: none"> Establish and implement TMP Display warning signage and beacons Establish exclusion zone with barriers/cones to restrict access as required Wear Hi-Viz clothing Park in safe areas away from main traffic/pedestrian route Refer to traffic management plan 	L
Public / pedestrian management in reserves	3	3	High	<ul style="list-style-type: none"> Ensure you have your working signs out Cone off exclusion zones around plant and equipment Use vehicle hazard lights and beacons and 5km speed limit when driving on walkways Use spotters to manage public in high traffic areas Always use spotters when reversing 	L
Using and mixing fuel on site	4	4	Critical	<ul style="list-style-type: none"> Store fuel in approved containers only, banded Check condition of caps, seals and jerry cans for cracks / leaks Hazardous substances register and safety data sheets available in vehicle Fire extinguisher available in vehicle and mobile plant Spill kits available in vehicles Wear PPE – glasses, gloves 	L
Knapsack spraying using herbicides / agrichemicals	4	4	Critical	<ul style="list-style-type: none"> Hazardous substances stored in approved containers only, banded Competent handlers (GrowSafe certified) Hazardous substances register and safety data sheets available in vehicle Spill kit available in vehicle First aid kit. Including eye wash available in vehicle Warning signage and customer spray notifications Wear PPE – glasses, gloves, long sleeve overalls Do not spray over 20km/hour wind conditions Hand and/or boom spraying Agrichemicals SOP Hazardous substances spill management SOP 	NA
Hand tools e.g. loppers, secateurs, shears, saws	4	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves), eye protection (safety glasses) Take regular breaks Refer to relevant sharp hand tools/equipment SOP 	L
Hazardous waste e.g. broken glass, metal	3	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves) Visually check work area before starting Use a scooper to pick up waste 	L
Working near waterways	5	3	Critical	<ul style="list-style-type: none"> Lone working near water is prohibited Remove seatbelt when operating near edge and maintain safe distance, always use a spotter Means of communication/calling for help Wear appropriate footwear, wet weather PPE 	L
Manual handling while lifting equipment and materials	3	4	High	<ul style="list-style-type: none"> Manual Handling Training Two person lifting, correct body positioning Consider load (25kg max), size shape destination Use mechanical aid if possible Take regular breaks and stretch Report any injuries and use early intervention 	M
Slips trips falls on unstable ground, work equipment, fallen vegetation	4	3	High	<ul style="list-style-type: none"> Walk work area and assess footing, identify damaged areas with cones Maintain a clean and tidy work area Wear appropriate foot protection 	M
Using Power tools, weed eaters, blowers, hedge trimmers	4	3	High	<ul style="list-style-type: none"> Wear PPE as per risk assessment – Earmuffs, Glasses, Gloves etc Cut away from your body using gloves Pre-start plant/equipment checks and ensure it is maintained Establish exclusion zone around work area Work in a position that you can see pedestrians and STOP to allow them to pass Caution on extended use for vibration – take regular breaks, stretch 	L

Discarded needles / Sharps		4	3	High	<ul style="list-style-type: none"> Refer to relevant powered hand tools/equipment SOP Wear PPE, hand protection (gloves) Visually check work area before starting Use a scooper to pick up waste Single use sharps container available in vehicle to dispose of sharps Refer to relevant powered hand tools/equipment SOP 	L
Public aggression and violence		5	3	Critical	<ul style="list-style-type: none"> Report all incidents to your supervisor to log into Damstra De-escalation cards available in vehicle Leave work site if situation continues to escalate Notify the police if there is an immediate danger or risk to safety 	L
Uncontrolled animals / dogs		3	3	High	<ul style="list-style-type: none"> Report all incidents to your supervisor to log into Damstra Call the Contact Centre 07 577 7000 so they can notify Dog Control Avoid the animal(s), do not approach, make sudden movements or eye contact Leave the work area if the risk to health and safety remains 	L
Unsecure loads		4	3	Critical	<ul style="list-style-type: none"> Complete trailer competency assessment Ensure loads are secure with a sufficient number of strops / tie downs Secure fuel containers in vehicles / mowers in toolbox, or on deck with bungee cords Evenly distribute loads across the trailer / deck 	L
Flying debris e.g. dust, concrete, stones, sticks, mulch		3	3	High	<ul style="list-style-type: none"> Wear PPE, safety glasses, mask FFP2 Use water suppression where possible to reduce dust Maintain a safe distance from other operators When mulching, stand to the side of the mulcher, not directly behind 	L
Driving		5	3	Critical	<ul style="list-style-type: none"> Visual pre-start vehicle checks Weekly vehicle checks via EROAD inspect Safety signage on registered tractors / mowers Warning lights, beacon, horn fitted to mobile plant Always use a spotter when reversing, where possible 	L
Work at height		5	4	Critical	<ul style="list-style-type: none"> Wear fall protection/restraint where required Tether tools/equipment Utilise a specialist contractor for high risk WAH activities Work at Height risk assessment in place Maintenance and servicing regime in place for all WAH equipment Establish barriers/cones/warning signage around work area Identify high risk work areas in site specific induction 	L

