



PARKS & LEISURE DIVISIONAL MEETING

MINUTES

Date: Wednesday 8 August
2012

Time: 1.30
pm

Location: CSC Room 1

ATTENDEES

s 7(2)(f)(ii)

- 1 **APOLOGIES** - s 7(2)(f)(ii)
- 2 **HEALTH & SAFETY**
 - s 7(2)(f)(ii) To speak to the McLaren Falls volunteers.
 - s 7(2)(f)(ii) Downer Ltd inspections of Lakes structures have shown some work needs to be carried out.
- 3 **COMMUNICATIONS PRESENTATION** s 7(2)(f)(ii) not in attendance.
- 4 **CORPORATE PROJECTS UPDATE**
 - s 7(2)(f)(ii) Recently presented to the Utility Access Group regarding reserve occupancy.
 - s 7(2)(f)(ii) Smoke-Free reserves policy is to be developed.
 - s 7(2)(f)(ii) The commercial activities on Reserves policy is to be reviewed.
 - s 7(2)(f)(ii) : Provided an update on the Asset Management Steering Group.
 - Health & Safety Corporate-wide review is under way.
 - Is part of a group reviewing corporate risk.
 - s 7(2)(f)(ii) : The elected members met with tangata whenua regarding Mauao governance and the development of a Memorandum of Understanding.
- 5 **PARKS FORUM PEER REVIEW** s 7(2)(f)(ii)
 - s 7(2)(f)(ii) outlined the goals and objectives of the Peer Review. s 7(2)(f)(ii) said it's about sharing our knowledge as well as learning.
- 6 **OPEN SPACE FORWARD PLAN** s 7(2)(f)(ii)
 - s 7(2)(f)(ii) recapped on the last Divisional session.

7 UPDATES

Arborists

- s 7(2)(f)(ii) Presented a PowerPoint of the construction of the tree pits at First Avenue.
- The gum trees at Memorial Park approaching Eleventh Avenue will be significantly pruned.
- s 7(2)(f)(ii) Provided an update on City Plan decision regarding protected trees.

Parks Coordinators

s 7(2)(f)(ii)

- Gave an update on the Gate Pa Reserve development.

s 7(2)(f)(ii)

- An initial meeting has been held between the Sydenham Botanical Park Funding Trust and Advisory Group.

s 7(2)(f)(ii)

- Outlined a survey of revegetation that is to be undertaken.
- Walkways re-surfacing will be programmed in advance to provide a consistent works programme across the year.

s 7(2)(f)(ii)

- The footpath renewal outside Coronation Park went well with positive feedback from Mount Main Street.

s 7(2)(f)(ii)

- Kings Ave Reserve playground renewal has been completed.
- Waterfront??
- The Strand water feature experienced a power failure and this is being investigated.
- The AIMS games will start in five weeks' time.

Rangers

s 7(2)(f)(ii)

- s 7(2)(f)(ii) happy to be back and he will provide an update on international health and safety at the next Divisional.

s 7(2)(f)(ii)

- A productive meeting with Coast Care was held looking for alternative weed control methods to agricultural use.
- 36,000 plants are to be planted on the coast this year.

s 7(2)(f)(ii)

- Provided updates on the Pohutukawa that fell across the base track, new slips on the Mount and slumping in the base track.
- Upcoming works on Mauao include weed control, tracks maintenance and rock stability checks.

s 7(2)(f)(ii)

- The Daisy Hardwick walkway will be closed for four weeks while sea wall damage is repaired.

s 7(2)(f)(ii)

- The Pilot Bay walkway revised design is to go to the elected member steering group – once signed off it will be put to the Port of Tauranga for their approval.
- The K-Valley Trust AGM. Rotary Trust is very happy with progress and next year they will celebrate \$1M of spend in the valley.

Recreation

s 7(2)(f)(ii)

- A variation to the Blake Park Comprehensive Consent is to be sought.
- TECT All Terrain Park?
- Public consultation regarding combining the City's dog clubs at Cambridge Park is to be carried out soon.
- s 7(2)(f)(ii) from Strategy & Policy will workshop with Parks regarding the Age Friendly policy?

Asset Management

s 7(2)(f)(ii)

- Questions regarding Accela meetings?

8 GENERAL BUSINESS / BRAINSTORMING

- s 7(2)(f)(ii) requested that staff log their details in Outlook when on leave?
- s 7(2)(f)(ii) – the Waterfront project works to date have been captured into CONFIRM.

9 NEXT MEETING: Wednesday 22 August 2012, 1.30pm, CSC Room No. 1.