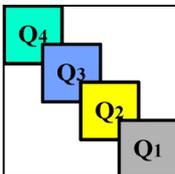


44292 Redacted
MEMORANDUM



TO: Manager : s 7(2)(f)(ii)

CC: s 7(2)(f)(ii)

FROM: Manager : s 7(2)(f)(ii)

SUBJECT: HAZARD REPORT - MAUAO AND MOTOR CAMP

DATE: 23 December 1999

In Reply Please Quote: 1880-29-99

The enclosed final version of the Hazard Identification Report arrived from Shrimpton and Lipinski yesterday.

I have checked through the schedule of identified hazards and have established that it is unchanged from the previous version except for the addition of the "General" section at the foot of the pages for the Harbour, Pilot and Ocean camps.

The previous apportionment of responsibilities between Facilities/Reserves and Business Services is still appropriate.

Bound into the back of the report is a Biannual Observation Checklist. I am suggesting that your division takes responsibility for this because:

1. The majority of items relate to either the land above the Motor Camp or to the land (including boulders and trees) rather than structures on the land.
2. The Facilities & Reserves Division has a greater skill level in managing land contour, vegetation and related issues than Business Services. The report recommends that the inspections be undertaken by Reserves staff.
3. The Motor camp is on Reserve Land.
4. Responsibility for the Motor Camp is going to move into your area with the upcoming re-organisation.

I have initiated action on each one of the issues for which Business Services or H₂O Management Limited are responsible. These issues may not yet have been rectified however because the caravan owners will not be on site until Christmas holiday time. I will follow through on these issues in January 2000.

Should your Division want structural work, such as retention walls, undertaken within the Motor Camp in the 2000/2001 financial year and consider that the work should be funded from the Motor Camp budget, please let me know as soon as possible so that I can include the work in the budget that I am currently preparing.

An issue that will need to be addressed from a Facilities/Reserves perspective is whether fences and/or warning signs should be erected along steep slopes in the Motor Camp.

Should you have any concerns stemming from the report please give me a call.

s 7(2)(f)(ii)

DEPARTMENT OF CITY ENTERPRISES
gb:sb