Prepared by Supervisor / Foreperson:	Signature:	Department: <i>walkways</i>	Date: <i>12.09.25</i>
Name: <i>s 6(c) - Maintenance of Law</i>			

Scope of Works: *Weed eating the sides of the walkway
trimming away any over growth and clearing out drains*

TCC City Ops POC: s 6(c) - Maintenance of Law Contact #: s 6(c) - Maintenance of Law Date: *16.09.25*

TCC City Ops 2nd POC: Contact #: Date:

TMP #:

Note: This form must remain at the site where the job is being performed at all times and to be used to induct others to the job site

Potential Risk	Potential consequence	Likelihood of Event	Risk Rating Before Controls	RISK CONTROLS How can we reduce the risk of harm?	Risk Rating After Controls
1. What can harm me? 2. What can harm others? 3. What can harm the environment?	1-5	1-5	L, M, H, C	Eliminate the hazard, or Minimise the risk	L, M, H, C
Exposure to adverse weather conditions (Hot or cold temperatures)	4	3	High	<ul style="list-style-type: none"> Wet weather alternative duties (ie training, indoor activities etc) Wet weather PPE Arrange to have a cover erected over the task area Early break if a brief shower 	L
Public / traffic management around road reserves	5	4	Critical	<ul style="list-style-type: none"> Establish and implement TMP Display warning signage and beacons Establish exclusion zone with barriers/cones to restrict access as required Wear Hi-Viz clothing Park in safe areas away from main traffic/pedestrian route Refer to traffic management plan 	L
Public / pedestrian management in reserves	3	3	High	<ul style="list-style-type: none"> Ensure you have your working signs out Cone off exclusion zones around plant and equipment Use vehicle hazard lights and beacons and 5km speed limit when driving on walkways Use spotters to manage public in high traffic areas Always use spotters when reversing 	L
Using and mixing fuel on site	4	4	Critical	<ul style="list-style-type: none"> Store fuel in approved containers only, banded Check condition of caps, seals and jerry cans for cracks / leaks Hazardous substances register and safety data sheets available in vehicle Fire extinguisher available in vehicle and mobile plant Spill kits available in vehicles Wear PPE – glasses, gloves 	L
Knapsack spraying using herbicides / agrichemicals <i>s 7(2)(f)(ii)</i>	4	4	Critical	<ul style="list-style-type: none"> Hazardous substances stored in approved containers only, banded Competent handlers (GrowSafe certified) Hazardous substances register and safety data sheets available in vehicle Spill kit available in vehicle First aid kit. Including eye wash available in vehicle Warning signage and customer spray notifications Wear PPE – glasses, gloves, long sleeve overalls not spray over 20km/hour wind conditions and/or boom spraying Agrichemicals SOP Hazardous substances spill management SOP 	NA
Hand tools e.g. loppers, secateurs, shears, saws	4	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves), eye protection (safety glasses) Take regular breaks Refer to relevant sharp hand tools/equipment SOP 	L
Hazardous waste e.g. broken glass, metal	3	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves) Visually check work area before starting Use a scooper to pick up waste 	L
Working near waterways	5	3	Critical	<ul style="list-style-type: none"> Lone working near water is prohibited Remove seatbelt when operating near edge and maintain safe distance, always use a spotter Means of communication/calling for help Wear appropriate footwear, wet weather PPE 	L
Manual handling while lifting equipment and materials	3	4	High	<ul style="list-style-type: none"> Manual Handling Training Two person lifting, correct body positioning Consider load (25kg max), size shape destination Use mechanical aid if possible Take regular breaks and stretch Report any injuries and use early intervention 	M
Slips trips falls on unstable ground, work equipment, fallen vegetation	4	3	High	<ul style="list-style-type: none"> Walk work area and assess footing, identify damaged areas with cones Maintain a clean and tidy work area Wear appropriate foot protection 	M
Using Power tools, weed eaters, blowers, hedge trimmers	4	3	High	<ul style="list-style-type: none"> Wear PPE as per risk assessment – Earmuffs, Glasses, Gloves etc Cut away from your body using gloves Pre-start plant/equipment checks and ensure it is maintained Establish exclusion zone around work area Work in a position that you can see pedestrians and STOP to allow them to pass Caution on extended use for vibration – take regular breaks, stretch 	L












