

# CRITICAL RISK GUIDELINE

## 1. PURPOSE

This guideline outlines the critical risk management process to all those involved in managing critical risks at Tauranga City Council (TCC).

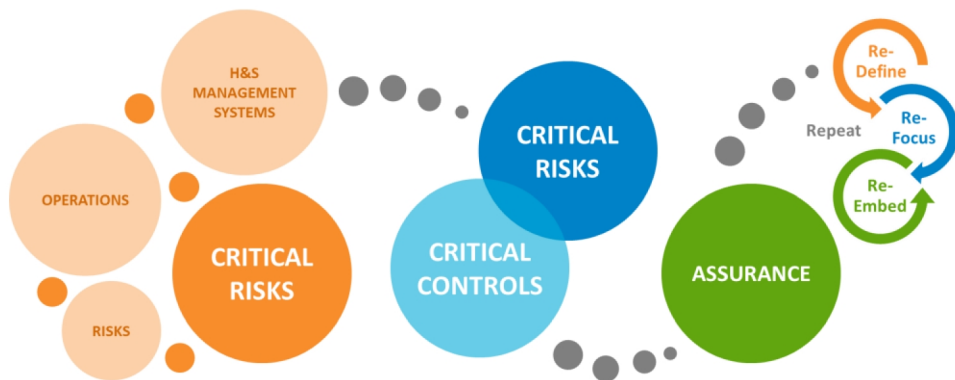
## 2. INTRODUCTION

Not all risks are equal in terms of the potential for causing significant injury, illness, or loss of life. Focusing on risks that could cause the greatest harm, even if they are less likely to occur, provides a safer work environment for everyone.

A critical risk is any risk that can or has the potential to seriously injure or cause a loss of life in the workplace.

TCC has adopted the following to critical risk management.

- Defining – identification of critical risks at TCC and assessment of the critical risk
- Focusing - development of controls by each business unit with worker participation and where appropriate expert input
- Embedding critical risk controls and effectiveness will be monitored, reviewed, and reported on to enable visibility.



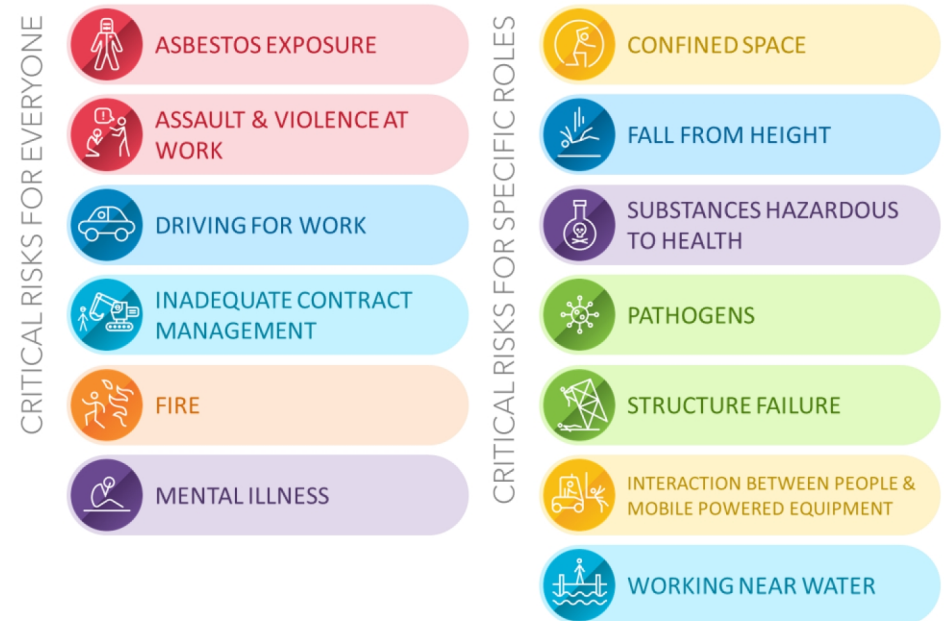
## 3. DEFINING CRITICAL RISKS

Critical risks are identified using our risk management process as outlined in the Risk Management Standard.

TCC has identified the following critical risks by a process of consultation with key stakeholders. Organisational critical risk controls have been identified following bow-tie risk assessments undertaken by the HSW team and key stakeholders.

Each business unit, with the support of their HSW Business Partner and HSW Working Group should agree the critical risks that exist within their area. Not all TCC critical risks will be present in all business units and there may be critical risks present that are not on the TCC critical risk list below.

The following are the critical risks identified organisationally:



## 4. FOCUSING ON CRITICAL RISKS

Critical risk controls will be developed in conjunction with workers and where necessary experts to promote understanding of the risk.

Example control measures have been developed by the HSW team as a starting point for business units to reference when discussing and agreeing the controls for the risk which are specific to their area and work type. This list is not exhaustive and some of these may not be practicable for some business units.

Each business unit will prioritise the key controls and actively monitor and develop the controls.

## 5. EMBEDDING OF CRITICAL RISKS

A critical risk register will be maintained by each business unit in either Damstra or an excel spreadsheet. Each critical risk control will have an owner assigned and review dates set.

The Internal risk team will audit TCC HSW systems for effectiveness 3 yearly.

The HSW Business Partners will conduct audits on the effectiveness of the critical risk management process annually.

The critical risk control program developed will be reported to business units GM quarterly.

## LINKED DOCUMENTS

- HSW07-GL02 Asbestos Controls [Objective Link, [A14779521](#)]
- HSW07-GL03 Assault & Violence While at Work Controls [Objective Link, [A14779523](#)]
- HSW07-GL04 Driving for Work Controls [Objective Link, [A14779528](#)]
- HSW07-GL05 Fire Controls [Objective Link, [A14779530](#)]
- HSW07-GL06 Inadequate Contract Management Controls [Objective Link, [A14779533](#)]
- HSW07-GL07 Mental Illness Controls [Objective Link, [A14779534](#)]
- HSW07-GL08 Confined Space Controls [Objective Link, [A14779540](#)]
- HSW07-GL09 Fall from Height Controls [Objective Link, [A14779570](#)]
- HSW07-GL10 Substances Hazardous to Health Controls [Objective Link, [A14779593](#)]
- HSW07-GL11 Pathogens Controls [Objective Link, [A14779619](#)]
- HSW07-GL12 Interaction Between People & Powered Mobile Equipment Risk Controls [Objective Link, [A14779642](#)]
- HSW07-GL13 Structure Failure Controls [Objective Link, [A14779643](#)]
- HSW07-GL14 Working Near Water Controls [Objective Link, [A14779646](#)]