



PARKS & LEISURE DIVISIONAL MEETING MINUTES

Date: Wed 1 June 2011

Time: 1.30pm

Location: Café Function Room

ATTENDEES

s 7(2)(f)(ii)

1 APOLOGIES – s 7(2)(f)(ii)

s 7(2)(f)(ii)

2 HEALTH & SAFETY – Nothing to report.

3 UPDATES

Arborists

s 7(2)(f)(ii) – Knowledge Base

- Parks is next in line to update Knowledge Base and s 7(2)(f)(ii) is coordinating the process.
- Arbor Day Planting – Saturday 4 June 2011 at Gordon Carmichael Reserve.

Parks Coordinators

s 7(2)(f)(ii) – Contracts TC20/10 and TC23/10 have been awarded.

s 7(2)(f)(ii) – CCTV Renewals in Skate Parks have been completed and includes live monitoring at Arataki.

Rangers

s 7(2)(f)(ii) – Update on the Beach

Provided before and after photos and discussion followed about maintenance process.

s 7(2)(f)(ii): Rotary Trust Planting was held last weekend - went very well with approximately 140 people turning up.

s 7(2)(f)(ii) provided update on recent Mauao slips and remedial works that are under way.

Recreation

s 7(2)(f)(ii) – Reserve Management Plan Guidelines

- Project team has developed a draft document and the aims of the Guidelines are –
- A consistent approach to the development of RMPs.
- RMPs will be more management focussed and more user friendly.
- Levels of review have been established.
- RMPs will have implementation plans that are reviewed on the Ten Year Plan cycle.

4 GENERAL BUSINESS

s 7(2)(f)(ii) – Performance Reviews.

s 7(2)(f)(ii) discussed the approaching timeframes for Performance Reviews.

s 7(2)(f)(ii) Further tweaks to the Smartzoom system have been carried out – please let s 7(2)(f)(ii) know of any issues that arise from this.

s 7(2)(f)(ii) City Development offer Confirm training on request.

5 NEXT MEETING: Wednesday 15 June 2011, 1.30pm.

Venue: CUSTOMER SERVICE CENTRE ROOM No. 1