Scope of Works: weedeating & the sides of the walkway
trimming any over growth as well as clearing out drains















TCC City Ops POC: s 7(2)(f)(ii) **Contact #:** s 7(2)(f)(ii) **Date:** 17.09.25

TCC City Ops 2nd POC: **Contact #:** **Date:**

TMP #:

Note: This form must remain at the site where the job is being performed at all times and to be used to induct others to the job site

Potential Risk	Potential consequence	Likelihood of Event	Risk Rating Before Controls	RISK CONTROLS How can we reduce the risk of harm?	Risk Rating After Controls
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Public / traffic management around road reserves 	5	4	Critical	<ul style="list-style-type: none"> Establish and implement TMP Display warning signage and beacons Establish exclusion zone with barriers/cones to restrict access as required Wear Hi-Viz clothing Park in safe areas away from main traffic/pedestrian route Refer to traffic management plan 	L
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Knapsack spraying using herbicides / agrichemicals 	4	4	Critical	<ul style="list-style-type: none"> Hazardous substances stored in approved containers only, banded Competent handlers (GrowSafe certified) Hazardous substances register and safety data sheets available in vehicle Spill kit available in vehicle First aid kit. Including eye wash available in vehicle Warning signage and customer spray notifications Wear PPE – glasses, gloves, long sleeve overalls Do not spray over 20km/hour wind conditions Hand and/or boom spraying Agrichemicals SOP Hazardous substances spill management SOP 	NA
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Hazardous waste e.g. broken glass, metal 	3	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves) Visually check work area before starting Use a scooper to pick up waste 	L
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Manual handling while lifting equipment and materials 	3	4	High	<ul style="list-style-type: none"> Manual Handling Training Two person lifting, correct body positioning Consider load (25kg max), size shape destination Use mechanical aid if possible Take regular breaks and stretch Report any injuries and use early intervention 	M
Slips trips falls on unstable ground, work equipment, fallen vegetation 	4	3	High	<ul style="list-style-type: none"> Walk work area and assess footing, identify damaged areas with cones Maintain a clean and tidy work area Wear appropriate foot protection 	M
Using Power tools, weed eaters, blowers, hedge trimmers 	4	3	High	<ul style="list-style-type: none"> Wear PPE as per risk assessment – Earmuffs, Glasses, Gloves etc Cut away from your body using gloves Pre-start plant/equipment checks and ensure it is maintained Establish exclusion zone around work area Work in a position that you can see pedestrians and STOP to allow them to pass Caution on extended use for vibration – take regular breaks, stretch 	L

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Flying debris e.g. dust, concrete, stones, sticks, mulch		3	3	High	<ul style="list-style-type: none"> Wear PPE, safety glasses, mask FFP2 Use water suppression where possible to reduce dust Maintain a safe distance from other operators When mulching, stand to the side of the mulcher, not directly behind 	
Driving		5	3	Critical	<ul style="list-style-type: none"> Visual pre-start vehicle checks Weekly vehicle checks via EROAD inspect Safety signage on registered tractors / mowers Warning lights, beacon, horn fitted to mobile plant Always use a spotter when reversing, where possible 	
Work at height		5	4	Critical	<ul style="list-style-type: none"> Wear fall protection/restraint where required Tether tools/equipment Utilise a specialist contractor for high risk WAH activities Work at Height risk assessment in place Maintenance and servicing regime in place for all WAH equipment Establish barriers/cones/warning signage around work area Identify high risk work areas in site specific induction 	

Prepared by Supervisor / Foreperson:	Signature:	Department: <i>Walkways</i>	Date: <i>17.09.25</i>
Name: <i>s 7(2)(f)(ii)</i>			












Scope of Works: *trimming the sides of the walkway and cleaning up Leves and clearing out side drains*








TCC City Ops POC: s 7(2)(f)(i) **Contact #:** s 7(2)(f)(ii) **Date:** *18.09.25*

TCC City Ops 2nd POC: **Contact #:** **Date:**

TMP #:

Note: This form must remain at the site where the job is being performed at all times and to be used to induct others to the job site

Potential Risk	Potential consequence	Likelihood of Event	Risk Rating Before Controls	RISK CONTROLS How can we reduce the risk of harm?	Risk Rating After Controls
1. What can harm me? 2. What can harm others? 3. What can harm the environment?	1-5	1-5	L, M, H, C	Eliminate the hazard, or Minimise the risk	L, M, H, C
Exposure to adverse weather conditions (Hot or cold temperatures) 	4	3	High	<ul style="list-style-type: none"> Wet weather alternative duties (ie training, indoor activities etc) Wet weather PPE Arrange to have a cover erected over the task area Early break if a brief shower 	L
Public / traffic management around road reserves 	5	4	Critical	<ul style="list-style-type: none"> Establish and implement TMP Display warning signage and beacons Establish exclusion zone with barriers/cones to restrict access as required Wear Hi-Viz clothing Park in safe areas away from main traffic/pedestrian route Refer to traffic management plan 	L
Public / pedestrian management in reserves 	3	3	High	<ul style="list-style-type: none"> Ensure you have your working signs out Cone off exclusion zones around plant and equipment Use vehicle hazard lights and beacons and 5km speed limit when driving on walkways Use spotters to manage public in high traffic areas Always use spotters when reversing 	L
Using and mixing fuel on site 	4	4	Critical	<ul style="list-style-type: none"> Store fuel in approved containers only, banded Check condition of caps, seals and jerry cans for cracks / leaks Hazardous substances register and safety data sheets available in vehicle Fire extinguisher available in vehicle and mobile plant Spill kits available in vehicles Wear PPE – glasses, gloves 	L
Knapsack spraying using herbicides / agrichemicals 	4	4	Critical	<ul style="list-style-type: none"> Hazardous substances stored in approved containers only, banded Competent handlers (GrowSafe certified) Hazardous substances register and safety data sheets available in vehicle Spill kit available in vehicle First aid kit. Including eye wash available in vehicle Warning signage and customer spray notifications Wear PPE – glasses, gloves, long sleeve overalls Do not spray over 20km/hour wind conditions Hand and/or boom spraying Agrichemicals SOP Hazardous substances spill management SOP 	NA
Hand tools e.g. loppers, secateurs, shears, saws 	4	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves), eye protection (safety glasses) Take regular breaks Refer to relevant sharp hand tools/equipment SOP 	L
Hazardous waste e.g. broken glass, metal 	3	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves) Visually check work area before starting Use a scoop to pick up waste 	L
Working near waterways 	5	3	Critical	<ul style="list-style-type: none"> Lone working near water is prohibited Remove seatbelt when operating near edge and maintain safe distance, always use a spotter Means of communication/calling for help Wear appropriate footwear, wet weather PPE 	L
Manual handling while lifting equipment and materials 	3	4	High	<ul style="list-style-type: none"> Manual Handling Training Two person lifting, correct body positioning Consider load (25kg max), size shape destination Use mechanical aid if possible Take regular breaks and stretch Report any injuries and use early intervention 	M
Slips trips falls on unstable ground, work equipment, fallen vegetation 	4	3	High	<ul style="list-style-type: none"> Walk work area and assess footing, identify damaged areas with cones Maintain a clean and tidy work area Wear appropriate foot protection 	M
Using Power tools, weed eaters, blowers, hedge trimmers 	4	3	High	<ul style="list-style-type: none"> Wear PPE as per risk assessment – Earmuffs, Glasses, Gloves etc Cut away from your body using gloves Pre-start plant/equipment checks and ensure it is maintained Establish exclusion zone around work area Work in a position that you can see pedestrians and STOP to allow them to pass Caution on extended use for vibration – take regular breaks, stretch 	L

Discarded needles / Sharps		4	3	High	<ul style="list-style-type: none"> Refer to relevant powered hand tools/equipment SOP Wear PPE, hand protection (gloves) Visually check work area before starting Use a scooper to pick up waste Single use sharps container available in vehicle to dispose of sharps Refer to relevant powered hand tools/equipment SOP 	L
Public aggression and violence		5	3	Critical	<ul style="list-style-type: none"> Report all incidents to your supervisor to log into Damstra De-escalation cards available in vehicle Leave work site if situation continues to escalate Notify the police if there is an immediate danger or risk to safety 	L
Uncontrolled animals / dogs		3	3	High	<ul style="list-style-type: none"> Report all incidents to your supervisor to log into Damstra Call the Contact Centre 07 577 7000 so they can notify Dog Control Avoid the animal(s), do not approach, make sudden movements or eye contact Leave the work area if the risk to health and safety remains 	L
Unsecure loads		4	3	Critical	<ul style="list-style-type: none"> Complete trailer competency assessment Ensure loads are secure with a sufficient number of stops / tie downs Secure fuel containers in vehicles / mowers in toolbox, or on deck with bungee cords Evenly distribute loads across the trailer / deck 	L
Flying debris e.g. dust, concrete, stones, sticks, mulch		3	3	High	<ul style="list-style-type: none"> Wear PPE, safety glasses, mask FFP2 Use water suppression where possible to reduce dust Maintain a safe distance from other operators When mulching, stand to the side of the mulcher, not directly behind 	L
Driving		5	3	Critical	<ul style="list-style-type: none"> Visual pre-start vehicle checks Weekly vehicle checks via EROAD inspect Safety signage on registered tractors / mowers Warning lights, beacon, horn fitted to mobile plant Always use a spotter when reversing, where possible 	L
Work at height		5	4	Critical	<ul style="list-style-type: none"> Wear fall protection/restraint where required Tether tools/equipment Utilise a specialist contractor for high risk WAH activities Work at Height risk assessment in place Maintenance and servicing regime in place for all WAH equipment Establish barriers/cones/warning signage around work area Identify high risk work areas in site specific induction 	L

Prepared by Supervisor / Foreperson:	Signature:	Department: WALKWAYS	Date: 19.09.25
Name: s 7(2)(f)(ii)			












Scope of Works: *Clearing out side drains and pipes as well as weeding*








TCC City Ops POC: s 7(2)(f)(ii) *[Redacted]* **Contact #:** s 7(2)(f)(ii) *[Redacted]* **Date:** *22-09-25*

TCC City Ops 2nd POC: **Contact #:** **Date:**

TMP #:

Note: This form must remain at the site where the job is being performed at all times and to be used to induct others to the job site

Potential Risk 1. What can harm me? 2. What can harm others? 3. What can harm the environment?	Potential consequence	Likelihood of Event	Risk Rating Before Controls	RISK CONTROLS How can we reduce the risk of harm?	Risk Rating After Controls
	1-5	1-5	L, M, H, C	Eliminate the hazard, or Minimise the risk	L, M, H, C
Exposure to adverse weather conditions (Hot or cold temperatures) 	4	3	High	<ul style="list-style-type: none"> Wet weather alternative duties (ie training, indoor activities etc) Wet weather PPE Arrange to have a cover erected over the task area Early break if a brief shower 	L
Public / traffic management around road reserves 	5	4	Critical	<ul style="list-style-type: none"> Establish and implement TMP Display warning signage and beacons Establish exclusion zone with barriers/cones to restrict access as required Wear Hi-Viz clothing Park in safe areas away from main traffic/pedestrian route Refer to traffic management plan 	L
Public / pedestrian management in reserves 	3	3	High	<ul style="list-style-type: none"> Ensure you have your working signs out Cone off exclusion zones around plant and equipment Use vehicle hazard lights and beacons and 5km speed limit when driving on walkways Use spotters to manage public in high traffic areas Always use spotters when reversing 	L
Using and mixing fuel on site 	4	4	Critical	<ul style="list-style-type: none"> Store fuel in approved containers only, banded Check condition of caps, seals and jerry cans for cracks / leaks Hazardous substances register and safety data sheets available in vehicle Fire extinguisher available in vehicle and mobile plant Spill kits available in vehicles Wear PPE – glasses, gloves 	L
Knapsack spraying using herbicides / agrichemicals 	4	4	Critical	<ul style="list-style-type: none"> Hazardous substances stored in approved containers only, banded Competent handlers (GrowSafe certified) Hazardous substances register and safety data sheets available in vehicle Spill kit available in vehicle First aid kit. Including eye wash available in vehicle Warning signage and customer spray notifications Wear PPE – glasses, gloves, long sleeve overalls Do not spray over 20km/hour wind conditions Hand and/or boom spraying Agrichemicals SOP Hazardous substances spill management SOP 	NA
Hand tools e.g. loppers, secateurs, shears, saws 	4	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves), eye protection (safety glasses) Take regular breaks Refer to relevant sharp hand tools/equipment SOP 	L
Hazardous waste e.g. broken glass, metal 	3	3	High	<ul style="list-style-type: none"> Wear PPE, hand protection (gloves) Visually check work area before starting Use a scooper to pick up waste 	L
Working near waterways 	5	3	Critical	<ul style="list-style-type: none"> Lone working near water is prohibited Remove seatbelt when operating near edge and maintain safe distance, always use a spotter Means of communication/calling for help Wear appropriate footwear, wet weather PPE 	L
Manual handling while lifting equipment and materials 	3	4	High	<ul style="list-style-type: none"> Manual Handling Training Two person lifting, correct body positioning Consider load (25kg max), size shape destination Use mechanical aid if possible Take regular breaks and stretch Report any injuries and use early intervention 	M
Slips trips falls on unstable ground, work equipment, fallen vegetation 	4	3	High	<ul style="list-style-type: none"> Walk work area and assess footing, identify damaged areas with cones Maintain a clean and tidy work area Wear appropriate foot protection 	M
Using Power tools, weed eaters, blowers, hedge trimmers 	4	3	High	<ul style="list-style-type: none"> Wear PPE as per risk assessment – Earmuffs, Glasses, Gloves etc Cut away from your body using gloves Pre-start plant/equipment checks and ensure it is maintained Establish exclusion zone around work area Work in a position that you can see pedestrians and STOP to allow them to pass Caution on extended use for vibration – take regular breaks, stretch 	L

Discarded needles / Sharps		4	3	High	<ul style="list-style-type: none"> Refer to relevant powered hand tools/equipment SOP Wear PPE, hand protection (gloves) Visually check work area before starting Use a scooper to pick up waste Single use sharps container available in vehicle to dispose of sharps Refer to relevant powered hand tools/equipment SOP 	L
Public aggression and violence		5	3	Critical	<ul style="list-style-type: none"> Report all incidents to your supervisor to log into Damstra De-escalation cards available in vehicle Leave work site if situation continues to escalate Notify the police if there is an immediate danger or risk to safety 	L
Uncontrolled animals / dogs		3	3	High	<ul style="list-style-type: none"> Report all incidents to your supervisor to log into Damstra Call the Contact Centre 07 577 7000 so they can notify Dog Control Avoid the animal(s), do not approach, make sudden movements or eye contact Leave the work area if the risk to health and safety remains 	L
Unsecure loads		4	3	Critical	<ul style="list-style-type: none"> Complete trailer competency assessment Ensure loads are secure with a sufficient number of strops / tie downs Secure fuel containers in vehicles / mowers in toolbox, or on deck with bungie cords Evenly distribute loads across the trailer / deck 	L
Flying debris e.g. dust, concrete, stones, sticks, mulch		3	3	High	<ul style="list-style-type: none"> Wear PPE, safety glasses, mask FFP2 Use water suppression where possible to reduce dust Maintain a safe distance from other operators When mulching, stand to the side of the mulcher, not directly behind 	L
Driving		5	3	Critical	<ul style="list-style-type: none"> Visual pre-start vehicle checks Weekly vehicle checks via EROAD inspect Safety signage on registered tractors / mowers Warning lights, beacon, horn fitted to mobile plant Always use a spotter when reversing, where possible 	L
Work at height		5	4	Critical	<ul style="list-style-type: none"> Wear fall protection/restraint where required Tether tools/equipment Utilise a specialist contractor for high risk WAH activities Work at Height risk assessment in place Maintenance and servicing regime in place for all WAH equipment Establish barriers/cones/warning signage around work area Identify high risk work areas in site specific induction 	L

Prepared by Supervisor / Foreperson:	Signature:	Department: <i>Walkways</i>	Date: <i>22.09.25</i>
Name: <i>s 6(c) - Maintenance of Law</i>			